



Charleston Area Regional Transportation Authority

CARTA BOARD MEETING

June 14, 2023

1:00 PM

Barrett Lawrimore Conference Room
5790 Casper Padgett Way
North Charleston, SC 29406

REVISED AGENDA

1. Call to Order
2. Consideration of Board Minutes – May 17, 2023 Meeting
3. Financial Status Report – Robin Mitchum
4. FY24 Proposed Budget – Request for Approval – Robin Mitchum
5. Digital Signage – Request for Approval
6. Real Time Location Services – Request for Approval
7. Project Updates – Ron Mitchum/Staff
8. Ridership Report – Megan Ross
9. Executive Session – Contractual Matters
10. Executive Director's Report – Ron Mitchum
11. Other Business, If Any
12. Public Comments, If Any
13. Board Comments, If Any

The next CARTA Board Meeting will be held on August 16, 2023

CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY (CARTA)

BOARD OF DIRECTORS MEETING

May 17, 2023

Meeting Notes

A Charleston Area Regional Transportation Authority (CARTA) Board of Directors meeting was held at the Berkeley-Charleston-Dorchester Council of Governments in the Barrett Lawrimore Conference Room located at 5790 Casper Padgett Way in North Charleston, SC at 1:00 p.m. on Wednesday, May 17, 2023.

MEMBERSHIP: Mary Beth Berry; Joe Boykin; Ron Brinson; Mike Brown; Dwayne Green; Will Haynie; John Iacofano; John Labriola; James Lewis; Pat O'Neil; Christie Rainwater; Herb Sass; Michael Seekings; Keith Summey; Ed Sutton; John Tecklenburg; Jimmy Ward; Robert Wehrman

MEMBERSHIP PRESENT: Joe Boykin; Ron Brinson; Dwayne Green; John Iacofano; James Lewis; Pat O'Neil; Michael Seekings; Jimmy Ward; Robert Wehrman

PROXIES: Craig Harris for John Labriola; Dennis Turner for Christie Rainwater; Jerry Lahm for Herb Sass; Robert Somerville for John Tecklenburg

OTHERS PRESENT: Alisha Wigfall (Transdev); Rachel Angelos (BGRM); Chloe Field (BGRM); William Hamilton (Best Friends of Lowcountry Transit); Karen Novak Forrest (Best Friends of Lowcountry Transit); Nicole Broach (Best Friends of Lowcountry Transit)

STAFF PRESENT: Ron Mitchum; Andrea Kozloski; Robin Mitchum; Megan Ross; Kim Coleman

1. Call to Order

Chairman Seekings called the CARTA Board of Directors Meeting to order at 1:00 p.m. followed by a moment of silence and a quorum determination.

2. Consideration of Board Minutes: April 19, 2023 Meeting

Mr. Lahm made a motion to approve the April 19, 2023 Meeting Minutes as presented.

Mr. Boykin seconded the motion. The motion was unanimously approved.

3. Financial Status Report – Robin Mitchum

Robin Mitchum, Deputy Director of Finance and Administration, presented the financial status report for the period ending April 30, 2023. She noted that, overall, the agency remains in good shape and ended the month with unexpended funds of \$1,340,062. Ms. Mitchum reviewed the following activities for FY23 thus far:

Revenues:

- Farebox is the fares collected on the revenue vehicles.
- Passes & Mobile Ticketing are bus pass fares sold to customers.
- Local Contributions are funds received from local organizations for shelter and bench construction.
- The Federal revenue includes operating for the year-to-date. Federal revenue is recorded as eligible expenditures are incurred.
- Insurance proceeds are a result of accidents.
- Sale of Assets are the proceeds from the sale of a 2010 New Flyer and eight 1996 New Flyers.

Expenditures:

- Staff Salaries & Benefits include the cost of retiree insurance.
- Supplies include office and facility maintenance supplies.
- Printing includes costs of printing route brochures and labels.

- Automotive is the cost to service the 2014 Ford Explorer.
- Dues/Membership is CARTA's membership with Transportation Association of South Carolina (TASC).
- Office Equipment Rental includes the monthly battery lease for the electric buses and the postage meter.
- Office Equipment Maintenance (OEM) includes the Genfare software support, GMV Sycromatics, the Swiftly Transit Time and Insights, Cradlepoint NetCloud Essentials for mobile routers and Zscaler internet security, in addition to IT services.
- Rent includes the Ashley Phosphate Park & Ride lot, Dorchester Village Shopping Center Park & Ride lot, Leeds Avenue lot lease from SCE&G and document storage.
- Communications is the cost of phone, internet and radio services at the facilities and on the buses.
- Utilities include electric and water at the SuperStop, Melnick Park & Ride, the Radio Shop at Leeds Avenue and the charging stations at Leeds Avenue.
- Auditing is the cost of the annual audit.
- Custodial Services is the cost of janitorial services at the Melnick Park & Ride location.
- Pilot Ride Program is customer transportation cost for same-day service through independent rideshare.
- Other Professional Services include the Genfare report training, Shipwatch appraisal services, bus wash inspection services and the utility search for the Leeds Avenue infrastructure project service.
- Shared Contract Services (IGA & Management) is the extensive services the BCDCOG provides to CARTA.
- Fixed-Route Service is the cost of fixed and commuter service provided by Transdev.
- Money Transport is the cost of the armored guard service, Brinks, to pick up and transport cash deposits to the bank.
- Security Services is contracted security service provided at the SuperStop by the City of North Charleston Police Department.
- Rebranding is services provided to comprehensively review and rebrand agency logos and images.
- Vehicle Maintenance is the cost to maintain the fleet.
- Facility Repair & Maintenance is the cost to maintain facilities.
- Operating Fees & Licenses include credit card transaction fees, storm water fees, solid waste user fees and vehicle title and registration fees.
- Insurance includes the cost of liability insurance provided by the Insurance Reserve Fund. The policy renews January 1 and this is the majority of the expenditures for FY23.
- Paratransit is the cost of paratransit transportation provided by Transdev.
- Interest is the interest accrued on the Melnick Park & Ride Loan.
- Non-Capitalized Assets include the purchase of shelter trash cans and office computer equipment.

Capital Expenditures:

- Rolling Stock is the purchase of a New Flyer Electric Bus.
- Bus Facilities/Charging Stations are the purchase of two charging depots.
- Bus Shelter Construction/Bench Install is the installation of shelters and benches.
- Security/Cameras & Equipment is the purchase of cameras at the Melnick Park & Ride lot, lighting and access control systems at Leeds Avenue, bus stop solar lighting and AVL equipment.
- Capital (IT, Facility Repairs/Maint) is the purchase of a submersible pump at the Leeds Avenue Facility.

Ms. Mitchum reviewed the activity of the Pilot Ride Program. She discussed the budget and total costs for FY21-FY23 and noted the FTA 5310 funds for seniors and disabled individuals. Ms. Mitchum addressed questions and comments. The Board of Directors received the Financial Status Report as information.

4. Downtown Charleston Transit Study – Presentation – Megan Ross

Megan Ross, Transit Planner, presented the Downtown Charleston Transit Study. She delivered the study overview noting FTA funding for the route planning restoration program and the study's goal (which is to improve transit in Downtown Charleston). Ms. Ross noted that the needs and opportunities to improve transit service was evaluated and recommendations to refine the downtown bus network and make improvements to transit infrastructure were recommended. She stated that any adjustments made must align with the LCRT project and the Long-Range

Transportation Plan. Ms. Ross discussed the project's milestones noting that it is currently in Phase 1, which is Service Inventory & Analysis. She briefed the Board of Directors on the additional phases which are as follows: Phase 2, New System Visioning; Phase 3, New System Design; and Phase 4, Draft & Final Transit Plan. Ms. Ross discussed the market analysis, noting existing transit and the LCRT project, transit demand, existing transit service assessment and bus infrastructure assessment. She discussed the community engagement process and the timeline. Ms. Ross noted that the next steps include complete inventory and market analysis, collect and document survey findings, summarize input received during the Phase 1 outreach and develop the first milestone report. Ms. Ross addressed questions and comments. The Board of Directors received the Downtown Charleston Transit Study presentation as information.

5. Project Updates – Ron Mitchum/Staff

Ron Mitchum, Executive Director, delivered an update on the following projects, noting that progress is being made on all projects: Service Planning Initiatives; Downtown Route Study; US 52 BRT Study; CARTA OnDemand; Shelter Improvement Program; Shipwatch Square Transit Center; Vanpool Program; Transit Oriented Development Study; LCRT. He discussed the following projects in detail: LCRT continues to move forward (review of the 30% design is scheduled to be complete in June; will need to re-evaluate the environmental document for the revised Park & Ride site at the Fairgrounds); CARTA OnDemand is down from 863 to 763 and the average trip cost is down From \$14.60 to \$13.75 compared to \$31.66 for Tel-a-Ride; Transit Oriented Development Study is moving forward (kick-off meeting with stakeholders was held May 3rd; stakeholder one-on-one meetings were also held – the meetings were well received with no negative issues raised to date); Shipwatch Square Transit Center's application for discretionary funds has been submitted-anticipate funding decisions in late summer; Shelter Improvement Program continues to move forward on several shelter/bench projects; CARTA Rebranding is moving forward with scheduled launch in July. Mr. Mitchum noted that a detailed report regarding Project Updates were distributed in the Board Meeting Agenda Packet in advance of the meeting. He encouraged Board Members to contact him or the respective project manager regarding any specific concerns or questions. The Board of Directors received the Project Updates Report as information.

6. Ridership Report – Megan Ross

Ms. Ross presented the Ridership Reports as of April 2023. She discussed April 2023 Ridership Trends noting that passenger trips totaled 187,938 and there were 11.9 customers per service hour (11.5 last month). On-time, across all timepoints, was 81%. Ms. Ross stated that overall ridership comparing March 2023 to April 2023 decreased by 4.1%, overall ridership comparing April 2022 to April 2023 increased by 9.3%, and overall ridership comparing 2022 YTD to 2023 YTD increased by 9.4%. She noted that Tel-A-Ride ridership for the month was 4,863, which was a decrease of 8.1% comparing 2022 YTD to 2023 YTD. Ms. Ross discussed the missed service comparing the first five months of calendar year 2022 to the first five months of calendar year 2023. She noted that the total missed service for the month of May (as of May 7, 2023) was 187.23. Ms. Ross addressed questions and comments. The Board of Directors received the Ridership Report as information.

7. Executive Director's Report – Ron Mitchum

Mr. Mitchum delivered updates on additional projects and noted that progress continues with the Contract Operator, the Beach Reach Service, the Fairgrounds Park & Ride and Tel-a-Ride vehicle replacement. He presented photographs of the bus parking lot at the Leeds Avenue facility. Repairs will be done to correct and improve the current conditions of the lot. Mr. Mitchum addressed questions and comments. The Board of Directors received the Executive Director's Report as information.

8. Other Business, If Any

Andrea Kozloski, Deputy Director of Operations and Support, announced that a Press Conference for the Beach Reach Shuttle Service will be held on May 25th at 11:00 a.m. on the Isle of Palms. Ms. Kozloski stated that Kim Coleman will distribute details on the Press Conference to Board Members. Chloe Field, Buffalo Group/Rawle Murdy, discussed the Town Centre Give-Away. Questions and comments were addressed.

9. Public Comments, If Any

There were three public comments:

- Karen Novak Forrest, Best Friends of Lowcountry Transit: Would like to see additional benches, shelters and advertising (such as a QR Code) as well as a tip jar for drivers.

- William Hamilton, Best Friends of Lowcountry Transit: Expressed his concerns regarding the Lowline, the timing of the #1 Express to North Charleston and LCRT's effect on timing. He explained how Best Friends of Lowcountry Transit will assist with marketing the Beach Reach service.
- Nicole Broach, Best Friends of Lowcountry Transit: Would like to see additional amenities and transportation services for the homeless.

10. Board Comments, if Any

On behalf of the City of Isle of Palms, Mr. Ward commended the efforts of staff regarding the Beach Reach Shuttle service. Mr. Iacofano requested further study on possible expansion of the Beach Reach route for next year. Mr. Lewis discussed the need for additional services for seniors, a portion of the population in downtown Charleston, and those who work at The Citadel.

11. Adjourn

Chairman Seekings thanked Board Members for their service. He noted there may be a Board of Directors meeting held in July during the usual 3rd week of the month, instead of in August. There being no further business before the Board, Chairman Seekings adjourned the meeting at 1:50 p.m.

Respectfully submitted,
Kim Coleman

DRAFT



Charleston Area Regional Transportation Authority

MEMORANDUM

TO: Board of Directors
FROM: Robin W. Mitchum, Deputy Director of Finance & Administration
SUBJECT: May 31, 2023 Financial Report Overview
DATE: June 7, 2023

Please find attached the May 31, 2023 Financial Report. Below is a brief overview of the activities for FY23.

Revenues

- Farebox is the fares collected on the revenue vehicles.
- Passes & Mobile Ticketing is bus pass fares sold to customers.
- Local contributions are funds received for shelter and bench construction.
- The Federal revenue includes operating for the year to date. Federal revenue is recorded as eligible expenditures are incurred.
- Insurance proceeds are a result of accidents.
- Sale of Assets is the proceeds from the sale a 2010 New Flyer and ten 1996 New Flyers.

Expenditures

- Staff Salaries & Benefits includes the cost of retiree insurance.
- Supplies includes office and facility maintenance supplies.
- Printing includes costs of printing route brochures and labels.
- Automotive is the cost to service the 2018 Ford F150.
- Dues/Memberships is CARTA's membership with Transportation Association of South Carolina (TASC) and the Charleston Metro Chamber of Commerce.
- Office Equipment Rental includes the monthly battery lease for the electric buses and the postage meter.
- Office Equipment Maintenance (OEM) includes Genfare software support, GMV Syncromatics, the Swiftly Transit Time and Insights, Cradlepoint NetCloud Essentials for mobile routers and Zscaler internet security, in addition to IT services.
- Rent includes the Ashley Phosphate Park & Ride Lot, Dorchester Village Shopping Center Park & Ride Lot, Leeds Avenue lot lease from Dominion, and document storage.
- Communications is the cost of phone, internet, and radio services at the facilities and on the buses.
- Utilities includes electric and water at the Superstop, Melnick Park and Ride, the Radio Shop at Leeds Avenue, and the charging stations at Leeds Avenue.
- Auditing is the cost of the annual audit.
- Custodial services are the cost of janitorial services at the Melnick Park and Ride.
- Pilot Ride Program is customer transportation cost for same day service through independent rideshare.
- Electric Bus Master Plan is to transition CARTA's diesel bus fleet to all-electric buses.
- Other Professional Services includes Genfare report training, appraisal services, bus wash inspection services, and the utility search for Leeds Avenue infrastructure project service.

- Shared Contract Services (IGA & Management) is the extensive services BCDCOG provides to CARTA.
- Fixed Route service is the cost of fixed and commuter service provided by Transdev.
- Money Transport is the cost of the armored guard service to transport cash deposits to the bank.
- Security Services are contracted security service provided at the Super Stop by the City of North Charleston Police Dept.
- Rebranding is services provided to comprehensively review and rebrand agency logos and images.
- Vehicle Maintenance is the cost to maintain the fleet.
- Facility Repair & Maintenance is the cost to maintain facilities.
- Operating Fees & Licenses include credit card transaction fees, storm water fees, solid waste user fees and vehicle title & registration fees.
- Insurance includes the cost of liability insurance provided by the Insurance Reserve Fund. The policy renews January 1 and this is the majority of the expenditures for FY23.
- Paratransit is the cost of paratransit transportation provided by Transdev.
- Interest is the interest accrued on the Melnick Park and Ride Loan.
- Non-Capitalized assets include the purchase of shelter trash cans and office computer equipment.

Capital Expenditures

- Rolling Stock is the purchase of a New Flyer Electric Bus.
- Bus Facilities/Charging Stations is the purchase of two charging depots.
- Bus Shelter Construction /Bench Install is the installation of shelters and benches.
- Security/Cameras & Equipment is the purchase of cameras at Melnick park and ride, lighting and access control systems at Leeds Avenue, bus stop solar lighting, and AVL equipment.
- Capital (IT, Facility Repairs/Maint) is the purchase of a submersible pump at the Leeds Avenue facility.

Overall, the agency ended the month with excess of revenues of \$1,866,462.

If you have any questions, please contact me at 843-529-2126 or robinm@bcdcog.com.

Amount owed to Transdev as of 5/31/2023 is \$1,206,066.

