

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING

February 24, 2020
11:00 AM

Barrett Lawrimore Conference Room
5790 Casper Padgett Way
North Charleston, SC 29406

AGENDA

- I. Call to Order
 - a) Invocation/Pledge of Allegiance/Announcement of Proxies
- II. Consideration of Minutes: January 13, 2020 Board Meeting
- III. Marketing, Advertising and Public Relations RFP – Request for Approval
- IV. Rural Long Range Transportation Plan Amendment – Request for Approval – Sarah Cox
- V. 2017-2022 Rural Transportation Improvement Program (RTIP) Amendment – Request for Approval – Sarah Cox
- VI. Financial Status Report/Revolving Loan Fund Report
- VII. General Public Comment
- VIII. Executive Director's Time
- IX. Chairman's Time
- X. Adjournment

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
January 13, 2020
Meeting Notes

The Berkeley-Charleston-Dorchester Council of Governments (BCDCOG) Board of Directors met on Monday, January 13, 2020 in the Barrett Lawrimore Conference Room of the BCDCOG Office located at 5790 Casper Padgett Way, North Charleston, SC 29406.

MEMBERSHIP: Charles Ackerman; Terrence Adams; Craig Ascue; George Bailey; Gary Brewer; Johnny Cribb; Steve Davis; David Dennis, Jr.; Charles Duberry; John Dunmyer, III; Robert Gannon; George Gomes; Timothy Goodwin; Stephen Grant; Miriam Green; John Gregg; Greg Habib; Larry Hargett; Kevin Hart; Will Haynie; Clarence Hughes; Tom Hutto; Joseph Jefferson; Allen June; Charlie Ledford; David Mack; Tim Mallard; Summer Massey; Peter McCoy; Robert Mitchell; Elaine Morgan; Tommy Newell; Patrick O'Neil; Caldwell Pinckney, Jr.; Roy Pipkin; Phillip Pounds; Teddie Pryor; Christie Rainwater; Robert Reid, Jr.; Robby Robbins; Elliott Summey; Keith Summey; John Tecklenburg; Jerry Thrower; Steve Tumbleston; Keith Waring; Ricky Waring; Craig Weaver; Adrian Williams; Melvin Williams; Paul Wimberly; Bill Woolsey; Kathy Woolsey

MEMBERS PRESENT: Charles Ackerman; Terrence Adams; Craig Ascue; George Bailey; Johnny Cribb; David Dennis, Jr.; George Gomes; Stephen Grant; Miriam Green; John Gregg; Larry Hargett; Tom Hutto; Joseph Jefferson; Tim Mallard; Summer Massey; Elaine Morgan; Caldwell Pinckney, Jr.; Phillip Pounds; Teddie Pryor; Christie Rainwater; Robert Reid, Jr.; Robby Robbins; Adrian Williams; Melvin Williams; Bill Woolsey

PROXIES: Keith Benjamin for Mayor Tecklenburg; Mike Hemmer for Mayor Tumbleston; John Cawley for Mayor Summey; Aaron Pope for Mayor Goodwin; Michael Darby for Gary Brewer; Herbert Townsend for Mayor Dunmyer

OTHERS PRESENT: Latoya Grate (SCDOT); Lyle Lee (SCDOT); Robert Milhous (Robert E. Milhous, CPA, PA & Associates); Eileen Duffy of North Charleston); Ryan McClure (TranSystems); George Freeman (CAGE); Althea Odessa Hall-White (C.E.C., Inc.); Riley Benson (WCBD-News 2); Paul Roberts (Town of Kiawah); Rhett Reidenbacker (Reveer Group); Morgan Anson (Reveer Group); Bill Jordan (AECOM); Brent Jonas (CRDA); Angela Nurtowicz (JBC); Karen Cooke (NIWC); Devri DeToma (Charleston County)

BCDCOG STAFF: Ron Mitchum; Andrea Kozloski; Robin Mitchum; Michelle Emerson; Kathryn Basha; Sharon Hollis; Jon Dodson; Daniel Brock; Kim Coleman

I. Call to Order:

A. Invocation/Pledge of Allegiance: Chairman Ackerman called the meeting to order at 11:00 a.m. He welcomed new members followed by the invocation and the Pledge of Allegiance.

