

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING

February 12, 2018

11:00 AM

Barrett Lawrimore Conference Room
1362 McMillan Avenue – Suite 100
North Charleston, SC 29405

AGENDA

- I. Call to Order
 - a) Invocation/Pledge of Allegiance
 - b) Announcement of Proxies
- II. Consideration of Minutes: November 6, 2017 Board Meeting
- III. Election of Officer – Treasurer
- IV. FY17 Audit Presentation – Robert Milhous, CPA
- V. Lowcountry Go – Presentation – Samantha Dubay, HDR
- VI. Regional Mobility Planning/Structure – Discussion
- VII. Financial Status Report/Revolving Loan Fund Report
- VIII. General Public Comment
- IX. Executive Director's Time
- X. Chairman's Time
- XI. Adjournment

Please note that the next regularly scheduled meeting of the BCDCOG Board will be April 9, 2018 at the BCDCOG office (1362 McMillan Avenue, Suite 100, North Charleston, SC 29405) Notice, including agenda documentation, will be sent to Board Members in advance of the meeting, as well as posted on www.bcdcog.com.

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS
November 6, 2017
Meeting Notes

The Berkeley-Charleston-Dorchester Council of Governments Board of Directors met on November 6, 2017 at the Berkeley-Charleston-Dorchester Council of Governments Office, 1362 McMillan Avenue in North Charleston.

I. Call to Order:

A. Invocation/Pledge of Allegiance

B. Announcement of Proxies

Chairman Pryor called the meeting to order at 11:00 a.m. followed by the invocation, the Pledge of Allegiance and proxy announcements.

II. Consideration of Minutes: August 14, 2017 Board Meeting

Mayor Page made the motion to approve the August 14, 2017 Meeting Notes as presented and Mayor Tecklenburg seconded the motion. The motion was unanimously approved.

III. 208 Water Quality Management Plan Major Amendment – Mt. Pleasant Waterworks Expansion from 6.0 MGD to 10.6 MGD – Request for Approval

Ron Mitchum, Executive Director, noted that the Preliminary Engineering Report for the Mt. Pleasant Waterworks 208 Water Quality Management Plan amendment was distributed to the Board for review in advance of the meeting. Mr. Mitchum introduced Clay Duffie of Mt. Pleasant Waterworks who then introduced Tom Wright of Mt. Pleasant Waterworks and Kirby Dobberfuhr of Black & Veatch. Mr. Duffie, Mr. Wright and Mr. Dobberfuhr were available to address any questions/comments. Mt. Pleasant Waterworks requested an amendment to expand their Rifle Range Road facility from 66.0 MGD to 10.6 MGD. The amendment was advertised for public comment and a public hearing was held on October 23rd. The Technical Advisory Committee met on October 24th and recommended approval of the amendment. The Environmental Committee met on October 31st and also recommends approval of the amendment to the full Board. No public comments have been received to date.

Mr. Hutto made the motion to approve the 208 Water Quality Management Plan Major Amendment as presented and Mr. Bailey seconded the motion. The motion was unanimously approved.

IV. Walk Bike BCD Plan – Presentation – Tee Coker, Alta Planning + Design

Tee Coker of Alta Planning + Design presented the Walk/Bike BCD Plan. He delivered an overview of the proposed programs and policies. Mr. Coker discussed in detail the prioritization criteria: safety; regional access; network connectivity; demand & need; equity; and local access and addressed questions and comments. The Board received the Walk/Bike BCD Plan as information.

V. Rural Transportation Improvement Program (RTIP) Amendment – Request for Approval – Ryan McClure, Planner II

Ryan McClure, Planner II, presented the Rural Transportation Improvement Program Amendment for the Board's consideration. The amendment, as requested by the SCDOT, adds \$472,000 in Regional Trail Program (RTP) funding projects in Berkeley, Charleston and Dorchester Counties. Each project was discussed in detail. The amendment was advertised for public comment and, upon Board approval, will be added to the State TIP (STIP).

RTIP Amendment:

Amendment # 4 – November 6, 2017
Transportation Alternative Projects

1. Amendment – Wambaw Cycle Trail Maintenance
 - Add \$172,000 RTP Funds to FY2017
 - Add \$43,000 Matching Funds to FY2017
2. Amendment – Courthouse Park Recreation Trail
 - Add \$100,000 RTP Funds to FY2017
 - Add \$25,000 Matching Funds to FY2017
3. Amendment – Awendaw East Coast Greenway
 - Add \$100,000 RTP Funds to FY2017
 - Add \$25,000 Matching Funds to FY2017
4. Amendment – Hollywood Trails at the Sap – Phase I
 - Add \$100,000 RTP Funds to FY2017
 - Add \$25,000 Matching Funds to FY2017

Mayor Tecklenburg made the motion to approve the Rural Transportation Improvement Program (RTIP) Amendment as presented and Mr. Dennis seconded the motion. The motion was approved. Mr. Brewer abstained.

The Rural Transportation Financial Statements were also distributed. The Board received the financial statements as information.

VI. Financial Status Report/Revolving Loan Fund Report

Financial Status Report: Robin Mitchum, Deputy Director of Finance and Administration, presented the financial report consisting of the Statement of Revenues and Expenditures for the period ending September 30, 2017. The report depicts excess of revenues over expenditures of \$260,770.40. Ms. Mitchum discussed the report in detail. All financials were reported in good shape without any problems anticipated. The Board received the Financial Status Report as information.