CARTA
Statement of Revenues & Expenditures
For the Month Ending May 31, 2023

Time elapsed:
67%

	FY23 Original Budget	FY23 Revised Budget	Actual	% of Budget
<u>Operating Revenues</u>				
Farebox	1,264,265	1,325,675	899,341	68%
Passes & Mobile Ticketing	451,134	516,130	345,516	67%
COC Shuttle	417,104	417,104	269,969	65%
MUSC	753,157	753,157	500,116	66%
City of Charleston - DASH	640,492	665,000	448,344	67%
Local Contributions	-	64,715	113,809	176%
Federal	7,846,622	7,762,136	5,053,957	65%
State Mass Transit Funds	563,757	464,907	-	0%
Sales Tax - Charleston County	12,632,345	12,354,301	8,368,795	68%
Advertising	700,000	800,000	565,009	71%
Insurance Proceeds	100,000	100,000	108,940	109%
Sale of Assets	-	7,157	19,013	266%
Miscellaneous	-	378	378	100%
TOTAL OPERATING REVENUES	25,368,876	25,230,660	16,693,259	66%
<u>Operating Expenditures</u>				
Staff Salaries & Benefits	8,334	8,848	5,808	66%
Supplies	190,000	300,000	22,647	8%
Printing	25,000	25,000	24,493	98%
Automotive	1,000	1,000	709	71%
Postage	2,085	500	50	10%
Dues/Memberships	2,500	2,500	2,500	100%
Office Equipment Rental	105,687	105,336	79,098	75%
Office Equipment Maintenance	599,953	223,527	156,204	70%
Rent	33,350	33,100	23,274	70%
Communications	166,847	166,847	113,192	68%
Utilities	313,674	313,674	150,090	48%
Advertising	17,500	7,500	-	0%
<i>Professional Services</i>				
Auditing	24,800	25,000	25,000	100%
Legal	7,500	1,000	-	0%
Custodial	25,542	25,542	13,545	53%
Pilot Ride Program	25,000	112,850	61,837	55%
Electric Bus Master Plan	-	58,353	32,325	55%
Other	110,000	45,000	10,276	23%
<i>Contract Services</i>				
Shared Services - IGA	3,717,619	3,627,902	2,255,410	62%
Fixed Route	14,266,085	14,066,085	7,895,751	56%
Money Transport	7,500	7,500	5,359	71%
Security Services	116,066	105,560	66,835	63%
Rebranding	-	32,903	32,903	100%
Vehicle Maintenance	170,000	170,000	173,333	102%
Facility Repair & Maintenance	33,805	52,285	24,092	46%
Operating Fees & Licenses	37,000	45,300	31,711	70%

CARTA
Statement of Revenues & Expenditures
For the Month Ending May 31, 2023

Time elapsed:
67%

	FY23 Original Budget	FY23 Revised Budget	Actual	% of Budget
Insurance	1,198,340	1,052,064	1,042,021	99%
Fuel	1,217,827	1,785,648	1,037,681	58%
Paratransit	2,723,873	2,723,873	1,493,317	55%
Miscellaneous	5,500	3,500	1,526	44%
Interest	50,550	52,463	35,202	67%
Non-Capitalized Assets	165,939	50,000	10,608	21%
TOTAL OPERATING EXPENDITURES	25,368,876	25,230,660	14,826,797	59%

Excess (Deficit) of Revenues Over
(Under) Expenditures

1,866,462

Capital Revenues

Rolling Stock	383,482	1,658,772	796,644	
Bus Facilities/Charging Stations	354,570	1,132,402	965,330	
Bus Shelter Construction/Bench Install	-	55,855	-	
Security/ Cameras & Equipment	204,411	242,398	212,674	
Facilities Construction	7,675,353	-	-	
Sales Tax - Charleston County	704,655	982,449	444,538	
TOTAL CAPITAL REVENUES	9,322,471	4,071,876	2,419,186	59%

Capital Expenditures

Rolling Stock	479,353	2,073,465	995,805	
Bus Facilities/Charging Stations	380,754	1,422,880	1,072,913	
Bus Shelter Construction/Bench Install	500,000	230,000	70,958	
Security/ Cameras & Equipment	262,011	300,591	271,709	
Facilities Construction	7,675,353	-	-	
Capital (IT, Facility Repairs/Maint)	25,000	44,940	7,801	
TOTAL CAPITAL EXPENDITURES	9,322,471	4,071,876	2,419,186	59%

**CARTA
BALANCE SHEET
5/31/2023**

ASSETS

ASSETS	
GENERAL OPERATING (BB&T)	6,625,273.35
PETTY CASH	180.00
ACCOUNTS RECEIVABLE	8,351,174.04
PREPAID EXPENSES	286,514.39
INVENTORY - FUEL	39,979.24
DEFERRED OUTFLOWS: ER CONTR	905.00
LAND	5,563,204.76
CONSTRUCTION IN PROGRESS	2,215,526.23
VEHICLES	53,852,125.34
EQUIPMENT	3,251,990.32
FAREBOXES	1,170,017.00
SHELTERS	4,370,040.59
BUS SIGNAGE	238,290.32
FACILITIES	9,413,944.34
PARK & RIDE FACILITY	155,251.20
ACCUMULATED DEPRECIATION	(34,722,353.22)
TOTAL ASSETS	<u>60,812,062.90</u>

LIABILITIES & EQUITY

LIABILITIES	
ACCOUNTS PAYABLE	1,531,756.21
NOTE PAYABLE - BB&T	1,444,179.61
ACCRUED INTEREST	14,817.67
OPEB LIABILITY	134,964.00
DEFERRED INFLOWS: OPEB ASSUMP	9,235.00
TOTAL LIABILITIES	<u>3,134,952.49</u>

EQUITY	
CURRENT YEAR FUND BALANCE	1,866,462.74
INVEST IN CAPITAL ASSETS	41,686,049.53
FUND BALANCE	14,124,598.14
TOTAL EQUITY	<u>57,677,110.41</u>

TOTAL LIABILITIES & FUND EQUITY	<u>60,812,062.90</u>
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**CARTA
Pilot Ride Program
5/31/2023**

Activity	BUDGET	FY 21	FY 22	FY 23	Total	Balance	% Complete
		Total Costs	Total Costs	Total Costs			
Pilot Ride Program (80/20)	80,000	1,421	20,778	57,801	80,000	-	100%
Pilot Ride Program (80/20)	60,000	-	-	4,036	4,036	55,964	7%
Total	140,000	1,421	20,778	61,837	84,036	55,964	60%
Federal <i>FTA 5310 SC-2019-005-00</i>	64,000	1,137	16,622	46,241	64,000	-	100%
Federal <i>FTA 5310 SC-2023-009-00</i>	48,000	-	-	3,229	3,229	44,771	7%
Local	28,000	284	4,156	12,367	16,807	11,193	60%
Total	140,000	1,421	20,778	61,837	84,036	55,964	60%

FTA 5310 - Enhanced Mobility of Seniors & Individuals with Disabilities



Charleston Area Regional Transportation Authority

MEMORANDUM

TO: Board of Directors
FROM: Robin W. Mitchum, Deputy Director of Finance and Administration
SUBJECT: FY23/24 Proposed Budget
DATE: June 7, 2023

Please find attached the Proposed FY23/24 Budget for your consideration.

Revenues

A detailed explanation of line-item changes are as follows:

- Farebox and Passes & Mobile Ticketing revenues have been increased based on average and estimated receipts.
- Contract Service revenues for City of Charleston-DASH have increased based on the contract agreement.
- Local contributions are funds received for shelter construction. These contributions are recorded as incurred.
- Federal revenue includes estimated 5307 Urban funds, 5310 Enhanced Mobility for Seniors & Individuals with Disabilities, 5307 CARES Act and ARP Act funds. CARTA receives funds as a direct recipient from FTA and Pass-Through funds from the BCDCOG. Capital funds are reflected in the capital revenues budget. The increase in Federal funding is a projection of federal grant awards.
- State Mass Transit Funds (SMTF) are funds received as matching contributions to 5307 operating. We do not anticipate receiving funds for FY24.
- Sales Tax – Charleston County is the operating funds. The matching requirements for capital are reflected the capital revenues budget line item.
- Insurance proceeds is policy proceeds that are the result of accidents. Insurance proceeds are recorded as received.
- Sale of Assets is the proceeds from the sale of vehicles. These funds are recorded as received.

Expenditures

A detailed explanation of line-item changes are as follows:

- Retiree Benefits is increased for the cost of SCPEBA employer portion of Retiree Insurance.
- Supplies includes office and facility maintenance supplies. The decrease is due to anticipated cost of rebranding materials and signage that we budgeted for FY23.

- Postage decreased due to change in procedure for mailing passes. Most of postage needs are expensed through the IGA with BCDCOG.
- Office Equipment Rental decreased due to cancellation of the postage meter rental agreement.
- Office Equipment Maintenance includes IT services (managed server services, email hosting, and other general IT services), Camera system maintenance, and AVL software maintenance. The increase is anticipated expenditures for CAD/ITS/AVL service agreements.
- Rent includes the Ashley Phosphate Park & Ride Lot, Dorchester Village Shopping Center Park & Ride Lot, Leeds Avenue lot lease from Dominion Energy, SC Works Trident lease space, and document storage. The decrease is due to average and anticipated expenditures for SCWorks MOU space.
- Professional services are being increased for demand response pilot program and auditing services. Professional services is being decreased for the completion of the Electric Bus Master plan and the other-misc services.
- Contract Services is increased for Shared IGA services that includes management, administrative, financial, customer service, cash counting, marketing, advertising, maintenance costs, engineering, and professional services. The overall decrease is inclusive of reducing the estimate for supplemental project contracts such as the Route study, APC Recommendations, and Mt. Pleasant Street Feasibility projects.
- Fixed route is increased for anticipated costs under the new contractor.
- Rebranding services has been reduced. We anticipate these costs occurring during FY23.
- Facility Repair & Maintenance increase for bus wash repairs and maintenance.
- Operating Fees increased due to mobile ticketing processing fees.
- Insurance increased based on the projected cost for the fiscal year.
- Fuel decreased based on operation of electric vehicles.
- Paratransit service increased for anticipated operator costs.
- Non-Capitalized assets include security equipment, cameras, lighting, shelter panels/parts, driver safety barriers, COVID-19 PPE, and radio equipment.

Capital Expenditures (Balance Sheet)

- Rolling Stock includes the purchase of 10 vans.
- Bus Facilities/Charging stations is the purchase of on route charging equipment.
- Facilities Construction is estimated cost for Mt. Pleasant Street park and ride construction.
- Security Cameras and Equipment is funds available and anticipated expenditures to purchase security equipment at our facilities and on rolling stock.
- Capital (IT, Facility Repairs/Maint) is for the facility upgrades or repairs.

We will monitor the budget to ensure revenues and expenditure remain aligned and we will make recommended revisions as necessary.

If you have any questions, please contact me at 843-529-2126 or robinm@bcdcog.com.

CARTA
Proposed FY2024 Budget Revision

	Approved Budget FY 2023	Proposed Budget FY 2024	Variance
<u>Revenues</u>			
Farebox	1,325,675	1,345,886	20,211
Passes & Mobile Ticketing	516,130	527,051	10,921
COC Shuttle	417,104	417,104	-
MUSC	753,157	753,157	-
City of Charleston - DASH	665,000	706,143	41,143
Local Contributions	64,715	-	(64,715)
Federal	7,762,136	8,289,057	526,921
State Mass Transit Funds (SMTF)	464,907	-	(464,907)
Sales Tax - Charleston County	12,354,301	12,759,453	405,152
Advertising	800,000	800,000	-
Insurance Proceeds	100,000	-	(100,000)
Sale of Asset	7,157	-	(7,157)
Miscellaneous	378	-	(378)
TOTAL REVENUES	25,230,660	25,597,851	367,191
<u>Expenditures</u>			
Retiree Benefits	8,848	9,288	440
Supplies	300,000	100,000	(200,000)
Printing	25,000	25,000	-
Automotive	1,000	1,000	-
Postage	500	250	(250)
Dues/Memberships	2,500	2,500	-
Office Equipment Rental	105,336	105,012	(324)
Office Equipment Maintenance	223,527	239,241	15,714
Rent	33,100	32,650	(450)
Communications	166,847	166,847	-
Utilities	313,674	313,674	-
Advertising	7,500	7,500	-
Professional Services			
Auditing	25,000	30,000	5,000
Legal	1,000	1,000	-
Custodial	25,542	25,542	-
Pilot Ride Program	112,850	131,575	18,725
Electric Bus Master Plan	58,353	-	(58,353)
Other	45,000	25,000	(20,000)
Contract Services			
Shared Services - IGA	3,627,902	3,188,074	(439,828)
Fixed Route	14,066,085	14,676,071	609,986
Money Transport	7,500	7,500	-
Security Services	105,560	105,560	-

CARTA
Proposed FY2024 Budget Revision

	Approved Budget <u>FY 2023</u>	Proposed Budget <u>FY 2024</u>	<u>Variance</u>
Rebranding	32,903	-	(32,903)
Vehicle Maintenance	170,000	170,000	-
Facility Repair & Maintenance	52,285	52,835	550
Operating Fees & Licenses	45,300	50,000	4,700
Insurance	1,052,064	1,083,626	31,562
Fuel	1,785,648	1,638,187	(147,461)
Paratransit	2,723,873	3,308,576	584,703
Miscellaneous	3,500	3,500	-
Interest	52,463	47,843	(4,620)
Non-Capitalized Assets	50,000	50,000	-
TOTAL EXPENDITURES	<u>25,230,660</u>	<u>25,597,851</u>	<u>367,191</u>
 Excess (Deficit) of Revenues Over (Under) Expenditures	 <u>-</u>	 <u>-</u>	 <u>-</u>

Capital Revenues

Rolling Stock	1,658,772	613,428	(1,045,344)
Bus Facilities/Charging Stations	1,132,402	289,189	(843,213)
Bus Shelter Construction/Bench Install	55,855	18,618	(37,237)
Security Cameras/Equipment	242,398	240,997	(1,401)
Capital (IT, Facility Repairs/Maint)	-	-	-
Facilities Construction	-	5,040,000	5,040,000
Sales Tax - Charleston County	982,449	1,047,297	64,848
TOTAL CAPITAL EXPENDITURES	<u>4,071,876</u>	<u>7,249,529</u>	<u>3,177,653</u>

Capital Expenditures

Rolling Stock	2,073,465	766,785	(1,306,680)
Bus Facilities/Charging Stations	1,422,880	350,000	(1,072,880)
Bus Shelter Construction/Bench Install	230,000	192,763	(37,237)
Land	-	-	-
Security Cameras/Equipment	300,591	295,041	(5,550)
Facilities Construction	-	5,600,000	5,600,000
Capital (IT, Facility Repairs/Maint)	44,940	44,940	-
TOTAL CAPITAL EXPENDITURES	<u>4,071,876</u>	<u>7,249,529</u>	<u>3,177,653</u>

CARTA

***Proposed* Detailed Budgeted Expenditures
FY 2023/2024**

		Approved Budget FY 2023	<i>Proposed</i> Budget FY 2024	Increase (Decrease)
RETIREE BENEFITS	Retiree Insurance	8,848	9,288	440
		<u>8,848</u>	<u>9,288</u>	<u>440</u>
SUPPLIES	Admin/Operations	100,000	50,000	(50,000)
	Rebranding	200,000	50,000	(150,000)
	Total	<u>300,000</u>	<u>100,000</u>	<u>(200,000)</u>
PRINTING	Printing	20,000	20,000	-
	Rebranding	5,000	5,000	-
	Total	<u>25,000</u>	<u>25,000</u>	<u>-</u>
AUTOMOTIVE	Parking/Mileage/Service	1,000	1,000	-
	Total	<u>1,000</u>	<u>1,000</u>	<u>-</u>
POSTAGE		500	250	(250)
		<u>500</u>	<u>250</u>	<u>(250)</u>
DUES & MEMBERSHIPS	Metro Chamber	500	500	-
	TASC (SCAMI)	2,000	2,000	-
	Total	<u>2,500</u>	<u>2,500</u>	<u>-</u>
EQUIPMENT RENTAL	Electric Bus Battery Lease	105,012	105,012	-
	Miscellaneous Equipment	324	-	(324)
	Total	<u>105,336</u>	<u>105,012</u>	<u>(324)</u>
OFFICE EQUIPMENT MAINTENANCE	IT / Camera Maint.	55,000	55,000	-
	Money Counting Equipment	2,000	2,000	-
	AVL Cloud Manager	19,762	35,476	15,714
	CAD/ITS/AVL	146,765	146,765	-
	Total	<u>223,527</u>	<u>239,241</u>	<u>15,714</u>
RENT	Land	6,000	6,000	-
	Park & Ride	19,850	20,150	300
	Document Storage	1,250	1,250	-
	SC Works Charleston Center	6,000	5,250	(750)
	Total	<u>33,100</u>	<u>32,650</u>	<u>(450)</u>
COMMUNICATIONS	Telephone/Internet	44,384	44,384	-
	Tablets - Buses	47,463	47,463	-
	Radios	75,000	75,000	-
	Total	<u>166,847</u>	<u>166,847</u>	<u>-</u>

CARTA

***Proposed* Detailed Budgeted Expenditures
FY 2023/2024**

		Approved Budget FY 2023	<i>Proposed</i> Budget FY 2024	Increase (Decrease)
UTILITIES	Electricity	12,849	12,849	-
	Electricity -Charging Stations	297,000	297,000	-
	Water	3,825	3,825	-
		<u>313,674</u>	<u>313,674</u>	<u>-</u>
ADVERTISING	ALL	-	-	-
	BUS WRAPS	7,500	7,500	-
		<u>7,500</u>	<u>7,500</u>	<u>-</u>
PROFESSIONAL SERVICES	Audit	25,000	30,000	5,000
	Legal	1,000	1,000	-
	Custodial	25,542	25,542	-
	Pilot Ride Program/On Demand	112,850	131,575	18,725
	Electric Bus Master Plan	58,353	-	(58,353)
	Other	45,000	25,000	(20,000)
		<u>267,745</u>	<u>213,117</u>	<u>(54,628)</u>
CONTRACT SERVICES	Management Services	75,000	75,000	-
	Shared Services (IGA)	2,914,142	2,948,184	34,042
	Shelter/Bench Engineering (IGA)	50,000	50,000	-
	APC Recommendations	64,227	-	(64,227)
	Mt. Pleasant St. Feasibility (IGA)	50,913	-	(50,913)
	ITS System (IGA)	97,268	25,000	(72,268)
	Mobile Ticketing (IGA)	13,500	13,500	-
	Route Study (IGA)	362,852	76,390	(286,462)
	Fixed Route	14,066,085	14,676,071	609,986
	Money Transport	7,500	7,500	-
	Super Stop Security Services	105,560	105,560	-
Rebranding	32,903	-	(32,903)	
		<u>17,839,950</u>	<u>17,977,205</u>	<u>137,255</u>
VEHICLE MAINTENANCE		170,000	170,000	-
		<u>170,000</u>	<u>170,000</u>	<u>-</u>
FACILITY REPAIR & MAINTENANCE	Facility Repair Misc	47,335	47,335	-
	Bus Wash Inspection	4,950	5,500	550
		<u>52,285</u>	<u>52,835</u>	<u>550</u>

CARTA

***Proposed* Detailed Budgeted Expenditures
FY 2023/2024**

		Approved Budget FY 2023	<i>Proposed</i> Budget FY 2024	Increase (Decrease)
OPERATING FEES & LICENSES		45,300	50,000	4,700
		<u>45,300</u>	<u>50,000</u>	<u>4,700</u>
INSURANCE	Administration	16,203	16,689	486
	Operating	1,035,861	1,066,937	31,076
		<u>1,052,064</u>	<u>1,083,626</u>	<u>31,562</u>
FUEL	Fuel	1,785,648	1,638,187	(147,461)
		<u>1,785,648</u>	<u>1,638,187</u>	<u>(147,461)</u>
PARATRANSIT	Transdev	2,723,873	3,308,576	584,703
		<u>2,723,873</u>	<u>3,308,576</u>	<u>584,703</u>
MISCELLANEOUS	Misc	3,500	3,500	-
		<u>3,500</u>	<u>3,500</u>	<u>-</u>
INTEREST	BB&T - Melnick Property	52,463	47,843	(4,620)
		<u>52,463</u>	<u>47,843</u>	<u>(4,620)</u>
NON-CAPITALIZED ASSETS	Non-Capitalized Assets	50,000	50,000	-
		<u>50,000</u>	<u>50,000</u>	<u>-</u>
TOTAL OPERATING		<u>25,230,660</u>	<u>25,597,851</u>	<u>367,191</u>
CAPITAL				
	Rolling Stock/Fleet Repair	2,073,465	766,785	(1,306,680)
	Bus Facilities/Charging Stations	1,422,880	350,000	(1,072,880)
	Bus Shelter Construction/Bench Facilities Construction	230,000	192,763	(37,237)
	Security/Cameras	-	5,600,000	5,600,000
	Capital (IT, Facility Repairs/Maint)	300,591	295,041	(5,550)
		44,940	44,940	-
TOTAL CAPITAL		<u>4,071,876</u>	<u>7,249,529</u>	<u>3,177,653</u>



Charleston Area Regional Transportation Authority

MEMORANDUM

Date: June 4, 2023
To: CARTA Board of Directors
From: Ronald E. Mitchum, Executive Director
Subject: Request for Approval – Digital Signage

Charleston Area Regional Transportation Authority (CARTA) is requesting approval to amend the GMV Syncromatics Digital Signage contract # CARTA2020-01 for an additional year pursuant to the renewal terms outlined in the contract.