B. Announcement of Proxies: Mr. Benjamin for Mayor Tecklenburg; Mr. Hemmer for Mayor Tumbleston; Mr. Cawley for Mayor Summey; Mr. Pope for Mayor Goodwin; Mr. Townsend for Mayor Dunmyer; Mr. Darby for Mr. Brewer

II. Consideration of Minutes: October 7, 2019 Board Meeting

Mr. Bailey made a motion to approve the October 7, 2019 Meeting Notes as presented.

Mr. Hargett seconded the motion. The motion was unanimously approved.

III. FY2019 Audit Presentation – Robert E. Milhous, CPA

Robert Milhous, of Robert E. Milhous, CPA, PA & Associates, presented the FY2019 Audit Findings. He noted that all financial records were in order and in compliance with auditing standards. Mr. Milhous explained the Report on the Financial Statements, Management's Responsibilities for the Financial Statements and the Auditor's Responsibility and Opinions. He also reviewed Management's Discussion and Analysis as well as the Financial Statements. Mr. Milhous addressed questions and comments. The Board of Directors received the FY2019 Audit Presentation as information. Ron Mitchum, Executive Director, discussed the SCDOT's Bad Debt issue. Mr. Mitchum explained that each year there is a federally required work program with SCDOT for urban and rural areas. The SCDOT did not submit the Federal forms internally for reimbursement. The SCDOT Deputy Director has been working to rectify the matter; however, the BCDCOG's cash flow is affected due to the reimbursable \$283,943 that has not been received to date. As a result, the Auditor recommended it to be written off as bad debt.

Mr. Pinckney made a motion to authorize the BCDCOG to move forward with recouping the Bad Debt from SCDOT. Mr. Dennis seconded the motion. The motion was unanimously approved.

IV. Major Projects Update – Presentations:

- A. Lowcountry Rapid Transit:** Sharon Hollis, Principal Planner and Project Manager, presented an update on the Lowcountry Rapid Transit (LCRT) project. She reviewed the I-26 Alternatives Analysis, the Regional Transit Framework and Service and Operations. Ms. Hollis also discussed the purpose and need as well as funding. She stated that \$180 million is allocated from Charleston County's half-cent sales tax funds towards construction and that the estimated project cost is \$387 million in YOES. The agency will compete for Federal Funds under FTA's Capital Investment Grant Program. Ms. Hollis presented the preliminary engineering and design and discussed environmental considerations. She also reviewed the development of stations with transit hubs and Park & Ride lots. She then discussed the timeline and addressed questions and comments. The Board of Directors received the Lowcountry Rapid Transit project update as information.
- B. Freight Study:** Kathryn Basha, Planning Director, presented an update on the Regional Freight Mobility project. She noted that the purpose is to collect system freight data across modes to support continued freight planning which includes profiles of regional facilities and flow of commodities. Ms. Basha stated it creates a framework of analysis for freight performance measures and the identification of freight-specific issues on the transportation network. She noted that the study will establish a plan to guide the prioritization and implementation of future investments, policies and strategies to improve the safety, mobility and reliability of the freight transportation system and support the economic development goals of the region. Ms. Basha then addressed questions and comments. The Board of Directors received the Freight Study update as information.
- C. Highway 52 Corridor Study:** Ms. Basha also presented an update on the Highway 52 Corridor Study noting that it will define a vision for the 18-mile corridor to incorporate long-term corridor preservation, safety and roadway improvements as well as adjacent land uses along the corridor. She also noted the study will develop solutions for both short- and long-term multi-modal mobility, accessibility and safety for current and anticipated travel demand in the corridor for vehicular traffic, freight, transit and bike and pedestrian connectivity. Ms. Basha also noted that the Rural Long Range Plan is wrapping up and she addressed questions and comments. The Board of Directors received the Highway 52 Corridor Study update as information.

V. TriCounty Link Board Governance Resolution – Request for Approval

Mr. Mitchum presented the Resolution in Support of Accepting Board Governance of the TriCounty Link Board. Mr. Mitchum noted that demand for transit services continues as the region continues to grow and the urbanized areas are expanding according to the 2010 Census. He stated that the Rural Transportation Management Association's Board of Directors supports the transfer of board governance to the BCDCOG Board of Directors. Upon BCDCOG Board approval of the Resolution, Mr. Mitchum will be authorized to move forward with transferring board governance to the BCDCOG Board of Directors immediately.

Mr. Pryor made a motion to approve the TriCounty Link Board Governance Resolution as presented. Mr. Dennis seconded the motion. The motion was unanimously approved.

