

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS

BOARD OF DIRECTORS MEETING

April 9, 2018

11:00 AM

Barrett Lawrimore Conference Room

1362 McMillan Avenue – Suite 100

North Charleston, SC 29405

AGENDA

- I. Call to Order
 - a) Invocation/Pledge of Allegiance
 - b) Announcement of Proxies
- II. Consideration of Minutes: February 12, 2018 Board Meeting
- III. Dominion Energy Presentation – Dan Weekley, Vice President of SC Operations
- IV. Transportation Planning Activities – Status Report – Kathryn Basha, Planning Director
- V. Financial Status Report/Revolving Loan Fund Report
- VI. General Public Comment
- VII. Executive Director's Time
- VIII. Chairman's Time
- IX. Adjournment

Please note that the next regularly scheduled meeting of the BCDCOG Board will be June 11, 2018 at the BCDCOG office (1362 McMillan Avenue, Suite 100, North Charleston, SC 29405) Notice, including agenda documentation, will be sent to Board Members in advance of the meeting, as well as posted on www.bcdcog.com.

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
February 12, 2018
Meeting Notes

The Berkeley-Charleston-Dorchester Council of Governments Board of Directors met on February 12, 2018 at the Berkeley-Charleston-Dorchester Council of Governments Office, 1362 McMillan Avenue in North Charleston.

I. Call to Order:

A. Invocation/Pledge of Allegiance

B. Announcement of Proxies

Chairman Pryor called the meeting to order at 11:00 a.m. followed by the invocation, the Pledge of Allegiance and proxy announcements.

II. Consideration of Minutes: November 6, 2017 Board Meeting

Mayor Heitzler made the motion to approve the November 6, 2017 Meeting Notes as presented and Mayor Tecklenburg seconded the motion. The motion was unanimously approved.

III. Election of Officer - Treasurer

The Nominating Committee of the BCDCOG met via conference call on February 9, 2018 and recommended City of Charleston Mayor Tecklenburg for the vacant Treasurer position.

Mayor Heitzler made the motion to approve the 2018 Officer Slate as presented and Mr. Rawl seconded the motion. The motion was unanimously approved.

IV. FY17 Audit Presentation – Robert Milhous, CPA

Robert Milhous, of Robert E. Milhous, CPA, PA & Associates, presented the FY17 Audit Findings. Mr. Milhous commended Robin Mitchum and the Finance staff for their work on the audit. He noted that all financial records were in order and in compliance with auditing standards. Mr. Milhous reviewed the financial statements in detail and addressed questions and comments. The Board received the FY17 Audit presentation as information.

V. Lowcountry Go – Presentation – Samantha Dubay, HDR

Samantha Dubay, with HDR, presented Lowcountry Go, the new commuter services program. Ms. Dubay explained the background of the program and reviewed the timeline. She also discussed program goals and next steps. The program will be launched on February 27th at 10:00 a.m. at MUSC. The Board received the Lowcountry Go presentation as information.

VI. Regional Mobility Planning/Structure – Discussion

Ron Mitchum, Executive Director, discussed regional mobility planning and structure. He noted that staff is reaching out to larger employers and the municipalities in the Tri-County region to deliver presentations on ride sharing, vanpooling, etc. Mr. Mitchum also updated the Board on the Hospitality on Peninsula (HOP) program as well as Lowcountry Rapid Transit plans.

VII. Financial Status Report/Revolving Loan Fund Report

Financial Status Report: Robin Mitchum, Deputy Director of Finance and Administration, presented the financial report consisting of the Statement of Revenues and Expenditures for the period ending December 31, 2017. The report depicts excess of revenues over expenditures of \$217,007.76. Ms. Mitchum discussed the report in detail. All financials were reported in good shape without any problems anticipated. The Board received the Financial Status Report as information.

Revolving Loan Fund Report: Ms. Mitchum distributed the RLF report for the period ending January 31, 2018. She reported that there are two loans in the revolving loan that have been paid in full and one loan is current. Two loans are in default. Staff continues to work with Moondog Animation to bring current and there is a potential buyer for

VivaSC. Funds available for lending in the COG Revolving Loan Fund are \$761,457.28 and funds available for lending in the North Charleston Revolving Loan Fund are \$222,843.65 for a total of \$984,300.93 available for lending. The Board received the Revolving Loan Fund Report as information.

VIII. General Public Comment:

There were no public comments.

IX. Executive Director's Time

Mr. Mitchum discussed the consolidation of the CARTA and TriCounty Link systems. He explained that some of the benefits of consolidation would be that one board would focus on transit matters for the entire region which would improve service coordination between the rural and urban areas. The consolidation would also result in improved operating efficiencies as well as customer service. Mr. Mitchum also updated the Board on the status of the new COG building.

X. Chairman's Time

Chairman Pryor had no other business to discuss.

XI. Adjourn

There being no further business to discuss, Chairman Pryor adjourned the meeting at 11:45 a.m.

Respectfully submitted,
Kim Coleman

Membership: Charles Ackerman; Craig Ascue; George Bailey; Opal Baldwin; Leonard Blank; Gary Brewer; Jay Byars; Timothy Callanan; Jimmy Carroll; Con Chellis; Ron Ciancio; Bill Crosby; Steve Davis; David Dennis, Jr.; John Destefano; Charles Duberry; Robert Gannon; Timothy Goodwin; Miriam Green; Will Haynie; Jacquelyn Heyward; Michael Heitzler; Clarence Hughes; Tom Hutto; Ralph James; Bobby Jameson; Joseph Jefferson; Wiley Johnson; Anne Johnston; Allen June; David Mack; Tim Mallard; Peter McCoy; Gary McJunkin; Robert Mitchell; Elaine Morgan; Tommy Newell; Minnie Newman; Patrick O'Neil; William Peagler; Caldwell Pinckney, Jr.; Roy Pipkin; Mathew Profit; Teddie Pryor; Victor Rawl; Robert Reid, Jr.; John Rivers; Robby Robbins; Charles Salmonsens; Elliott Summey; Keith Summey; John Tecklenburg; Keith Waring; Craig Weaver; Bill Cubby Wilder; Melvin Williams; Paul Wimberly

Members Present: Craig Ascue; Gary Brewer; Con Chellis; Timothy Goodwin; Miriam Green; Michael Heitzler; Tom Hutto; Ralph James; Wiley Johnson; Anne Johnston; Elaine Morgan; Tommy Newell; Roy Pipkin; Mathew Profit; Teddie Pryor; Victor Rawl; Robert Reid, Jr.; Robby Robbins; Charles Salmonsens; John Tecklenburg; Bill Cubby Wilder

Proxies:

Sonya Gentry for Opal Baldwin
Chuck Black for Melvin Williams
Elaine Morgan for Caldwell Pinckney
Johnny Cribb for Minnie Newman

Sam Reed for Ron Ciancio
Tim Callanan for Bill Peagler
Jimmy Ward for Jimmy Carroll

Guests:

Keith Benjamin, City of Charleston, Michael Mathis, City of Charleston; Samantha Dubay, HDR; Nolan Welborn, Atlantic Electric; Eileen Duffy, City of North Charleston; Jennifer Hightower, SCANA; Tammy Coghill, SCANA; Paul Roberts, Kiawah Island; Daniel Brock, Rawle Murdy Associates; Brent Jonas, CRDA; Brenda Rindge, Post & Courier; Kathy Crawford, Senator Scott's Office;

BCDCOG Staff:

Ron Mitchum; Andrea Kozloski; Robin Mitchum; Kathryn Basha; Sharon Hollis; Michelle Emerson; Vonie Gilreath; Kim Coleman