The contract was awarded on June 5, 2020 as a two (2) year contract with three (3) options to renew annually. This amendment will extend the contract through June 4, 2024.



Charleston Area Regional Transportation Authority

MEMORANDUM

Date: 6/13/23
To: CARTA Board of Directors
From: Ronald Mitchum, Executive Director
Subject: Request for Approval – Real Time Location Services

Charleston Area Regional Transportation Authority (CARTA) is requesting approval to amend the Swifly, Inc – Real time Location Services contract for an additional year pursuant to the terms outlined in the contract.

The contract with awarded on July 1, 2023 as a one-year contract with four options to renew. This amendment will extend the contract from July 1, 2023 – June 30, 2024.



Charleston Area Regional Transportation Authority

MEMORANDUM

Date: June 5, 2023
To: CARTA Board of Directors
From: Ronald E. Mitchum, Executive Director
Subject: Transit Planning Project Updates

Please find the progress reports for transit planning projects.

1. Service Planning Initiatives (Project Manager: Megan Ross)
2. Downtown Route Study (Project Manager: Megan Ross)
3. US 52 BRT Study (Project Manager: Sharon Hollis/Megan Ross)
4. CARTA On-Demand (TNC Pilot Project) (Project Manager: John Lambert)
5. Shelter Improvement Program (Project Manager: Belen Vitello)
6. Shipwatch Square Transit Center (Project Manager: Sharon Hollis)
7. Vanpool Program (Project Manager: Courtney Cherry)
8. Transit Oriented Development Study (Project Manager: Sharon Hollis)
9. Lowcountry Rapid Transit (Project Manager: Sharon Hollis)

Please let me know if you need additional information.

MEMORANDUM

1. Service Planning Initiatives:

- Staff has the final memo from Nelson/Nygaard regarding the APC project. The final memo is being review by additional staff.
- Staff continues to review possible routes for the corridor along Palmetto Commerce based on a request from the county. This area would also connect to Ingleside Blvd. which would assist with the request from Trident Medical Center.
- Staff has prepared route changes for the Rt. 210 to include the International African American Museum. The 15-minute trip will stay the same, however we are updated the departure time at the Aquarium to be easier to remember for all passengers. College of Charleston reviewed the changes and raised no concerns over the change. They did however recommend the route service Harris Teeter for students.
- Staff continues to analyzing on time performance through Swiftly. Staff will continue to analyze routes to make necessary changes. The Rt. 301 change was effective 5/7/2023.
- Staff is currently participating in three different safety audits; Ashley Phosphate Road, Dorchester Road, and Folly Road. All three audits fall along portions of a number of different routes, making improvements along these corridors very important to transit.

2. Downtown Route Study

- The first Technical Advisory Group (TAG) meeting was held on May 11th for the Downtown Charleston Transit Study.
- Since then, staff has been working on many different ways to promote the survey for the study. Staff continues to participate in public engagement regarding the study as well.
- Bi-weekly meetings continue with Nelson/Nygaard as we move forward with the Downtown Charleston Transit Study.

3. US 52 BRT Study

Scope is being developed. Procurement is anticipated to begin Summer 2023

4. CARTA OnDemand (TNC Pilot)

There are one-hundred and seven (107) active seniors on the OnDemand roster and sixty-nine (69) active Tel-A-Ride customers actively using OnDemand service. In May 2023, CARTA OnDemand provided a total of 822 trips with 70% of the trips being taken by paratransit customers and 30% being taken by senior customers as shown in Figure I. Figure II shows the number of trips provided by the CARTA OnDemand program from January 2022 to April 2023.

MEMORANDUM

On April 19, 2023 the Board approved changing the trip subsidy for Tel-a-Ride customers to a maximum of \$30 per trip contingent upon a 60-day public awareness period. Staff has communicated the change to customers and received no backlash. The change will go into effect on June 17, 2023. Lyft is currently setting up CARTA's online service portal and service with Lyft is expected to be incorporated into the program in the next 30 days. Senior customers will have to "reenroll" in the program to determine if they want 20 Uber trips monthly, 20 Lyft trips monthly, or 10 with each provider. Because Tel-A-Ride customers do not have a monthly trip limit, they do not need to reenroll. Transdev is accommodating WAV trip requests for OnDemand through the existing Tel-a-Ride system.

In April, the 822 trips (Tel-A-Ride and senior) averaged \$10.97 per trip which is down from April's average of \$13.75 per trip. Tel-A-Ride trips averaged \$11.52 and senior trips averaged \$9.70. To date (February 2021 – present), CARTA has spent a total of \$90,835 on the CARTA OnDemand program which includes trips costs and marketing expenses.

Figure I

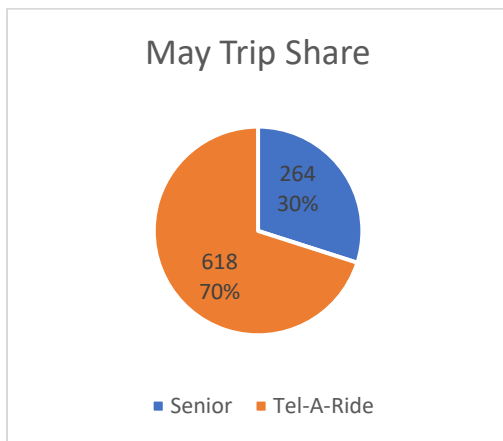
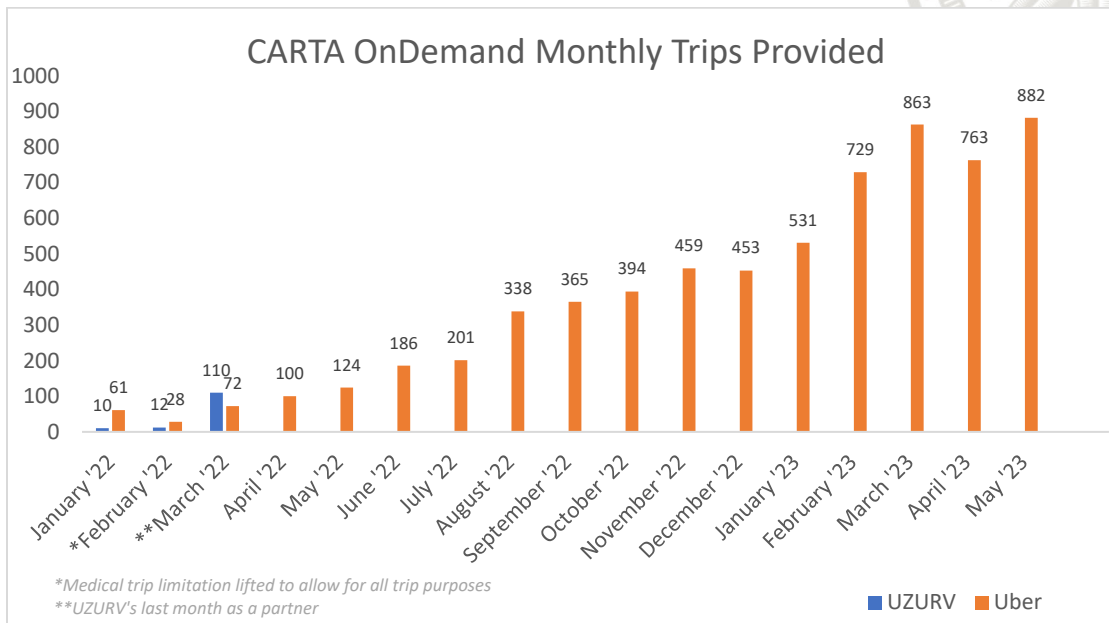


Figure II

MEMORANDUM



5. CARTA Shelter Improvement Program (SIP)

Bus stops play an important role in how our riders experience transit. CARTA is working to continuously improve our bus stops by providing the best amenities for riders as they board and depart the bus.

Shelters/Benches in development:

- 77 Meeting St / Romney St- waiting for contractor to install the pad
- Glenn McConnell Parkway- Shelters installed with issues that Wildwood will be correcting in June
- 583 Savannah Hwy / Oak Forest Dr – Shelter in progress
- 308 Morrison Dr / Brigade St – Inspection complete, added to infrastructure list
- 135 The Citadel- Shelter in progress
- 305 Morrison Dr / Stuart St- Shelter in progress
- 300 Morrison Dr / Stuart St – Shelter in progress
- 304 Morrison Dr / Jackson St - Bench Only in progress
- 302 Morrison Dr / Jackson St (Sanders-Clyde Elementary)- Shelter
- Savage Road: Installation of sidewalks and shelter pads scheduled to start in Spring/Summer 2023
- Ashley Phosphate- SCDOT Safety Audit – finalized review and suggestions which were submitted to SCDOT for corridor improvements for transit infrastructure
- Folly Road- SCDOT Safety Audit is complete. Staff shared input for safety improvements. Staff is assisting in the production of the formal report.
- Dorchester Road – SCDOT Safety Audit

6. Shipwatch Square/Transit Hub

MEMORANDUM

FTA Low No/Bus & Bus Facilities competitive grant application was completed. Anticipated grant award would be July/August 2023.

7. Lowcountry Go Vanpool

BCDCOG staff continues to promote the Lowcountry Go Vanpool program through employer outreach, printed marketing materials, outreach events, and virtual presentations. Outreach is still focused on large regional employers, coordinating with and recruiting local employers with parking difficulties has been a large objective. BCDCOG staff is offering virtual and in-person presentations to provide individuals with an overview of how the vanpool service operates. The Lowcountry Go Vanpool Coordinator continues to promote the program through solicited participation and outreach events.

In May,

- 3 vanpool information presentations with a North Charleston Rotary Club, Restaurant Advisory Group, and the Joint Base Charleston.
- 3 outreach events
- 4 inquiries for vanpool services.

The Vanpool Coordinator met and presented to Joint Base Charleston as they have been actively working towards getting vanpools initiated. Additionally, the vanpool program was promoted at three outreach events, the North Charleston Business Expo, Charleston Rides Event promoting alternative transportation and a Volvo Hiring Event. Many inquiries came out of those events and were followed up with potential users. Lowcountry GO Vanpool continues to work with SC Works Regional Managers to aid in outreach to large employers and potentially assist in work training opportunities.

BCDCOG Staff continues to promote the vanpool program's pilot period, the monthly fare is \$30 per rider regardless of trip distance. Lowcountry Go's fleet of 11 vehicles (four 7-passenger and seven 15-passenger) are leased on a first come, first serve basis. The vans are branded with decals containing the Lowcountry Go Vanpool logo and telephone number. The service is able to accommodate riders in the rural and urban areas of the region as long as one leg of the commute is in the urban area.

8. Transit Oriented Development Study

- Project team held 1st in person visit 1st week of May; 1st TOD Committee Meeting
- On Going Bi-Weekly Project Team Meetings
- Consultant developed public engagement plan and educational materials for stakeholder and community outreach

MEMORANDUM

- Held meetings with Cities of Charleston and North Charleston staff and one on one Stakeholder Interviews
- Worked with consultant to develop roadmap for eTOD tool;

9. Lowcountry Rapid Transit

A&E Design: SCDOT/TS continued to address outstanding traffic and design items from the 30% design. The 30% design review is anticipated to be complete in June 2023.

Key Stakeholder Coordination: Key stakeholders have been reengaged with the start of design by Engineer of Record.

FTA Coordination: Bi-Monthly meetings with FTA and their Project Management Oversight Consultant (PMOC) throughout the Engineering phase.

NEPA: Documented Categorical Exclusion was approved by FTA in July 2021. Any changes to the design moving forward will be evaluated to see if the change would result in a change to the NEPA approval that would require re-evaluation will be needed. A reevaluation will be conducted for the new Park & Ride location. Anticipated to be complete Fall 2023.

Maintenance Facility: COG staff is coordinating with the fairgrounds on the maintenance facility site and park and ride locations. Design is scheduled to be advanced to 30% level in Spring 2023. BCDCOG has acquired the maintenance facility site.

Transit Signal Prioritization: Transit signal prioritization at intersections is included of the LCRT project. A demonstration project of the TSP on Dorchester Road was initiated in March 2021 to develop the technology and infrastructure on a smaller scale corridor to advance that technology on CARTA transit buses traveling on Dorchester Road. This will provide the framework for the LCRT TSP technology which can be expanded to the remainder of the corridor. Phase 1 is complete, and scope for second phase is being Programmed with an anticipated start of Summer 2023.

Public Involvement: Stakeholder and neighborhood meetings are ongoing. Morgan Grimes, LCRT's communications specialist, has been visiting businesses along the corridor and reaching out to neighborhoods and community organizations. She has had direct communications with over 1,100 businesses and community organizations. She has had direct communications with over 1,100 businesses and community members along the corridor.



Charleston Area Regional Transportation Authority

MEMORANDUM

Date: June 6, 2023
To: CARTA Board of Directors
From: Ronald E. Mitchum, Executive Director
Subject: May 2023 Ridership Report Summary Statistics

Ridership remains in recovery mode after facing impacts from the pandemic. Ridership comparison this month is skewed due to No Pay May in 2022. Additionally, ridership faces impacts due to missed service on crucial routes.

- Ridership for the month was 189,421, which is a 24.6% decrease from May of last year and a .79% increase from April.
 - Fare Riders 64.09% of total
 - Pass Riders 28.53% of total
 - Transfers 7.38% of total

- The passengers per hour averaged 11.5, which is a 23.8% decrease from last year and a decrease of 3.4% from April.

- Average cash payment per passenger was \$0.54, an 8,749% increase from last year

- Revenue for the month totaled \$277,569.99, which is a 73.4% increase from last year
 - Farebox Revenue 65.3% of total
 - Pass/Presale Revenue 34.7 % of total

- The system wide cost per passenger was \$5.78

- Routes that did not meet performance standards include Rt. 2 - Mt. Pleasant/West Ashley Express, Rt. 3- Dorchester Rd./ Summerville Express, Rt. 13- Remount Rd., Rt. 30 – Savannah Hwy, Rt. 40 - Mt. Pleasant, Rt. 41 - Coleman Blvd., Rt. 42 - Wando Circulator, and Rt. 102 - North Neck/ Rutledge Ave., Rt. 104- Montague Ave., and the Beach Reach.

- Farebox recovery for the system was 20.4%.

- Tel-A-Ride ridership for the month was 5,517.

- The cost per Tel-A-Ride trip was \$30.72.

Please feel free to contact me with any questions or for further information.