VI. Financial Status Report/Revolving Loan Fund Report

Financial Status Report: Robin Mitchum, Deputy Director of Finance and Administration, presented the financial report consisting of the Statement of Revenues and Expenditures for the period ending November 30, 2019. The report depicts an excess of revenues over expenditures of \$127,431.86. Ms. Mitchum stated that the agency remains in good shape and no issues are anticipated. She addressed questions and comments. The Board of Directors received the Financial Status Report as information.

Revolving Loan Fund Report: Ms. Mitchum presented the RLF activity report as of December 31, 2019. She noted that the White Horses, LLC loan is current and that loan with Lowcountry Kettle closed on December 16, 2019 and is current. She then discussed the Revolving Loan Fund Activity noting that funds available for lending in the BCDCOG Revolving Loan Fund are \$958,458.90 and funds available for lending in the North Charleston Revolving Loan Fund are \$232,233.90 for a total of \$1,190,692.80 available for lending. The Board of Directors received the Revolving Loan Fund Report as information.

VII. General Public Comments

There was one public comment: George Freeman, of CAGE. Mr. Freeman expressed his concerns regarding Highway 17 modifications in Charleston County and the Town of Mt. Pleasant.

VIII. Executive Director's Time

Mr. Mitchum referred to the State of Regional Transportation-2020 booklet that was distributed at the beginning of the meeting. The booklet will be inserted in the Charleston Regional Business Journal edition that will be distributed today. He noted that he will deliver a presentation regarding the management and operations of CARTA to Charleston County Council at their upcoming meeting. He discussed the \$8.3 million discretionary grant that the agency was awarded for bus facilities/buses. Three electric buses have been received and are being prepped for service, three more electric buses are in production and the agency will plan for additional electric buses. Mr. Mitchum announced that a Stormwater Management Committee meeting will be scheduled for February and a Regional Transportation/Planners Forum is scheduled for January 24th. The Board of Directors received the Executive Director's update as information.

IX. Chairman's Time

Chairman Ackerman recognized and welcomed new Board Members. He encouraged everyone to complete and submit their Census information. Chairman Ackerman thanked everyone for attending today's meeting.

X. Adjourn

There being no further business to discuss, Chairman Ackerman adjourned the meeting at 12:00 p.m.

Respectfully submitted,
Kim Coleman

MEMORANDUM

TO: BCDCOG BOARD OF DIRECTORS
FROM: RON MITCHUM, EXECUTIVE DIRECTOR
SUBJ: BCDCOG 2035 RL RTP (AMENDMENT #3) –2016-20 SAFETY PERFORMANCE TARGETS
DATE: FEBRUARY 24, 2020

Federal regulations, through MAP-21 and the FAST Act, require state departments of transportation to establish and report annual safety performance targets by August 31st of each year. Per federal rules and SCDOT Planning Procedure Agreement PL-2017-01, MPOs and COGs are also required to formally adopt either the State's safety targets or evaluate and set regionally specific targets, on an annual basis. SCDOT, in coordination with the South Carolina Department of Public Safety, has evaluated and established safety targets for the five required safety performance measures (PM 1) which include the number and rate of fatalities, number and rate of serious injuries and the number of non-motorized (NMU) fatalities and serious injuries. Table 1 provides a summary of the Statewide and BCD planning area safety measures' baselines as well as the South Carolina's 2016-2020 Statewide Safety Targets.

Table 1: South Carolina Statewide and BCD Area Safety Measures Baselines (2014-2018) and Targets (2019-2020)

Measure	Traffic Fatalities	Fatality Rate*	Serious Injuries	Serious Injuries Rate*	NMU Fatalities and Serious Injuries
State Baseline (2014-2018) Average	969	1.80	2,962	5.55	392
State Targets (2016-2020) Approved	1,011	1.82	2,781	4.98	380
BCD Baseline (2014-2018) Average	37	2.25	87	5.33	9.6

Note - *Rate per 100 million vehicle miles traveled

For the 2020 performance period, staff is recommending that the BCDCOG accept and support the State of South Carolina DOT's safety targets for all required safety performance measures. As such BCDCOG will:

1. Address areas of concern for fatalities or serious injuries within the metropolitan planning area through coordination with SCDOT and incorporation of safety considerations on all projects;
2. Integrate safety goals, objectives, performance measures, and targets into the planning process; and
3. Include the anticipated effect toward achieving the targets noted above within the TIP, effectively linking investment priorities to safety target achievement.