Revolving Loan Fund Report: Ms. Mitchum distributed the RLF report for the period ending October 31, 2017. She reported that there are two loans in the revolving loan fund in good standing, one of which was paid in full on October 2, 2017. Three loans are in default. Staff continues to work with two of these loans to bring current. However, the third loan (VivaSC) will be written off and judgement will be placed against the individual. Funds available for lending in the COG Revolving Loan Fund are \$624,796.49; funds available for lending in the North Charleston Revolving Loan Fund are \$221,891.46. The Board received the Revolving Loan Fund Report as information.

VII. General Public Comment:

There were no public comments.

VIII. Executive Director's Time

Mr. Mitchum delivered the following updates:

- Chairman Pryor executed documents today to allow us to move forward on the new COG office building.
- In order to meet the new demands associated with the federal transportation performance measures, the COG will need to add a couple of planners to the staff. Rather than seeking additional funds from the counties, we propose we flex some of our guideshare funds to cover the cost of the positions. The flexing of guideshare funds for staff support is an allowable expense and it is commonly done by MPOs across the Country. We will request that the CHATS Policy Committee approve this amendment to the TIP at their next meeting.
- We continue to receive requests to address the issue of affordable housing in the region. However, we do not have any funding in place to undertake any substantial effort at this time. We believe affordable housing is important given its impact on the transportation system but an initiative like this requires a reasonable amount of funding to adequately address the matter. At the Executive Committee meeting, Mayor Tecklenburg recommended that an Affordable Housing Summit be facilitated to explore ways in which incentives could be made to result in easier implementation of affordable housing in the region.

- Operations are going well with CARTA. Staff continues to make progress on improving the system. Mr. Mitchum commended Daniel Brock with Rawle Murdy Associates on his work with CARTA and social media.
- A region-wide Park-N-Ride study will be conducted for short-term and long-term solutions.

IX. Chairman’s Time

Chairman Pryor had nothing further to discuss.

X. Adjourn

There being no further business to discuss, the meeting adjourned at 11:45 a.m.

Respectfully submitted,
Kim Coleman

Membership: Charles Ackerman; Craig Ascue; George Bailey; Opal Baldwin; Leonard Blank; Gary Brewer; Jay Byars; Timothy Callanan; Con Chellis; Ron Ciancio; Dick Cronin; Bill Crosby; Steve Davis; David Dennis, Jr.; John Destefano; Charles Duberry; Robert Gannon; Timothy Goodwin; Miriam Green; Jacquelyn Heyward; Michael Heitzler; Jenny Horne; Tom Hutto; Ralph James; Bobby Jameson; Joseph Jefferson; Wiley Johnson; Anne Johnston; Allen June; David Mack; Tim Mallard; Peter McCoy; Gary McJunkin; Robert Mitchell; Elaine Morgan; Tommy Newell; Minnie Newman; Patrick O’Neil; Linda Page; William Peagler; Caldwell Pinckney, Jr.; Roy Pipkin; Mathew Profit; Teddie Pryor; Victor Rawl; Robert Reid, Jr.; Robby Robbins; Charles Salmonsens; Phillip Siegrist; Elliott Summey; Keith Summey; John Tecklenburg; Jerry Thrower; Keith Waring; Craig Weaver; Bill Cubby Wilder; James Williams; Melvin Williams; Paul Wimberly

Members Present: Charles Ackerman; Craig Ascue; George Bailey; Timothy Callanan; Con Chellis; Bill Crosby; David Dennis, Jr.; Jacquelyn Heyward; Michael Heitzler; Tom Hutto; Ralph James; Wiley Johnson; Anne Johnston; David Mack; Gary McJunkin; Elaine Morgan; Tommy Newell; Linda Page; Roy Pipkin; Mathew Profit; Teddie Pryor; Victor Rawl; Charles Salmonsens; John Tecklenburg; Bill Cubby Wilder; James Williams; Melvin Williams

Proxies:

Bill Wallace for Miriam Green
Susie Bender for Gary Brewer
Elaine Morgan for Caldwell Pinckney
Johnny Cribb for Minnie Newman

Sam Reed for Ron Ciancio
John Wilson for Craig Weaver
Tim Callanan for Bill Peagler
Teddie Pryor for Robert Reid

Guests:

Bill Jordan, SCDOT; Rick Day, Stantec; Sarah Bares, Summerville Planning; Colin Martin, Summerville; Eileen Duffy, North Charleston; Paul Roberts, Kiawah Island; Daniel Brock, Rawle Murdy Associates; Jeff Webster, Rawle Murdy Associates; Brent Jonas, CRDA; Clay Duffie, Mt. Pleasant Waterworks; Tom Wright, Mt. Pleasant Waterworks; Kirby Dobberfuhr, Black & Veatch; Brenda Rindge, Post & Courier; Matt Gehman, Transystems; Robert Brown (Delegation)

BCDCOG Staff:

Ron Mitchum; Andrea Kozloski; Robin Mitchum; Kathryn Basha; Ryan McClure; Sharon Hollis; Michelle Emerson; Vonie Gilreath; Kim Coleman