CARTA Monthly Performance May 2023

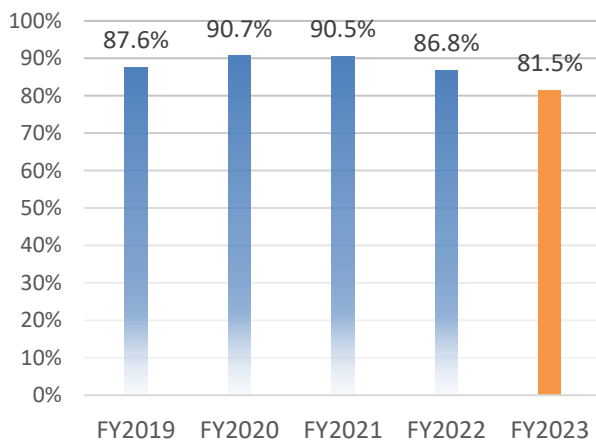
Fixed Route Performance:

- Passengers per Hour: 11.5
- On Time Performance: 80%
- Complaints per 100,000 Passengers: 0.0
- Compliments per 100,000 Passengers: 0.0
- Miles between Road Calls: 16,670
- Revenue Vehicle Accidents per 100,000 Miles: 4.3
- Preventable Accidents per 100,00 Miles: 2.6

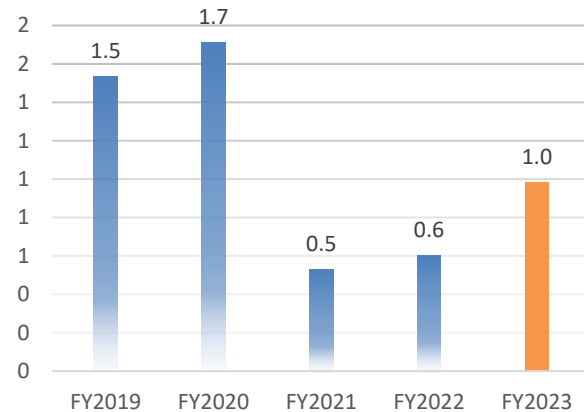
Fixed Route Annual Trends FY 2019 – FY2023

(Notes: 1 - FY2023 is partial year data)

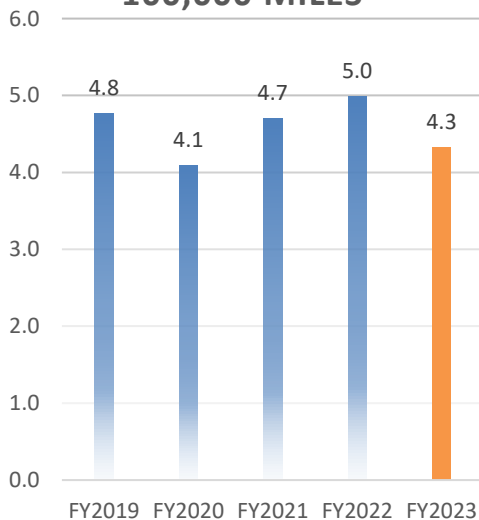
ON TIME PERFORMANCE



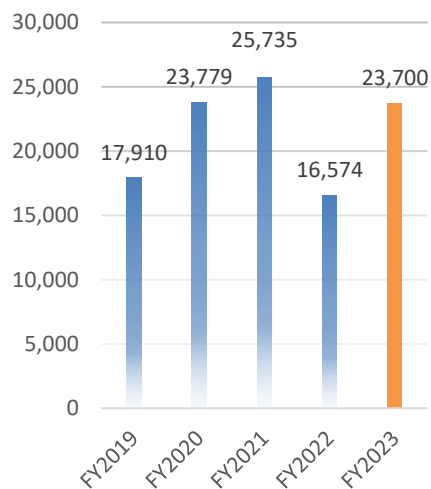
COMPLAINTS PER 100,000 PSGRS



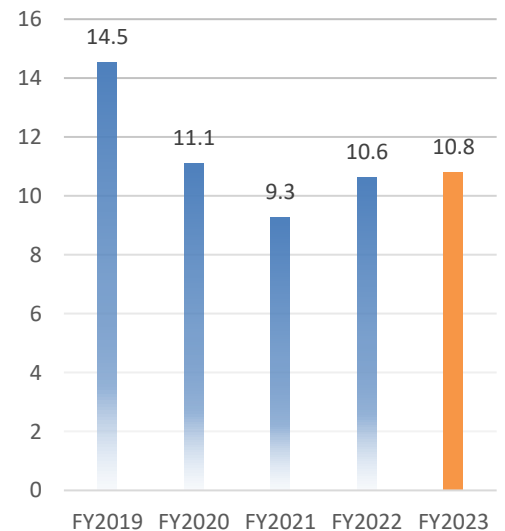
ACCIDENTS PER 100,000 MILES



TOTAL MILES B/W ROAD CALLS



PASSENGERS PER HOUR



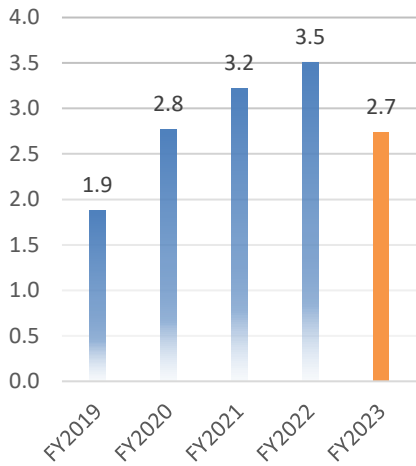
Paratransit Performance:

- Total Passengers: 5,517; Passengers per Hour: 1.8
- No Shows: 204
- On-Time Performance: 88%
- Complaints per 1,000 Passengers: 0.2
- Compliments per 1,000 Passengers: 0
- Miles between Road Calls: 47,848
- Total Revenue Accidents per 100,000 Miles: 1.9
- Preventable Accidents per 100,000 Miles: 0.0

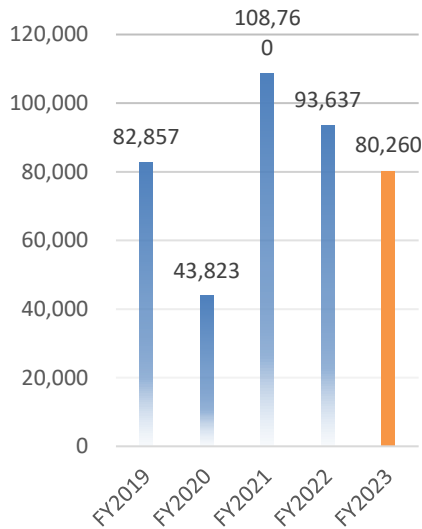
Paratransit Annual Trends - FY2019 – FY2023

(Notes: 1 - FY2023 is partial year data; 2- Effective January 2021, cancelled at door is rolled into No Shows)

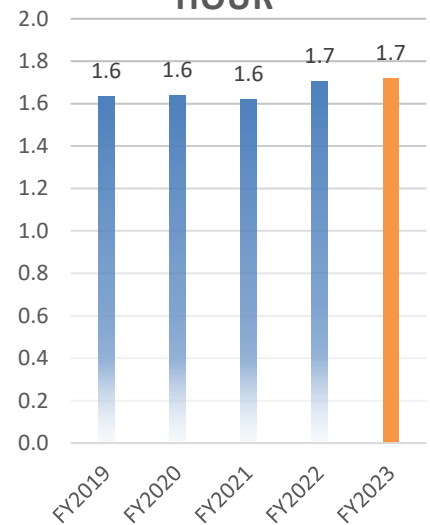
ACCIDENTS PER 100,000 MILES



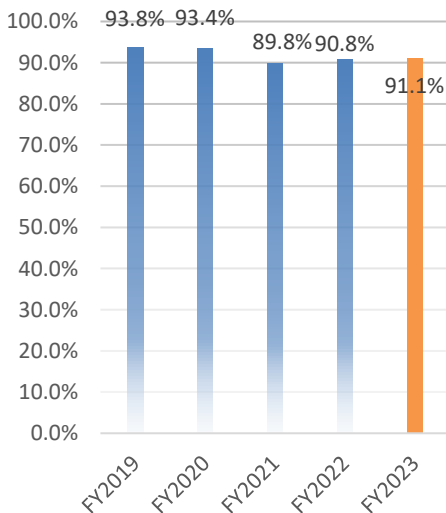
MILES B/W ROAD CALLS



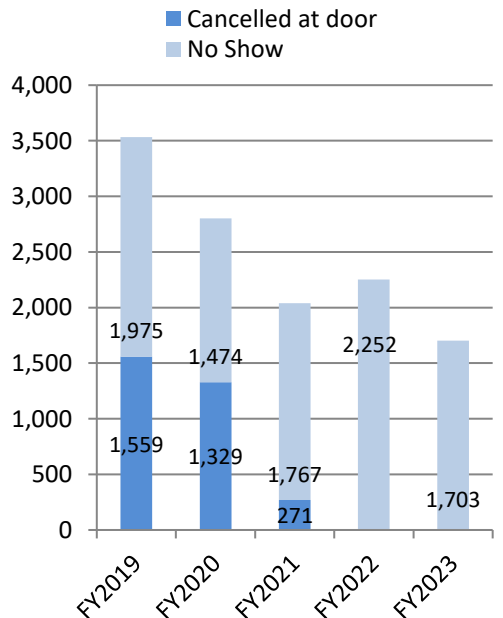
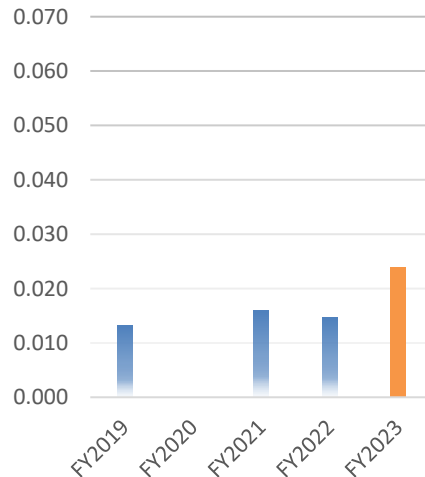
PASSENGERS PER HOUR



ON TIME PERFORMANCE



COMPLAINTS PER 1,000 PASSENGERS



Revenue/Cost/Ridership for the Month of May 2023

Route Name	Farebox Revenue	Pass/Presale Revenue	2022 Revenue	2023 Revenue	Cost of Operation	Hours Operated	Percent Cost Recovered	Cost Per Passenger	Deviation From System Average	Allowable Deviation Under Performance Standards	2022 Passengers Per Hour	2023 Passengers Per Hour	Change from Last Year	Passenger Per Hour Target Under Performance Standards	2022 Ridership	2023 Ridership	Change from Last Year	Change from Last Year	% of Total Ridership
1 James Island-North Charleston Express	\$ 434.00	\$ 11,209.24	\$ 10,786.40	\$ 11,643.24	\$ 58,986.46	708.10	19.7%	\$ 8.80	-0.69%	-5.00%	21	8	-64%	15	16,712	5,382	(11,330)	-68%	2.84%
2 Mt. Pleasant-West Ashley Express	\$ 592.79	\$ 6,607.03	\$ 6,111.20	\$ 7,199.82	\$ 57,453.70	689.70	12.5%	\$ 13.20	-7.90%	-5.00%	6	6	-12%	15	4,102	3,808	(294)	-7%	2.01%
3 Dorchester Rd-Summerville Express	\$ 596.04	\$ 4,951.43	\$ 4,345.24	\$ 5,547.47	\$ 40,446.67	485.54	13.7%	\$ 11.04	-6.71%	-5.00%	7	7	-12%	15	3,305	3,160	(145)	-4%	1.67%
4 Airport Express	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-5.00%	-	-	-	15	-	-	-	-	0.00%
7 HOP Shuttle (Hospitality on Peninsula)	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-	-15.00%	-	-	-	10	-	-	-	-	0.00%
10 Rivers Avenue	\$ 36,518.22	\$ 10,774.79	\$ 6,398.63	\$ 47,293.01	\$ 203,080.23	2,437.72	23.3%	\$ 3.99	2.86%	-10.00%	25	16	-37%	20	66,650	39,042	(27,608)	-41%	20.61%
11 Dorchester Rd/Airport	\$ 12,729.34	\$ 4,194.03	\$ 1,931.13	\$ 16,923.37	\$ 96,290.96	1,155.92	17.6%	\$ 5.22	-2.85%	-10.00%	15	13	-15%	20	18,219	15,197	(3,022)	-17%	8.02%
12 Upper Dorch/Ashley Phosphate Rd	\$ 14,096.92	\$ 4,016.80	\$ 1,593.15	\$ 18,113.72	\$ 109,064.56	1,309.26	16.6%	\$ 6.25	-3.82%	-10.00%	14	11	-18%	20	17,453	14,555	(2,898)	-17%	7.68%
13 Remount Road	\$ 4,231.29	\$ 1,419.28	\$ 608.11	\$ 5,650.57	\$ 54,239.06	651.11	10.4%	\$ 9.45	-10.01%	-10.00%	10	8	-23%	20	6,571	5,143	(1,428)	-22%	2.71%
20 King Street/Meeting St	\$ 11.80	\$ 6,000.00	\$ 6,000.12	\$ 6,011.80	\$ 52,582.17	631.22	11.4%	\$ 3.71	-8.99%	-10.00%	17	20	18%	20	11,102	12,546	1,444	13%	6.62%
30 Savannah Highway	\$ 3,575.85	\$ 1,289.47	\$ 604.59	\$ 4,865.32	\$ 53,857.53	646.53	9.0%	\$ 10.49	-11.39%	-10.00%	10	7	-27%	20	6,557	4,672	(1,885)	-29%	2.47%
31 Folly Road	\$ 4,367.26	\$ 1,272.55	\$ 402.39	\$ 5,639.81	\$ 69,116.87	829.71	8.2%	\$ 13.77	-12.27%	-15.00%	5	6	3%	10	4,421	4,611	190	4%	2.43%
32 North Bridge	\$ 5,510.99	\$ 2,209.76	\$ 829.31	\$ 7,720.75	\$ 69,598.36	835.49	11.1%	\$ 7.73	-9.33%	-10.00%	11	10	-10%	20	9,099	8,007	(1,092)	-12%	4.23%
33 St. Andrews/Ashley River Rd	\$ 7,582.69	\$ 2,668.25	\$ 875.75	\$ 10,250.94	\$ 61,493.03	738.19	16.7%	\$ 5.30	-3.76%	-10.00%	13	13	-1%	20	9,620	9,668	48	1%	5.10%
40 Mt. Pleasant	\$ 3,847.30	\$ 1,134.70	\$ 500.83	\$ 4,982.00	\$ 55,679.35	668.40	8.9%	\$ 12.33	-11.48%	-10.00%	8	6	-25%	20	5,519	4,111	(1,408)	-26%	2.17%
41 Coleman Boulevard	\$ 1,333.28	\$ 389.70	\$ 256.19	\$ 1,722.98	\$ 32,897.80	394.92	5.2%	\$ 22.08	-15.19%	-10.00%	6	4	-36%	20	2,111	1,412	(699)	-33%	0.75%
42 Wando Circulator	\$ 895.95	\$ 269.60	\$ 126.97	\$ 1,165.55	\$ 30,581.16	367.11	3.8%	\$ 30.11	-16.62%	-15.00%	4	3	-30%	10	1,402	977	(425)	-30%	0.52%
102 North Neck/ Rutledge Ave	\$ 878.34	\$ 523.11	\$ 296.79	\$ 1,401.45	\$ 40,634.93	487.80	3.4%	\$ 20.70	-16.98%	-15.00%	5	4	-28%	10	2,577	1,895	(682)	-26%	1.00%
103 Leeds Avenue	\$ 565.94	\$ 262.66	\$ 260.89	\$ 828.60	\$ 14,321.36	171.92	5.8%	\$ 14.18	-14.64%	-15.00%	13	6	-58%	10	2,243	952	(1,291)	-58%	0.50%
104 Montague Avenue	\$ 1,984.76	\$ 766.91	\$ 304.03	\$ 2,751.67	\$ 41,462.13	497.73	6.6%	\$ 13.93	-13.79%	-10.00%	7	6	-18%	10	3,346	2,779	(567)	-17%	1.47%
203 Medical Shuttle	\$ 16.10	\$ 39,926.34	\$ 38,428.34	\$ 39,942.44	\$ 40,175.10	482.28	99.4%	\$ 0.02	78.99%	-10.00%	35	25	-29%	10	14,862	11,901	(2,961)	-20%	6.28%
210 Aquarium/ CofC DASH	\$ -	\$ 43,414.44	\$ 43,414.44	\$ 43,414.44	\$ 47,353.28	568.45	91.7%	\$ 0.87	71.25%	-15.00%	10	8	-23%	10	5,196	4,526	(670)	-13%	2.39%
211 Meeting/King DASH	\$ -	\$ 25,791.44	\$ 25,791.44	\$ 25,791.44	\$ 75,559.48	907.05	34.1%	\$ 2.06	13.71%	-15.00%	30	27	-11%	10	28,691	24,128	(4,563)	-16%	12.74%
213 Lockwood/Calhoun DASH	\$ -	\$ 9,791.44	\$ 9,791.44	\$ 9,791.44	\$ 37,297.00	447.73	26.3%	\$ 3.32	5.83%	-15.00%	19	18	-2%	10	8,288	8,275	(13)	0%	4.37%
301 Glenn McConnell Circulator	\$ 1,892.84	\$ 725.31	\$ 389.76	\$ 2,618.15	\$ 32,350.50	388.35	8.1%	\$ 11.31	-12.33%	-15.00%	9	7	-23%	10	3,264	2,628	(636)	-19%	1.39%
Beach Shuttle	\$ -	\$ -	\$ 0.00	\$ -	\$ 2,390.38	29.25	0.0%	\$ 50.86	-20.43%	-15.00%	2	2	7%	10	44	47	3	7%	0.02%
TOTAL	\$ 101,661.70	\$ 179,608.29	\$ 160,047.17	\$ 281,269.99	\$ 1,376,912.09	16,529.5	20.4%	\$ 5.78			15.1	11.5	-24%		251,310	189,421	(61,889)	-24.6%	100.0%