These safety targets shall be formally adopted through an amendment to the 2035 BCDCOG Rural Long Range Transportation Plan (Amendment #3).

AMENDMENT #3

2035 BCDCOG RL RTP 2020 SAFETY PERFORMANCE TARGETS

Draft Amendment: February 3, 2020

PERFORMANCE MEASURES AND TARGETS

Federal regulations through the FAST Act, require state departments of transportation to establish and report annual safety performance targets. Per federal rules and SCDOT Planning Procedure Agreement PL-2017-01, MPOs and COGs are also required to formally adopt either the State's safety targets or evaluate and set regionally specific safety targets, on an annual basis. As such, the BCDCOG is amending the BCDCOG 2035 Rural Long Range Transportation Plan (RLRTP) to include the safety targets set by the South Carolina Department of Transportation (SCDOT) for the 2020 performance period.

National Goal Areas and Federal Requirements

Highway Performance Measures and Targets

Through the federal rule-making process, the Federal Highway Administration (FHWA) is requiring state DOTs and MPOs to monitor the transportation system using specific performance measures. These measures are associated with the national goal areas prescribed in MAP-21 and the FAST Act. The following table describes the national goal areas, performance areas, and measures associated with Highway Performance.

Table 1.1: National Goal Areas and Performance Measures

National Goal Area	Performance Area	Performance Measure
Safety: To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.	Injuries and Fatalities	<ul style="list-style-type: none"> ➤ Number of Fatalities ➤ Fatality rate (per 100 million VMT) ➤ Number of serious injuries ➤ Number of non-motorized fatalities and non-motorized serious injuries
Infrastructure Condition: To maintain the highway infrastructure asset system in a state of good repair.	Pavement Condition	<ul style="list-style-type: none"> ➤ Percent of pavements on the Interstate System in Good Condition ➤ Percent of pavements on the Interstate System in Poor Condition ➤ Percent of pavements on the non-Interstate System in Good Condition ➤ Percent of pavements on the non-Interstate System in Poor Condition
	Bridge Condition	<ul style="list-style-type: none"> ➤ Percent of NHS bridges classified as in Good Condition ➤ Percent of NHS bridges classified as in Poor Condition
System Reliability: To improve the efficiency of the surface transportation system.	Performance of the National Highway System	<ul style="list-style-type: none"> ➤ Percent of person miles traveled on the Interstate System that are reliable ➤ Percent of person miles traveled on the non-Interstate NHS that are reliable

Freight Movement and Economic Vitality: To improve the National Highway Freight Network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.	Freight Movement on the Interstate System	➤ Truck Travel Time Reliability
Congestion Reduction: To achieve a significant reduction in congestion on the Nation Highway System.	Traffic Congestion	➤ Annual hours of peak-hour excessive delay per capita ➤ Percent of non-single-occupant vehicle traffic
Environmental Sustainability: To enhance the performance of the transportation system while protecting and enhancing the natural environment.	On-Road Mobile Source Emissions*	➤ Total emissions reduction*

**Note: This measure only applies to non-attainment or maintenance areas over a prescribed population threshold. This measure does not apply to the BC COG planning area since the area is an attainment area.*

Safety

For the 2020 performance period, the BCDCOG accepts and supports the State of South Carolina's DOT safety targets for the five prescribed safety performance measures.

Table 1.2: Safety Measures Baseline and Targets

Measure	Traffic Fatalities	Fatality Rate*	Severe Injuries	Severe Injuries Rate*	NMU Fatalities & Severe Injuries
State Baseline (2013-2017 Average)	915	1.75	3,088	5.94	381
State Targets (2020 Approved)	988	1.79	2,986	5.42	380
BCDCOG Baseline (2013-2017 Average)	35	2.18	93	5.73	9

*Note: *Rate per 100 million vehicle miles traveled.*

This means BCDCOG will:

- Address areas of concern for fatalities or serious injuries within the non-metropolitan planning area through coordination with SCDOT and incorporation of safety considerations on all projects;

- Integrate safety goals, objectives, performance measures, and targets into the planning process; and
- Include the anticipated effect toward achieving the targets noted above within the TIP, effectively linking investment priorities to safety target achievement.

Safety Strategies

The BCDCOG is committed to improve the safety of the area's transportation system across all modes. Strategies are provided in the RL RTP that are aimed at enhancing area-wide safety for motorized and non-motorized users beyond engineering solutions but also emphasize the importance of increased coordination and corporation with law enforcement, school systems, local jurisdictions and the community. Strategies also include education and encouragement opportunities to address safety. The BCDCOG will continue to identify, evaluate and advance projects through the RL RTP and TIP programming that have the potential to improve the safety of the transportation system for all users.

