

ADDENDUM NO. 1

TO: All Vendors
FROM: Jason McGarry, Procurement/Contracts Administrator
SUBJECT: WIOA2025-02: Youth Program Provider
DATE: January 22, 2025

This Addendum No. 1 modifies the Request for Proposal (RFP) only in the manner and to the extent as stated herein.

1. Are there any signature forms required? If so, please provide.
 - a. Just this Addendum.
2. Is there a budget form available? If so, can please provide (preferably in Excel)?
 - a. Attached.
3. What is the anticipated funding level for this program?
 - a. This is determined by the funds allocated from SCDEW
4. Page 14 of the RFP includes a chart with selection criteria. There is no additional information in the RFP related to a proposal outline or specific questions we are required to answer in our response. Will you please provide clarification regarding whether we are required to provide information using a standard outline format or should we create our own outline for our response?
 - a. You are free to use your own format.
5. Of the OSY youth being currently served, what percentage reside in the outlying areas as identified on page 10 in the proposal? How are these youth being served (location of services, days/hours of service)?
 - a. Currently, no currently enrolled OSY have been identified as residing in the outlying areas. If they were enrolled, they would be served in the county of residence at the SC Works Center in their county unless other arrangements have been made.
6. Are all the staff for this program currently funded 100% by WIOA grants? If not, what other grants/funds are used to supplement their salaries and what percentage of their time is charged to non-WIOA grants?
 - a. Yes
7. Does the current provider serve ISY?
 - a. Yes
8. Regarding the current contractor, how many WIOA staff are there in the Youth contract? What is their percentage of time charged to the Youth contract?
 - a. 2 100% and 2 at 33%
9. What are their job titles, where area they based and what counties each position serve?
 - a. Career Coaches; positions serve Berkeley, Charleston, and Dorchester Counties.
10. What are the salaries/salary ranges for these positions?
 - a. This is determined by the Service Provider
11. How many new Youth enrollments are required for PY24.
 - a. There is a total served goal that includes carryovers and new enrollees
12. How many rollover participants are anticipated next year?
 - a. This is yet to be determined

13. What is the individual anticipated funding for ISY and OSY?
 - a. This is determined by the funding allocation from SCDEW
14. Are there projected service level goals for Youth? If so, what are they?
 - a. The service level goal is 200
15. What % requirement should be budgeted for WEX spending?
 - a. This is based on the budget, but generally is approximately 30%
16. What entity is responsible for operating and managing the SC Career Coach (mobile unit)?
 - a. The Center Operator
17. Would a Trident service provider have access to the Career Coach for programming or events in the Trident area?
 - a. Yes
18. What is the total funding amount available?
 - a. This is to be determined
19. What are the current staffing levels?
 - a. 1 fulltime Career Coach, 1 fulltime instructor and 2 Career Coach split with Adult/DW program.
20. What are the goals for the number of clients to be served?
 - a. This fluctuates based on the budget. The current level is 200.
21. What is the BCDCOG's vision for the program if WIOA funding is further reduced or not authorized?
 - a. This is an ongoing discussion

OFFEROR SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN WITH SUBMITTAL. FAILURE TO DO SO WILL SUBJECT PROPOSAL TO REJECTION.

Authorized Signature

Company

Date