

ADDENDUM NO. 1

TO: All Vendors
FROM: Jason McGarry, Procurement/Contracts Administrator
SUBJECT: WIOA_2026-01-OSO: One-Stop Operator Services
DATE: October 6, 2026

This Addendum No. 1 modifies the Request for Proposal (RFP) only in the manner and to the extent as stated herein.

1. What is the contract term, is it July 1, 2027-June 30, 2028?
 - a. The anticipated initial contract term is January 1, 2027 – December 31, 2028.
2. Is there a projected budget amount?
 - a. The total program budget is \$1,106,514.
3. Is there a page limit?
 - a. There is no defined page limit.
4. Can you clarify the question on page 15, Section V, Item B: Describe your organization's current level of partnership with other organizations in the Lowcountry region and across the upstate of South Carolina...are there specific areas or partnerships throughout South Carolina?
 - a. The reference to "upstate of South Carolina" was an error. The question should reference the Lowcountry region only.
5. Section VI, Budget, Item 4 states that Other Expenses are capped at 10% and may include indirect costs. Ross uses the federally authorized 15% de minimis indirect cost rate applied to Modified Total Direct Costs. Is it acceptable to use the 15% de minimis rate, or must indirect costs be limited to 10%?

Yes. A 15% indirect cost rate is acceptable.
6. Your previous OSO contract and some of the language and requirements of this RFP suggest that service provision is a part of the scope of this project, yet it isn't explicitly mentioned in the scope of work. Can you clarify whether the provision of career services is included in the scope of this RFP?

The One-Stop Operator is responsible for ensuring that career services are available and coordinated through the SC Works system. The One-Stop Operator is not responsible for directly providing those career services.
7. Is the One Stop Operator asked to directly employ individuals to provide services in the center resource rooms as a part of the scope of this proposal?
 - a. No.
8. If a proposer intends to serve in a coordination-only capacity, with no direct career services staffing, will that be considered responsive to Section 5, III. Program Design, C. Items 10-13, or should those items be answered from an oversight/monitoring perspective rather than a direct delivery perspective?
 - a. Those items should be addressed from an oversight, coordination, and monitoring perspective rather than a direct service delivery perspective.
9. How many staff are currently dedicated to the One-Stop Operator function? What was the total budget for One-Stop Operations for PY 2025? Does the Lowcountry expect a funding increase or decrease for PY 2026?
 - a. The current One-Stop Operator function is staffed by one Center Manager/Operator. Separate budget information for the One-Stop Operator

function and any projected increase or decrease in PY 2026 funding are not available.

- 10. The RFP requests the board members, charter, and bylaws of the organization. We are a sole proprietor. Is it considered responsive to indicate these are not applicable?
 - a. Yes. If those items are not applicable to the proposer's organizational structure, the proposer should indicate that they are not applicable.

- 11. What organization is currently providing the OSO services?
 - a. The Lowcountry Council of Governments is currently serving as the One-Stop Operator.

- 12. What are the contract terms? One clause in the RFP indicates it is a reimbursable contract. Can you confirm?
 - a. Yes. The contract will be administered on a cost-reimbursement basis.

OFFEROR SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN WITH SUBMITTAL. FAILURE TO DO SO MAY SUBJECT PROPOSAL TO REJECTION.

Authorized Signature

Company

Date