The BCDCOG collaborates with an established Safety Improvements Committee, comprised of county and municipal government staff, public safety personnel, public transportation service representatives, school district staff, active transportation advocacy group representatives, and SCDOT staff, in an effort to collectively identify locations with high safety concerns for both motorized and non-motorized users and to propose appropriate safety countermeasures to mitigate them. The BCDCOG, through the Safety Improvements Committee and supporting safety planning efforts, will continue to actively seek out opportunities to work with regional partners to improve safety through education, enforcement and encouragement programs. These projects and programs should help support or advance the safety targets set by the State.

MEMORANDUM

TO: BCDCOG BOARD OF DIRECTORS
FROM: RON MITCHUM, EXECUTIVE DIRECTOR
SUBJ: AMENDMENT TO THE 2017-2022 RTIP
DATE: FEBRUARY 24, 2020

BCDCOG Rural TIP Amendment

Attached for your review and consideration is an amendment to the FY 2017-2022 Rural Transportation Improvement Program (RTIP). The request comes from SCDOT to move \$6,900,978 (Bridge Program Funds) from FFY 2023 into the current RTIP period FFY 2020 for construction of the US-15 Bridge Replacement over Indian Field Swamp.

RTIP Amendments

AMENDMENT #10 – FEBRUARY 24, 2020

Projects Exempt from Guideshare

1. Amendment – Bridge Replacement and Rehab Projects: US-15 over Indian Field Swamp
 - Move \$6,900,978 from FFY 2023 (Bridge Program Funding) to FFY 2020 for construction.

BCDCOG RURAL TRANSPORTATION FINANCIAL STATEMENT (Cost in Thousands)

PIN #	Guideshare Projects	Prior Years	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TIP COST (2017-2022)	Total Project Cost	REMAINING COST (2023+)	FUNDING
1 Cost-Share	US 78 Phase IIA (US 178 to SC-27S) (US 178 to Ridgeville Rd)	\$220	\$778 R		\$7,732 C \$7,950 C \$2,710 C				\$19,170	\$19,390		BCDCOG Rural Guideshare TIGER Funding Dorchester Co. Sales Tax
	US 78 Phase IIB (SC-27S to S-18-22) (Ridgeville Rd to Orangeburg Road)					\$2,948 R \$1,200 C \$5,300 C \$861 R \$8,200 C			\$18,509	\$18,509		BCDCOG Rural Guideshare TIGER Funding Dorchester Co. Sales Tax Dorchester Co. Sales Tax
1a Cost-Share	INTERSECTION IMPROVEMENT US HWY 78 @ SC 27	\$1,100 \$580 \$750							\$0	\$2,430		BCDCOG Rural Guideshare Dorchester Co. Sales Tax Safety
2 Cost-Share	INTERSECTION IMPROVEMENT - US 17A @ SC 6	\$975							\$0	\$975		BCDCOG Rural Guideshare
	US 17 A (Phase III) (Widen to 5 Lanes from S-9 to Near SC 6 in Moncks Corner)	\$2,800							\$0	\$2,800		BCDCOG Rural Guideshare
GUIDESHARE PROJECT SUBTOTALS		\$4,875	\$778		\$7,732	\$4,148			\$37,679	\$44,104		
GUIDESHARE ALLOCATION			\$2,181	\$2,181	\$2,181	\$2,181						
CARRYOVER AVAILABLE			\$6,541	\$7,944	\$10,125	\$4,574						
BOND PROCEEDS			\$0	\$0	\$0	\$0						
BALANCE			\$7,944	\$10,125	\$4,574	\$2,607						

		PROJECTS EXEMPT FROM GUIDESHARE																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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*Does not include STIP-Referenced Projects

BCDCOG RURAL TRANSPORTATION FINANCIAL STATEMENT (Cost in Thousands)