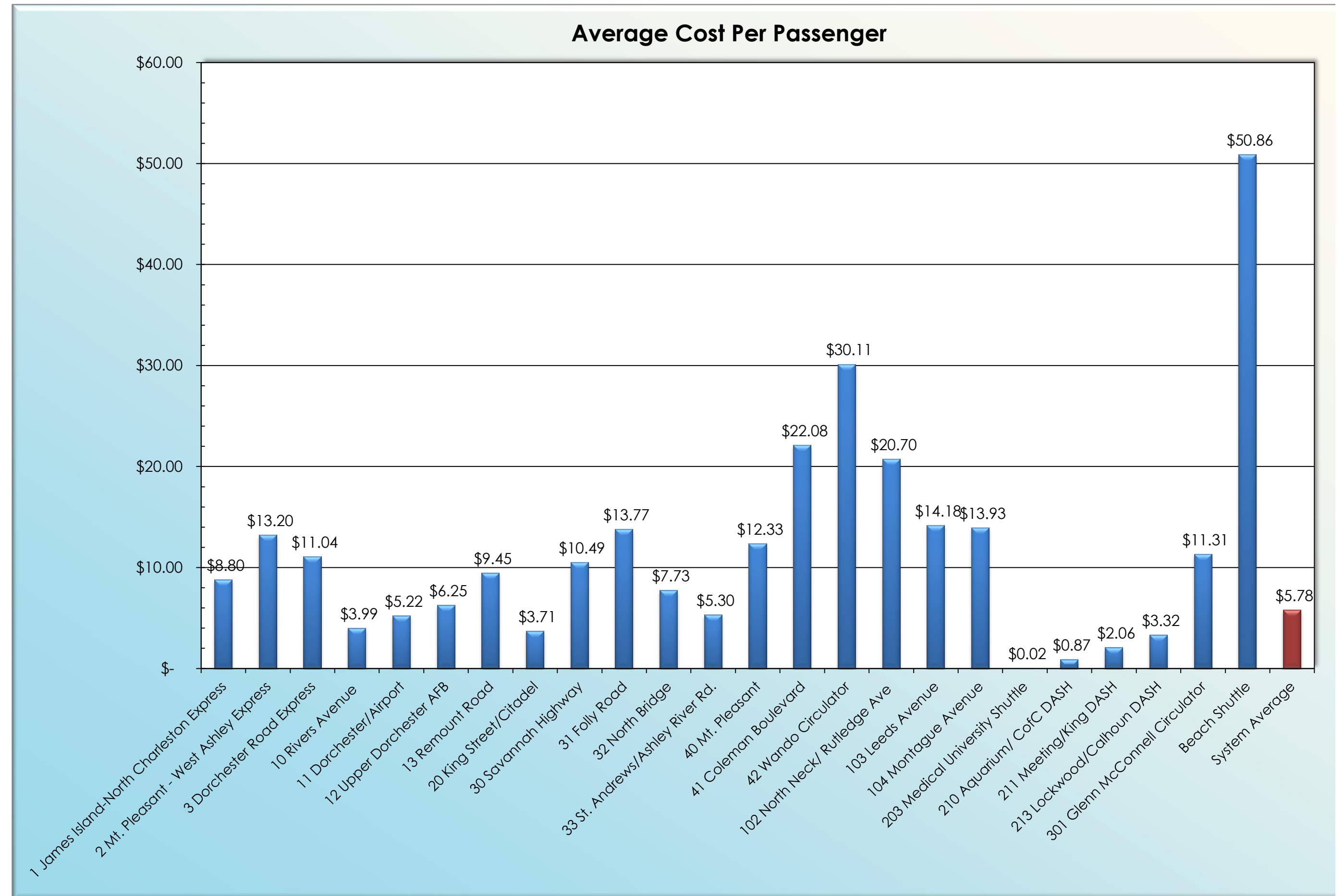
NOT meeting Revenue Recovery Standards

Meeting Passenger Per Hour Standards

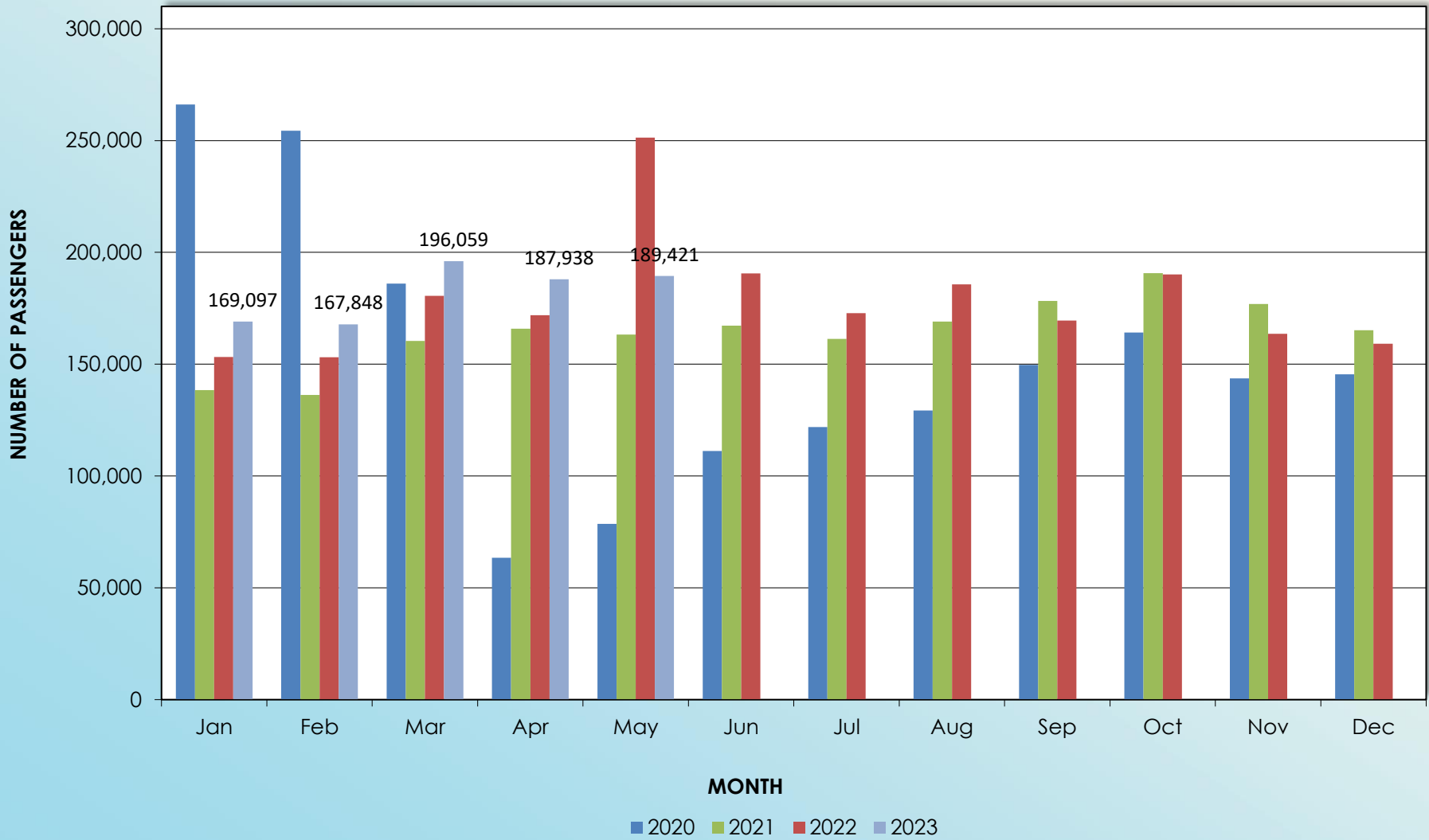
NOT Meeting Passenger Per Hour Standards

Revenue/Cost/Ridership for the Month of May 2023

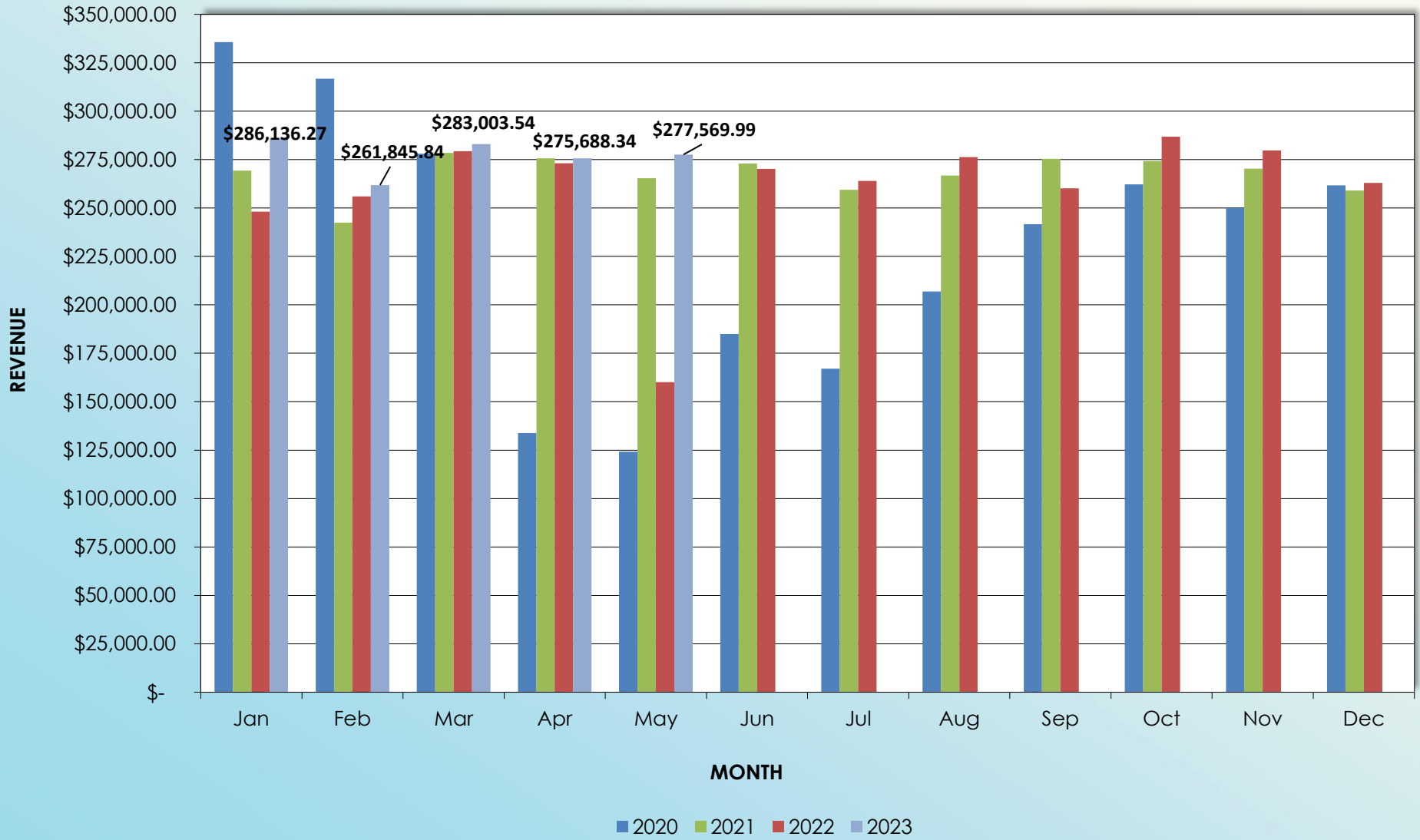
Route Name	Average Cost Per Passenger
1 James Island-North Charleston Express	\$ 8.80
2 Mt. Pleasant - West Ashley Express	\$ 13.20
3 Dorchester Road Express	\$ 11.04
4 Airport Express	-
7 HOP Shuttle (Hospitality on Peninsula)	-
10 Rivers Avenue	\$ 3.99
11 Dorchester/Airport	\$ 5.22
12 Upper Dorchester AFB	\$ 6.25
13 Remount Road	\$ 9.45
20 King Street/Citadel	\$ 3.71
30 Savannah Highway	\$ 10.49
31 Folly Road	\$ 13.77
32 North Bridge	\$ 7.73
33 St. Andrews/Ashley River Rd.	\$ 5.30
40 Mt. Pleasant	\$ 12.33
41 Coleman Boulevard	\$ 22.08
42 Wando Circulator	\$ 30.11
102 North Neck/ Rutledge Ave	\$ 20.70
103 Leeds Avenue	\$ 14.18
104 Montague Avenue	\$ 13.93
203 Medical University Shuttle	\$ 0.02
210 Aquarium/ CofC DASH	\$ 0.87
211 Meeting/King DASH	\$ 2.06
213 Lockwood/Calhoun DASH	\$ 3.32
301 Glenn McConnell Circulator	\$ 11.31
Beach Shuttle	\$ 50.86
System Average	\$ 5.78