PIN #	Guideshare Projects	Prior Years	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	TIP COST (2017-2022)	Total Project Cost	REMAINING COST (2023+)	FUNDING				
	FEDERAL TRANSIT ADMINISTRATION															
	STATEWIDE AND NONMETRO PLANNING - BCDCOG															
	RURAL PLANNING / TECHNICAL ASSISTANCE	\$16	\$5	PL	\$5	PL	\$5	PL				\$15	\$31		FTA Section 5304	
	BERKELEY CITIZENS															
	PURCHASE OF SERVICE	\$168	\$50							\$50	\$218				FTA Section 5310	
	CAPITAL	\$60									\$60				FTA Section 5310	
	VEHICLE ACQUISITION	\$90									\$90				FTA Section 5310	
	OPERATIONS	\$36									\$36				FTA Section 5317	
	CAPITAL	\$50									\$50				FTA Section 5317	
	DORCHESTER COUNTY DSNB															
	VEHICLE ACQUISITION	\$131									\$131				FTA Section 5310	
	ENHANCED MOBILITY															
	BCDCOG - MOBILITY MANAGEMENT	\$27	\$40							\$40	\$67				FTA Section 5310	
	BCD RTMA - OPERATIONS	\$126									\$126				FTA Section 5310	
	TRI-COUNTY LINK (BCD RTMA)															
	ADMINISTRATION, OPERATING, & CAPITAL	\$4,958									\$4,958				FTA Section 5311	
	FACILITY CONSTRUCTION	\$600									\$600				FTA Section 5309	
FTA FUNDED PROJECTS SUBTOTAL		\$6,262	\$95		\$5		\$5					\$105	\$6,367			
	TRANSPORTATION ALTERNATIVE PROJECTS															
P28051900719	McClellanville Bicycle Pedestrian Connectio - Pinckney St/Old Cemetery/Kitt Hall Rd		\$400	C								\$900	\$900		STP	
							\$100	C							2019 RTP	
			\$100				\$300								Match - Local/County	
	Wambaw Cycle Trail											\$265	\$549			
	Access & Improvements	\$284													2013 RTP	
	Maintenance Project		\$172	C											2015 RTP	
P28051900919	Enhancement Project						\$40	C							2019 RTP	
			\$43				\$10								Match	
	Courthouse Park Recreation Trail		\$100	C							\$100	\$125			2017 RTP	
			\$25								\$25				Match	
	Awendaw East Coast Greenway		\$100	C							\$100	\$125			2017 RTP	
			\$25								\$25				Match	
	Hollywood Trails at the Sap - Phase 1		\$100	C							\$100	\$125			2017 RTP	
			\$25								\$25				Local Match	
TA SUBTOTAL		\$284	\$1,090				\$450					\$1,540	\$1,824			
GRAND TOTAL		\$88,833	\$10,989	\$21,332		\$43,015		\$114,410		\$150,292		\$46,764		\$386,802	\$569,163	\$93,528

KEY: PE - PRELIMINARY ENGINEERING R - RIGHT OF WAY C - CONSTRUCTION VA - Vehicle Acquisition OP - Operating Expenses CA - Capital Expenses PS - Purchase of Service PL - Planning RTP - Recreation Trails Program SIB - State Infrastructure Bank

¹ AC (Advanced Construction) reflects the use of state funds to initiate a project.

² AC Conversion (Advanced Construction Conversion) reflects the conversion of state funds to federal funds.

Berkeley-Charleston-Dorchester Council of Governments
Statement of Revenues & Expenditures
For the Period Ending January 31, 2020

Time elapsed:
58%

	<u>Original Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<u>Revenues</u>			
EDA CY16-CY18	-	47,327.00	N/A
EDA CY19-CY21	162,731	36,646.00	23%
EPA Brownfields	185,000	68,575.23	37%
PL Funds (UWP)	1,139,107	391,413.26	34%
DHEC	12,170	8,454.00	69%
State Rural Transportation	85,000	69,825.98	82%
STBG Funds	50,000	1,262.77	3%
Transportation Modeling	50,000	-	0%
LPA Enhancement	437,409	1,979.85	0%
Intelligent Transportation Sys.	200,000	-	0%
Freight Plan	500,000	-	0%
Bike/Ped Safety	255,000	-	0%
US 52 Corridor Study	750,000	-	0%
CAD/AVL (Transit)	1,300,000	-	0%
FTA TOD	880,000	223,803.00	25%
FTA 5310	741,895	8,373.00	1%
FTA 5307	157,942	73,806.00	47%
FTA 5339	-	1,500,000.00	N/A
FTA - I26/I526 TDM Marketing Plan	25,000	28,693.18	115%
OEA - JLUS	70,200	8,851.00	13%
WIOA	3,125,948	1,811,136.17	58%
SCDOI VW EMT	-	104,000.00	N/A
CDBG Planning Grants	50,000	16,826.00	34%
RLF (Fees)	3,500	-	0%
Local Assistance Contracts	38,000	7,421.66	20%
Planning Services	150,000	56,083.71	37%
Dischargers (3D WQ Model)	86,740	43,370.00	50%
Dischargers (208 WQM)	100,000	92,825.53	93%
Permit Fees	35,046	15,545.00	44%
Interest Income	7,048	2,062.26	29%
CARTA Management Services	75,000	37,500.00	50%
CARTA - IGA	1,884,911	1,185,826.69	63%
CARTA - Low Line Hop Lot	135,000	-	0%
CARTA - Melnick Property	73,678	39,042.62	53%
CARTA - Shelter Engineering	301,974	83,850.00	28%
Lowcountry Rapid Transit	1,977,428	495,239.96	25%
RTMA - Management Services	50,000	25,000.00	50%
RTMA - IGA	174,498	87,720.17	50%
Sale of Publications/Maps	100	-	0%
Misc Grant Revenue	-	236,049.16	N/A
State Appropriation	67,776	39,536.00	58%
Berkeley County Appropriation	272,421	158,912.25	58%
Charleston County Appropriation	501,798	292,715.50	58%
Dorchester County Appropriation	195,570	114,082.50	58%
TOTAL REVENUES	16,307,890	7,413,755.45	45%

Berkeley-Charleston-Dorchester Council of Governments
Statement of Revenues & Expenditures
For the Period Ending January 31, 2020

Time elapsed:
58%

	<u>Original Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<u>Expenditures</u>			
<u>Personnel Costs:</u>			
Salaries	2,738,335	1,444,605.89	53%
Other Personnel Costs	57,200	3,594.25	6%
Unemployment	34,776	13,072.11	38%
Employee Insurance	320,272	184,842.68	58%
Retirement: Employer's Share	426,085	222,693.96	52%
Employer 401k Match	2,100	1,175.00	56%
FICA: Employer's Share	191,797	102,381.49	53%
Total Personnel Costs	<u>3,770,565</u>	<u>1,972,365.38</u>	52%
<u>Operating Expenditures:</u>			
Automotive	49,715	22,112.01	44%
Advertising	24,500	2,553.10	10%
Professional Services	7,905,853	2,934,282.31	37%
Contract Services	1,829,590	1,265,568.50	69%
Postage	6,681	332.49	5%
Dues & Memberships	18,587	12,848.26	69%
Equipment Rental	39,579	21,260.30	54%
Agency Insurance	42,564	45,036.63	106%
Temporary Outside Help	5,000	-	0%
Repairs & Maintenance	1,250	3,580.40	286%
Travel	20,000	5,747.01	29%
Books & Publications	8,050	2,739.14	34%
Office Equipment Maintenance	207,200	120,144.78	58%
Office Supplies	34,490	28,422.37	82%
Printing	7,950	15,750.00	198%
Rent	617,765	360,198.43	58%
Utilities	36,917	23,302.63	63%
Communications	79,471	52,195.41	66%
Training & Education (Staff & WIOA)	137,800	34,020.36	25%
Uniforms	12,000	7,559.22	63%
Office Equipment	1,371,000	66,608.95	5%
New Office Building	50,000	-	0%
RDC - General Admin	<u>2,353</u>	<u>2,365.00</u>	101%
Total Operating Expenditures	12,508,315	5,026,627.30	40%
<u>Miscellaneous Expenditures:</u>			
Miscellaneous	<u>29,010</u>	<u>16,554.19</u>	57%
Total Miscellaneous Expenditures	<u>29,010</u>	<u>16,554.19</u>	57%
 TOTAL EXPENDITURES	 <u>16,307,890</u>	 <u>7,015,546.87</u>	 43%
 Excess (Deficit) of Revenues Over (Under) Expenditures	 <u>-</u>	 <u>398,208.58</u>	

Berkeley-Charleston-Dorchester Council of Governments
General Fund
Balance Sheet
January 31, 2020

ASSETS

Bank of SC - General Fund	175,674.93
Bank of SC - MMA	985,804.73
Investment Pool - General Fund	53,988.65
Petty Cash	100.00
Accounts Receivable	1,283,711.91
Due To/From Special Fund	7,504.95
Health Insurance Advance Deposit	19,473.26
Prepaid Expenses	36,750.19
Accrued Revenue	<u>943,305.30</u>
Total Assets	<u><u>3,506,313.92</u></u>