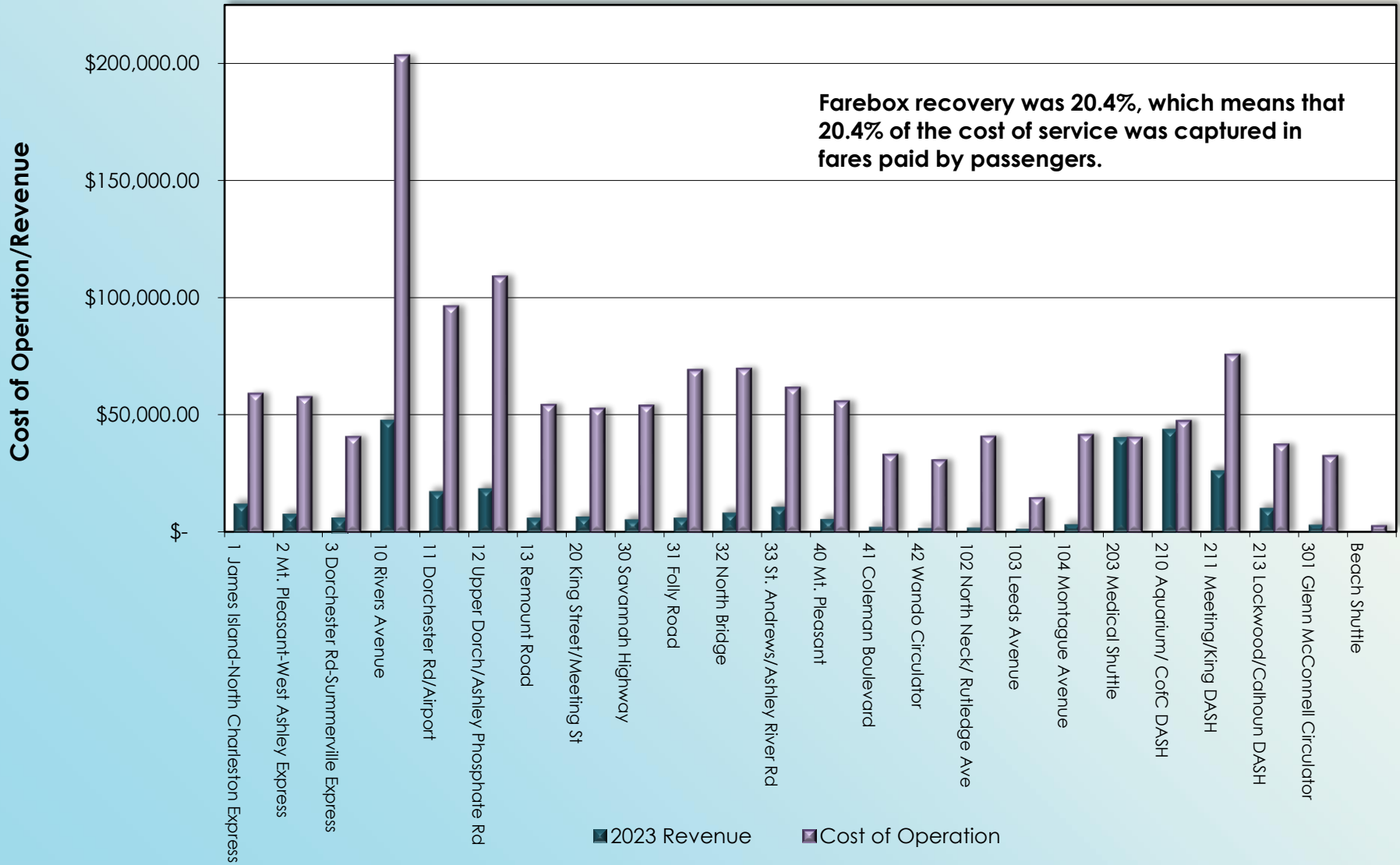
Fixed Route Ridership



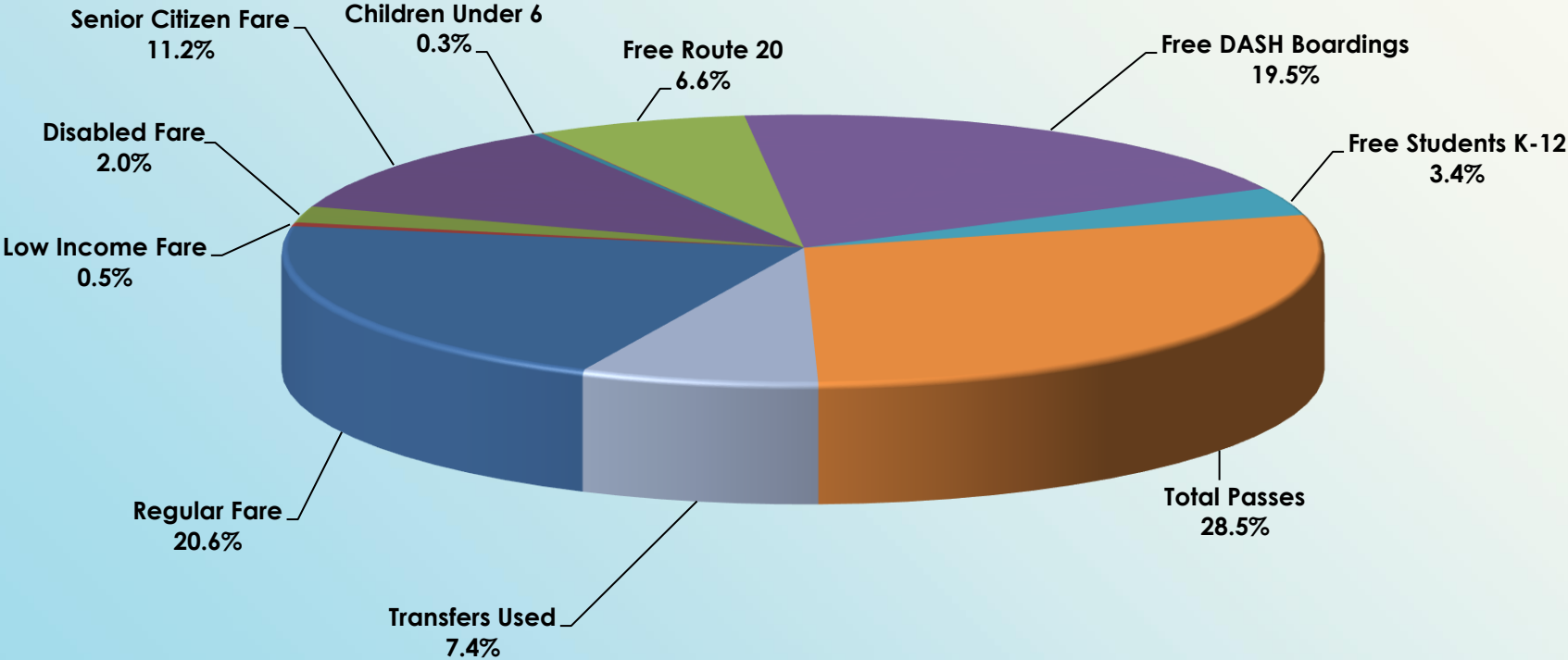
Fixed Route Revenue



Revenue & Cost by Route May 2023

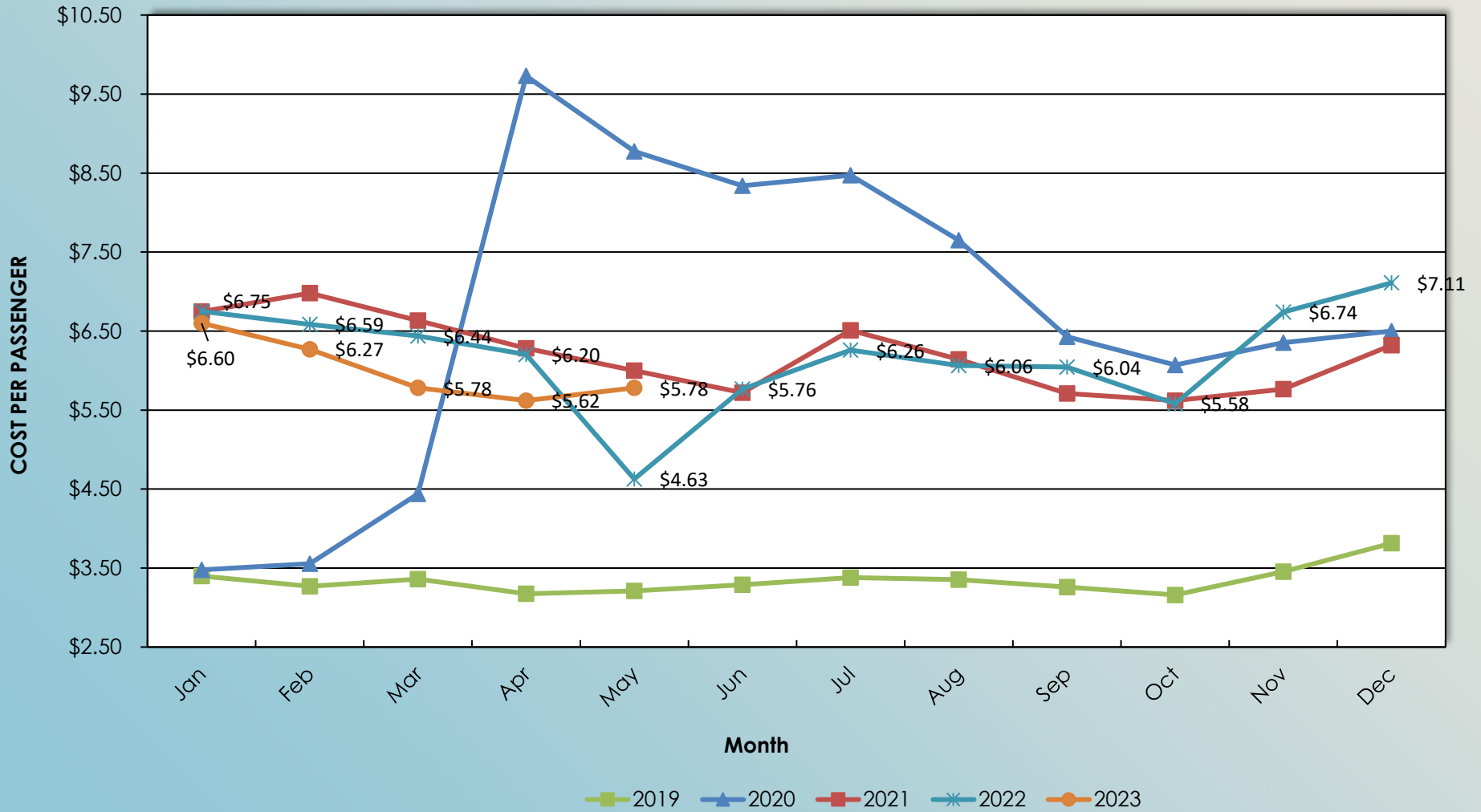


Ridership by Fare Type May 2023

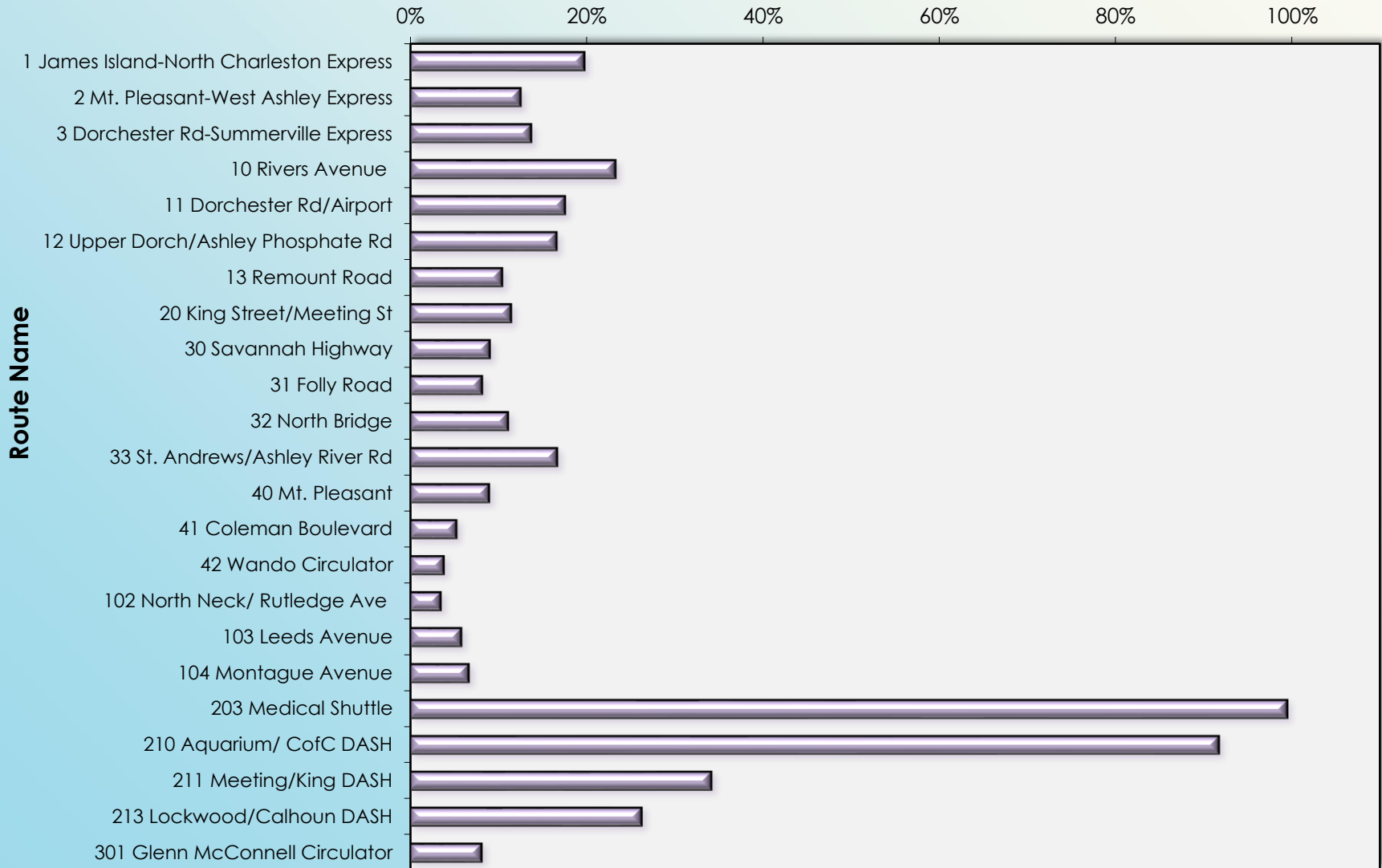


- | | | | | |
|----------------------|-------------------|---------------------|--------------------------|-----------------------|
| ■ Regular Fare | ■ Low Income Fare | ■ Disabled Fare | ■ Senior Citizen Fare | ■ Children Under 6 |
| ■ HOP Shuttle | ■ Beach Shuttle | ■ Free School Guard | ■ Free Route 20 | ■ Free DASH Boardings |
| ■ Free Students K-12 | ■ Total Passes | ■ Transfers Used | ■ Unclassified Ridership | |

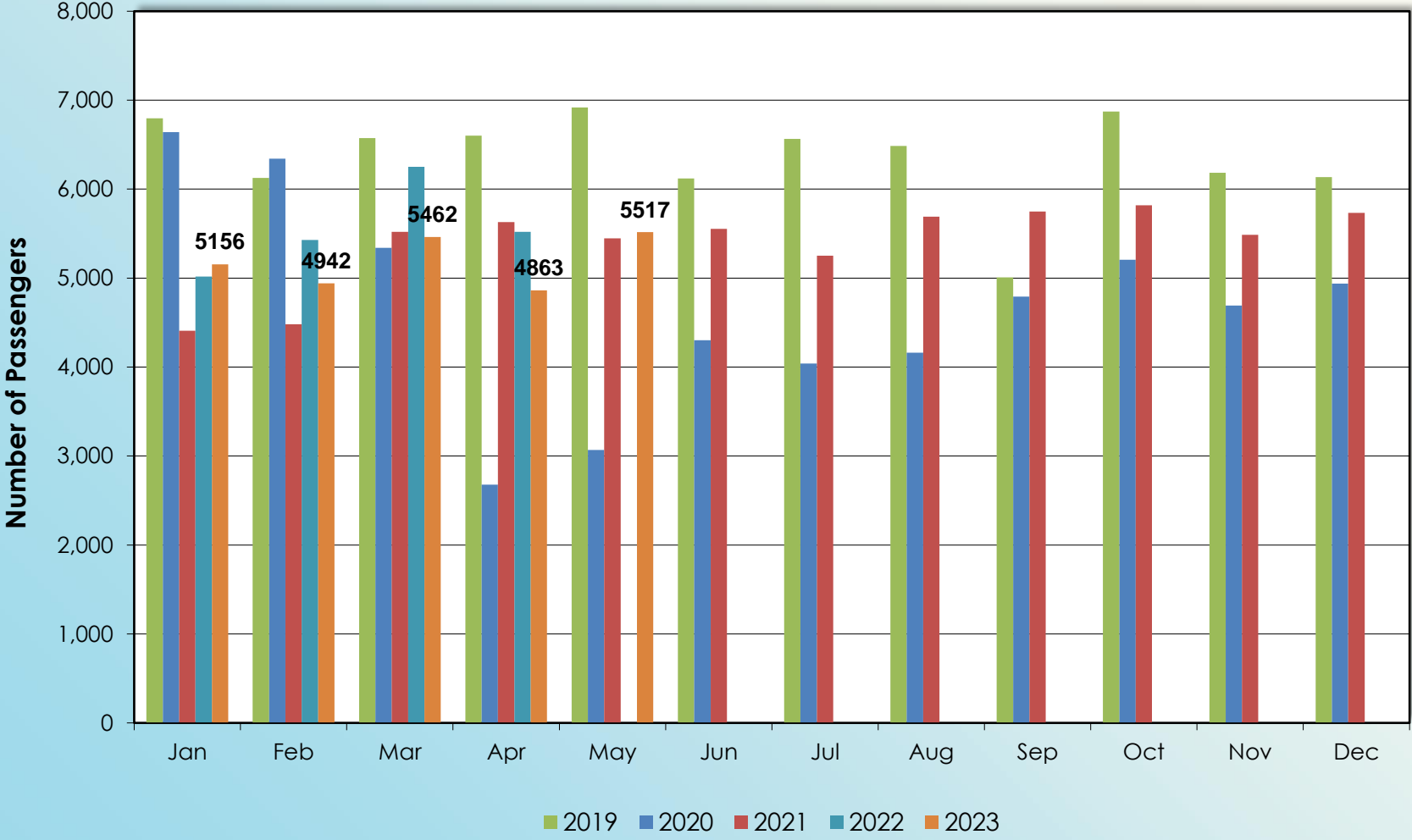
Fixed Route Cost Per Passenger



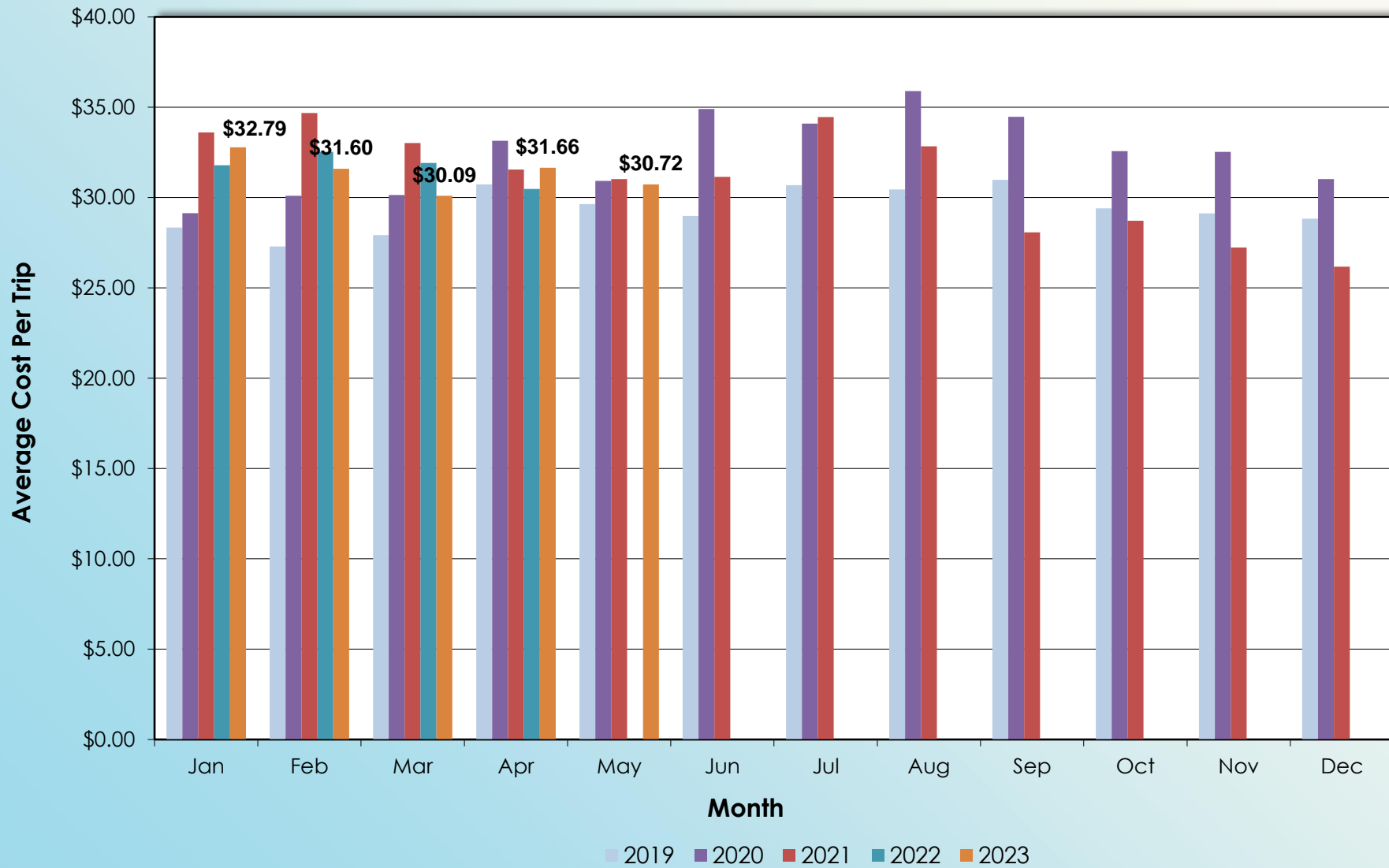
Percent Cost Recovered by Route May 2023



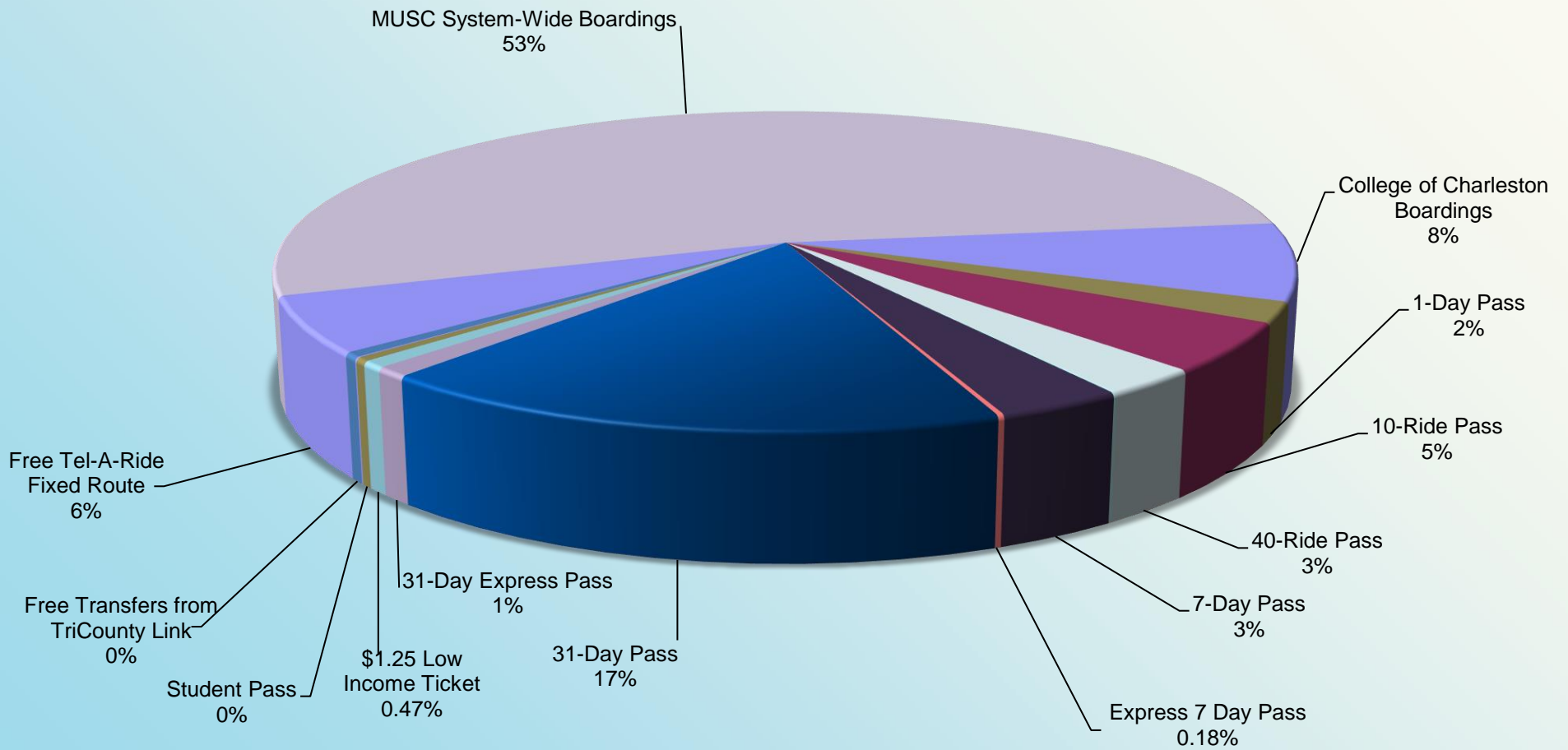
Tel-A-Ride Ridership



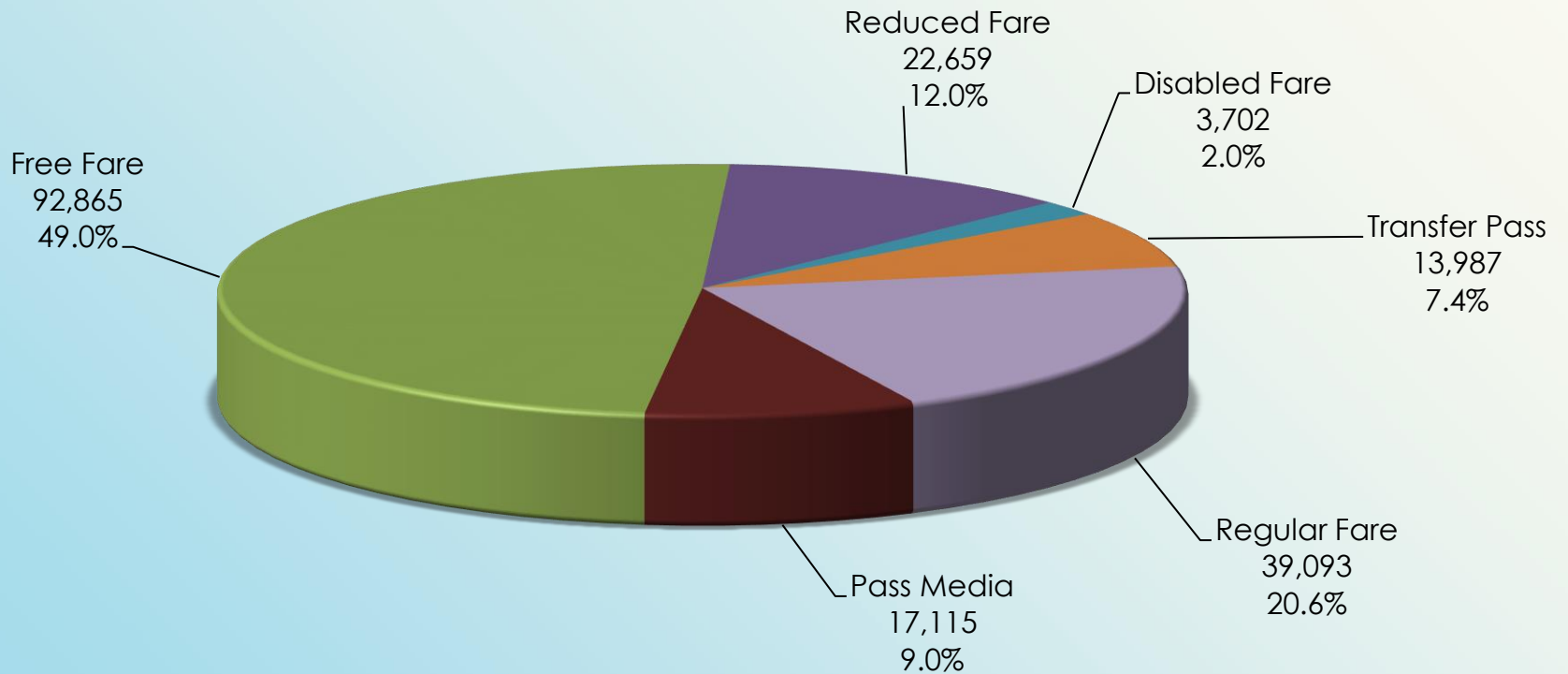
Average Cost Per One-Way Paratransit Trip



Pass Use by Type May 2023



Ridership by Customer Type May 2023

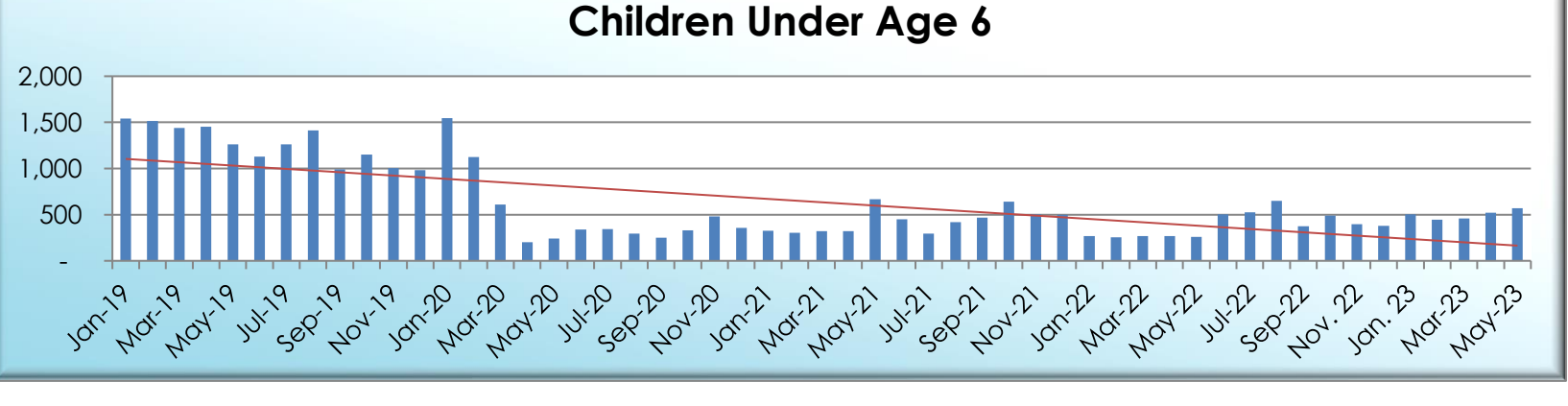
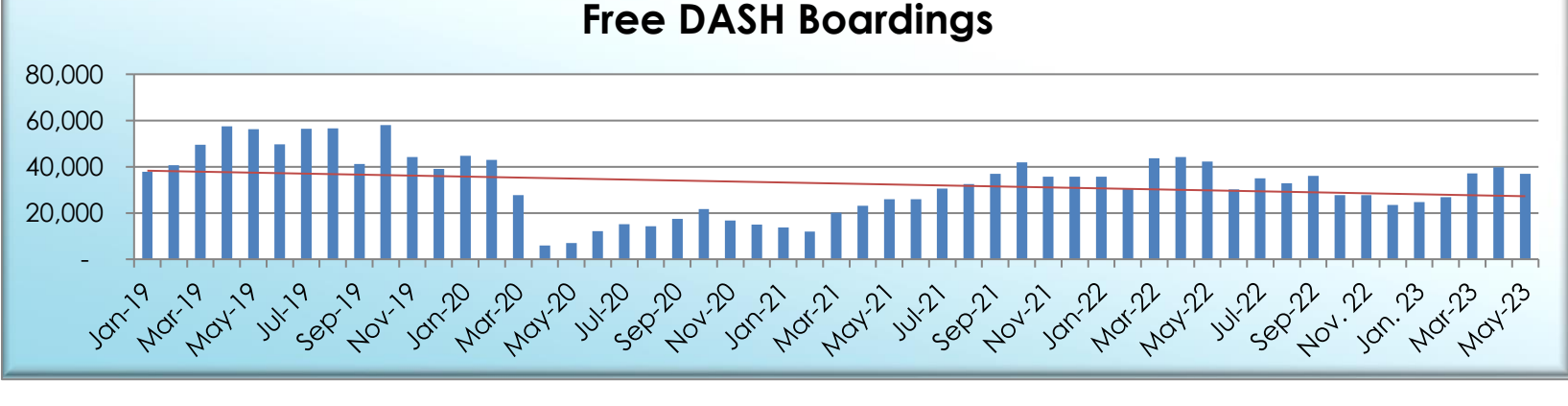
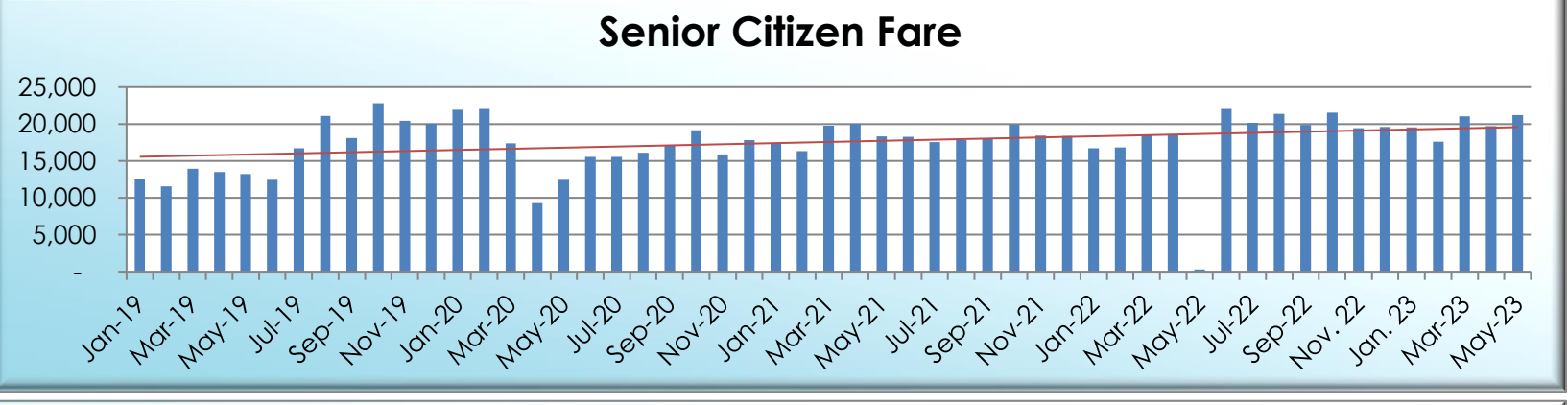
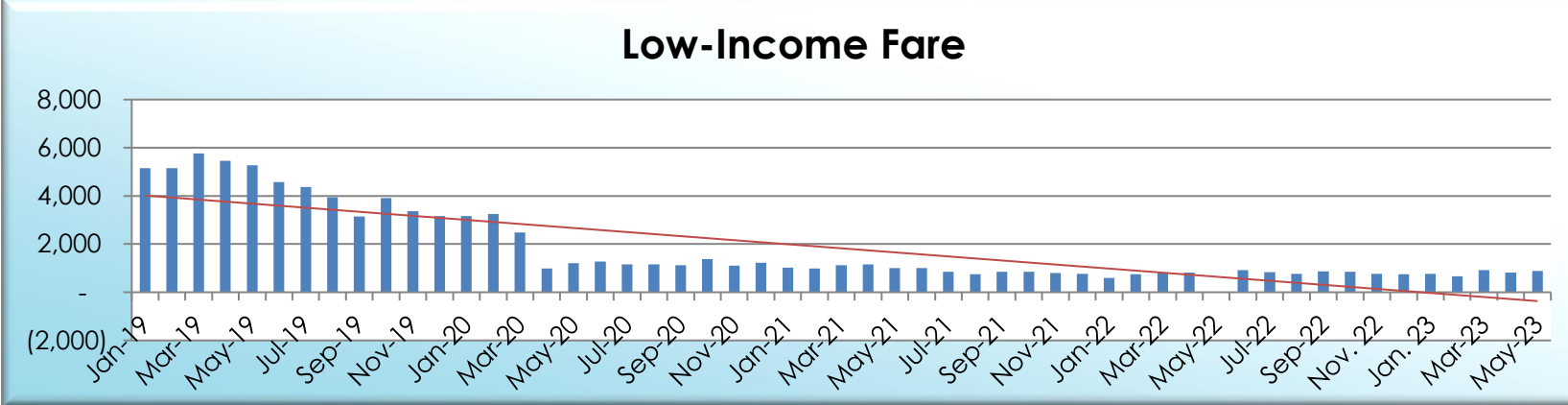
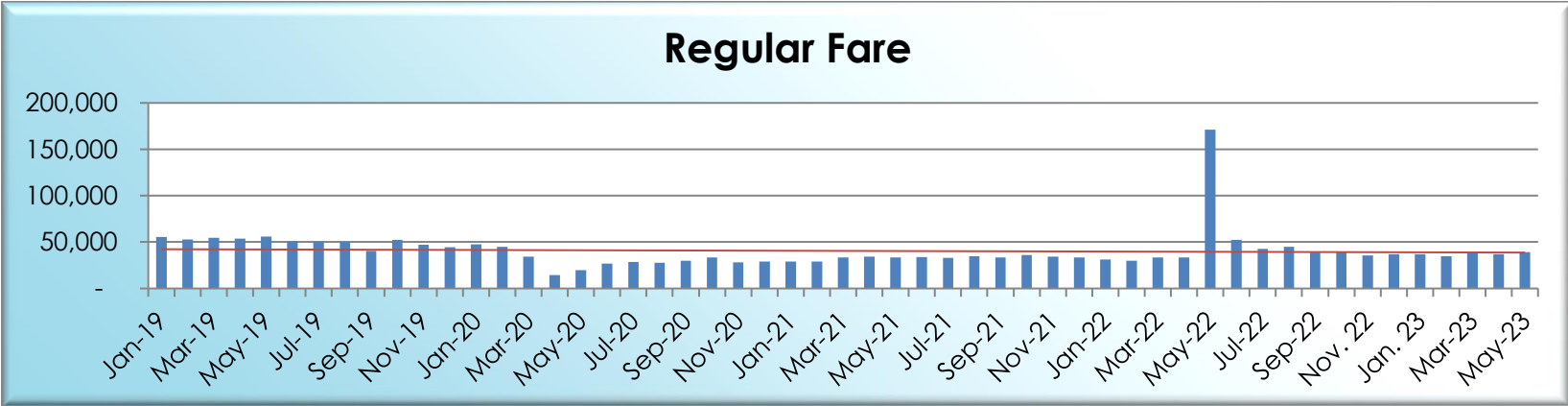