LIABILITIES

Accrued Payroll & Liabilities	30,770.92
Accounts Payable	912,893.40
Unearned Revenue	126,218.01
Employee Payroll Liabilities	<u>17,172.18</u>
Total Liabilities	1,087,054.51

EQUITY

Current Year Fund Balance	398,208.58
Fund Balance	1,989,539.86
Fund Balance - Non Spendable	<u>31,510.97</u>
Total Equity	2,419,259.41
Total Liabilities & Fund Equity	<u><u>3,506,313.92</u></u>

Berkeley-Charleston-Dorchester Council of Governments
Revolving Loan Fund
Balance Sheet
January 31, 2020

ASSETS

Bank of SC - RLF General	1,010,236.30
Investment Pool (RLF1)	125,689.46
Loans Receivable	<u>179,345.01</u>
Total Assets	<u><u>1,315,270.77</u></u>

LIABILITIES

Allowance for Doubtful Accounts	151,337.51
Due to General Fund	<u>7,504.95</u>
Total Liabilities	158,842.46

EQUITY

Current Year Fund Balance	52,963.90
Fund Balance	<u>1,103,464.41</u>
Total Equity	1,156,428.31
Total Liabilities & Fund Equity	<u><u>1,315,270.77</u></u>

**Berkeley-Charleston-Dorchester Council of Governments
City of N. Chas. Revolving Loan Fund
Balance Sheet
January 31, 2020**

ASSETS

LGIP	<u>232,954.57</u>
Total Assets	<u><u>232,954.57</u></u>

EQUITY

Interest	2,827.78
Fund Balance	<u>230,126.79</u>
Total Equity	232,954.57
Total Liabilities & Fund Equity	<u><u>232,954.57</u></u>

BCD Council of Governments
RLF Activity as of 1/31/20

	Closing Date	Original Loan Principal	Total Fees Received	Total Interest Received	Total Principal Repaid	Ending Principal Balance	Interest Rate	Status of Loan
EDA RLF								
White Horses, LLC	6/10/16	127,500.00	4,768.66	18,785.92	23,154.99	104,345.01	4.50%	Current
Lowcountry Kettle	12/16/19	250,000.00	5,500.00	0.00	0.00	75,000.00	4.00%	Current
Program Income (Admin.)				(16,188.91)				
Other (Inactive)		8,666,608.27	315,121.95	888,876.16	8,331,402.61			
Checking Int. Earned				366,800.68				
Bank Charges (Wire)				(414.50)				
GRAND TOTAL		9,044,108.27	325,390.61	1,257,859.35	8,354,557.60	179,345.01		
PRIOR YEAR COSTS		(8,794,108.27)	(315,127.45)	(1,223,481.92)	(8,350,529.71)			
FY 2019 TOTALS		250,000.00	10,263.16	34,377.43	4,027.89			

N. Charleston RLF:

Program Income (Admin.)								
Other (Inactive)		126,600.00	5,006.60	44,027.38	159,678.57	0.00		
Checking Int. Earned				36,000.55				
GRAND TOTAL		126,600.00	5,006.60	80,027.93	159,678.57	0.00		
PRIOR YEAR COSTS		(126,600.00)	(5,006.60)	(77,200.15)	(159,678.57)			
FY 2019 TOTALS		0.00	0.00	2,827.78	0.00			

FUNDS AVAILABLE:

COG RLF (Cash on Hand)	1,135,925.76
Less: Commitment	175,000.00
EDA (Reserved)	0.00
Sub Total	960,925.76
N. Chas. RLF	232,954.57
TOTAL ALL FUNDS	1,193,880.33

MEMORANDUM

TO: BCDCOG BOARD OF DIRECTORS
FROM: RON MITCHUM, EXECUTIVE DIRECTOR
SUBJ: TRICOUNTY LINK BOARD MEETING
DATE: FEBRUARY 24, 2020

Enclosed in your packet are two agendas, one for the BCDCOG Board of Directors Meeting and one for the TriCounty Link Board Meeting. As you will recall, the BCDCOG Board of Directors voted to accept responsibility of the TriCounty Link Board Governance. Therefore, the BCDCOG Board of Directors Meeting will be held and adjourned and then the TriCounty Link Board of Directors Meeting will be held. Lunch will be served following.

I appreciate your participation in both meetings and if you have any questions, please don't hesitate to contact me.