Regular Fare Pass Media Free Fare Reduced Fare Disabled Fare Transfer Pass

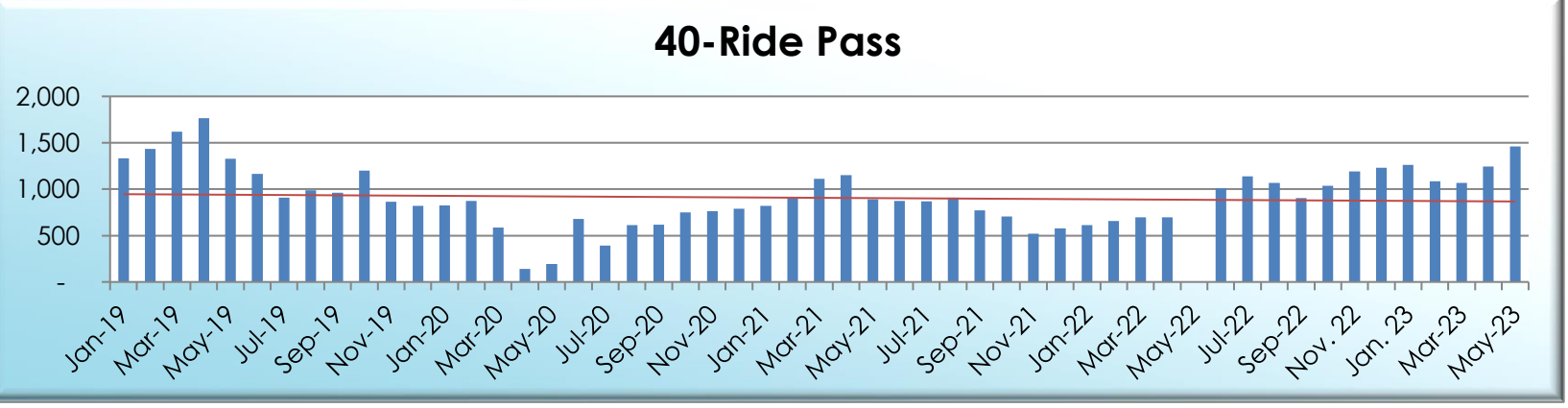
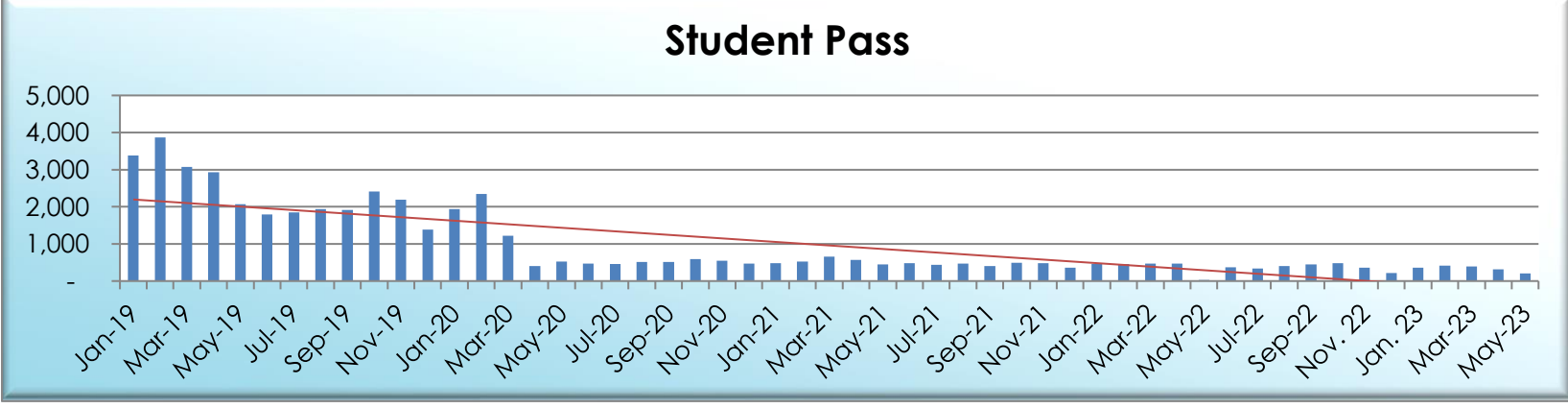
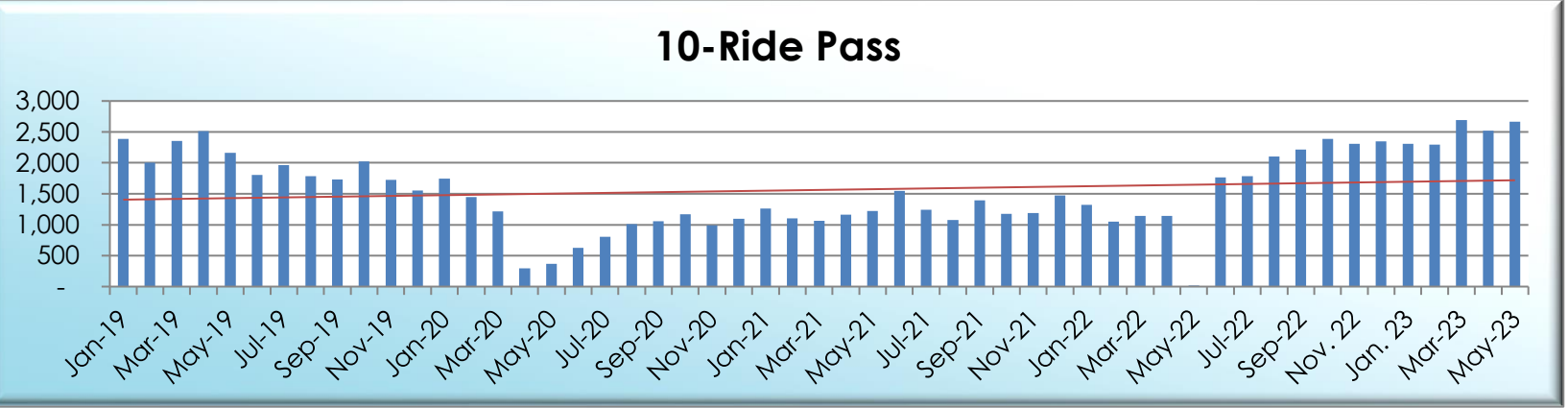
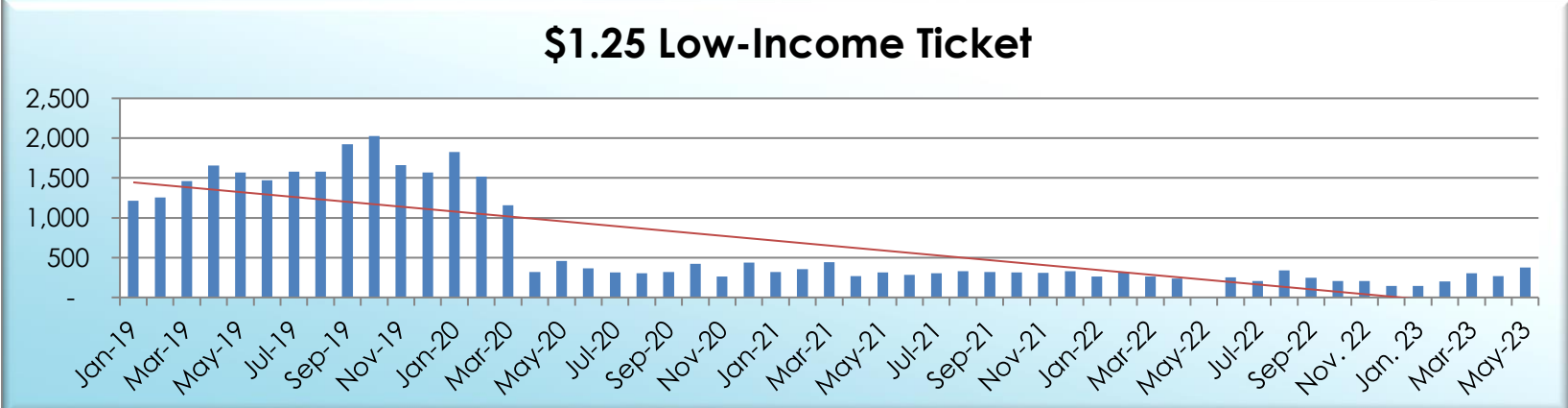
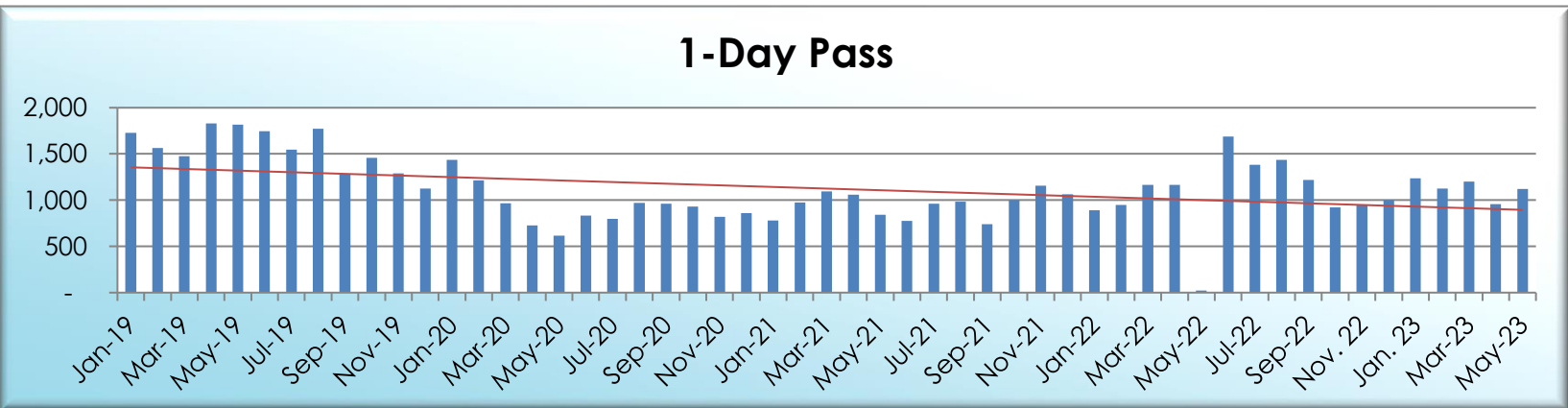
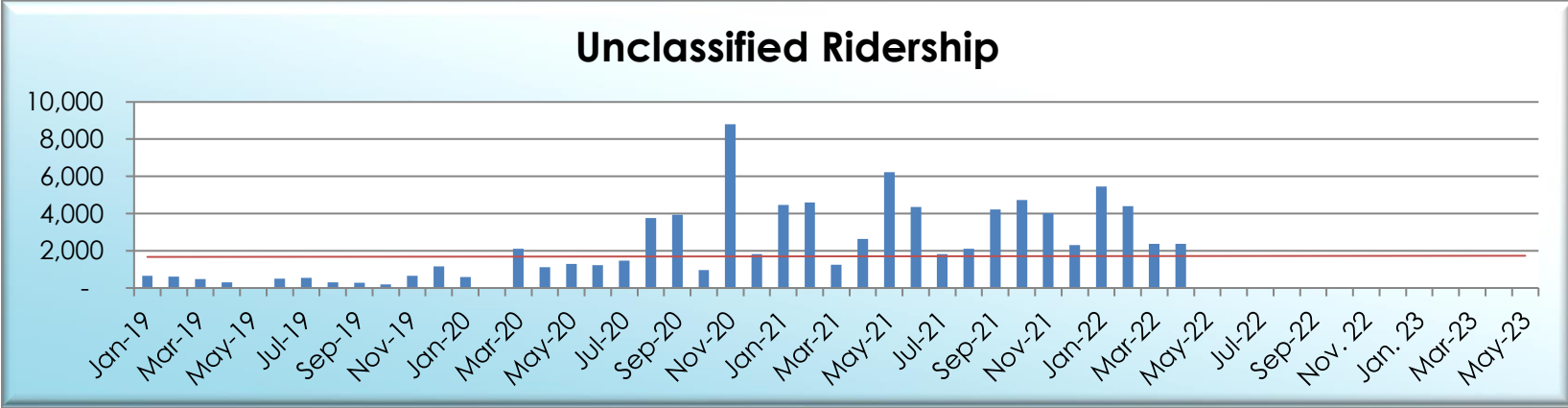
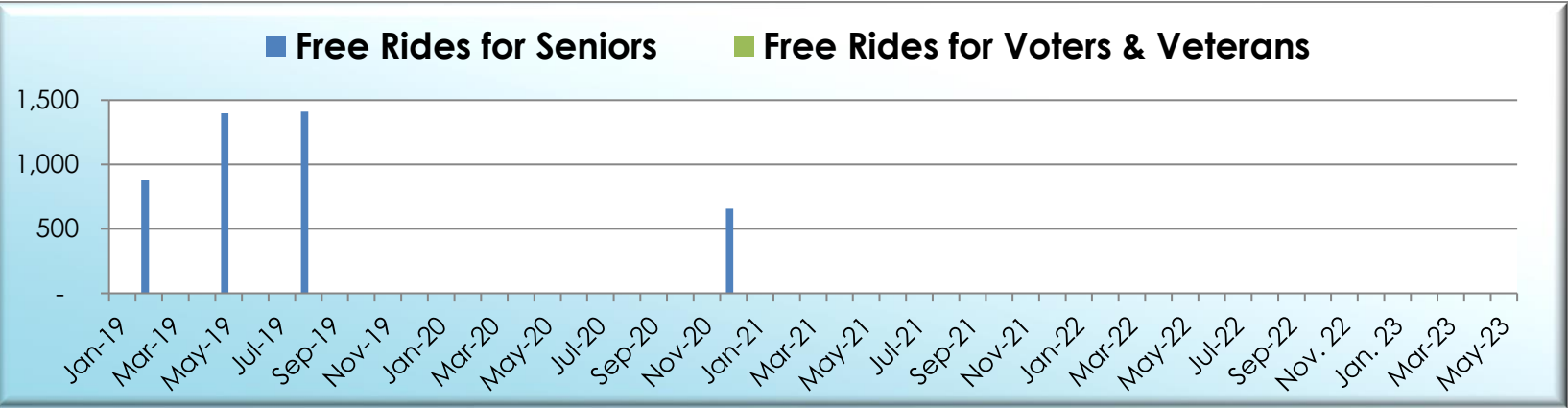
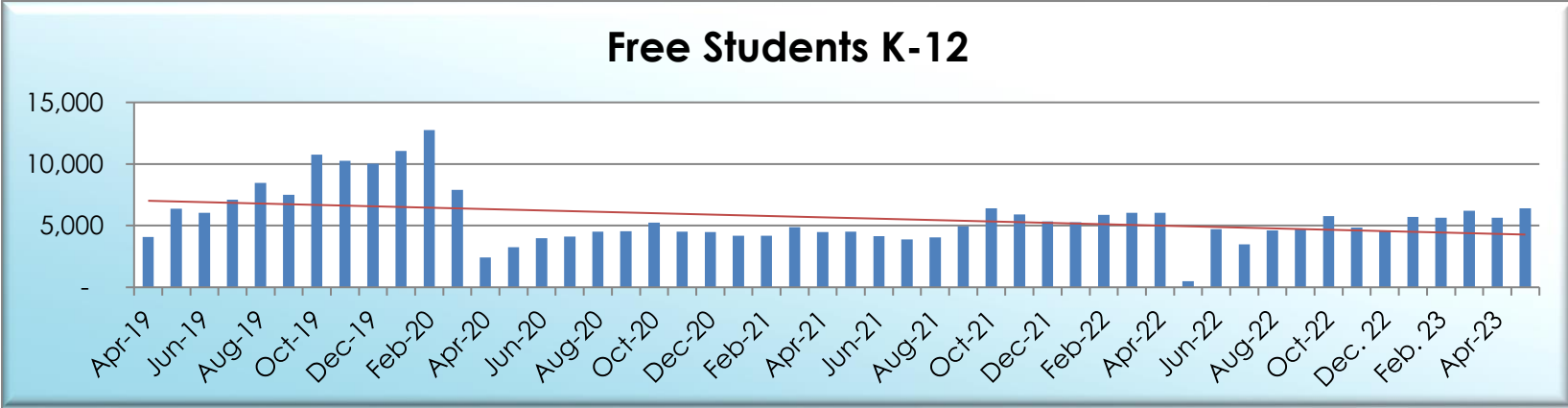
Ridership Classification for May 2023

Ridership Classification for May 2023		
Type of Fare		
Regular Fare	39,093	20.64%
Low Income Fare	882	0.47%
Disabled Fare	3,702	1.95%
Senior Citizen Fare	21,190	11.19%
Children Under 6	568	0.30%
HOP Shuttle	0	0.00%
Beach Shuttle	0	0.00%
Free School Guard	81	0.04%
Free Route 20	12,546	6.62%
Free DASH Boardings	36,929	19.50%
Free Students K-12	6,402	3.38%
Subtotal	121,393	64.09%
Type of Pass		
1-Day Pass	1,119	0.59%
10-Ride Pass	2,663	1.41%
40-Ride Pass	1,461	0.77%
3-Day Pass	52	0.03%
7-Day Pass	1,872	0.99%
7-Day Express Pass	95	0.05%
31-Day Pass	9,295	4.91%
31-Day Express Pass	526	0.28%
\$1.25 Low Income Ticket	377	0.20%
Student Pass	210	0.11%
1-Ride Courtesy Pass	2	0.00%
1-Ride Pass	32	0.02%
Free Transfers from TriCounty Link	261	0.14%
Free Tel-A-Ride Fixed Route	3,054	1.61%
MUSC System-Wide Boardings	28,766	15.19%
College of Charleston Boardings	4,256	2.25%
Total Passes	54,041	28.53%
Transfers		
Issued	25,209	
Transfers Used	13,987	7.38%
Wheelchair Count	188	
Unclassified Ridership	0	0.00%
Total Ridership	189,421	100.00%

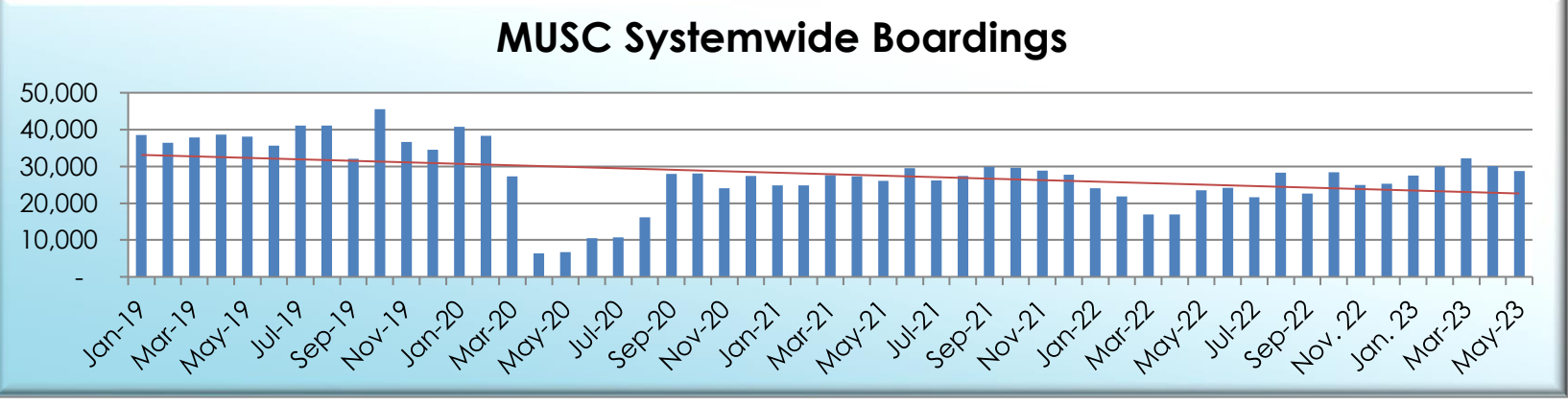
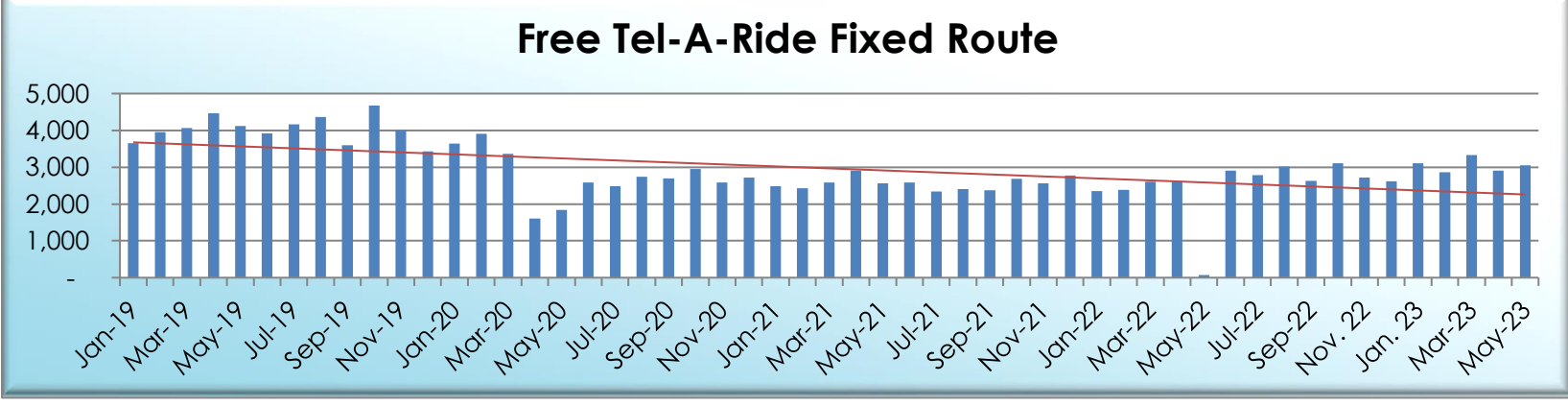
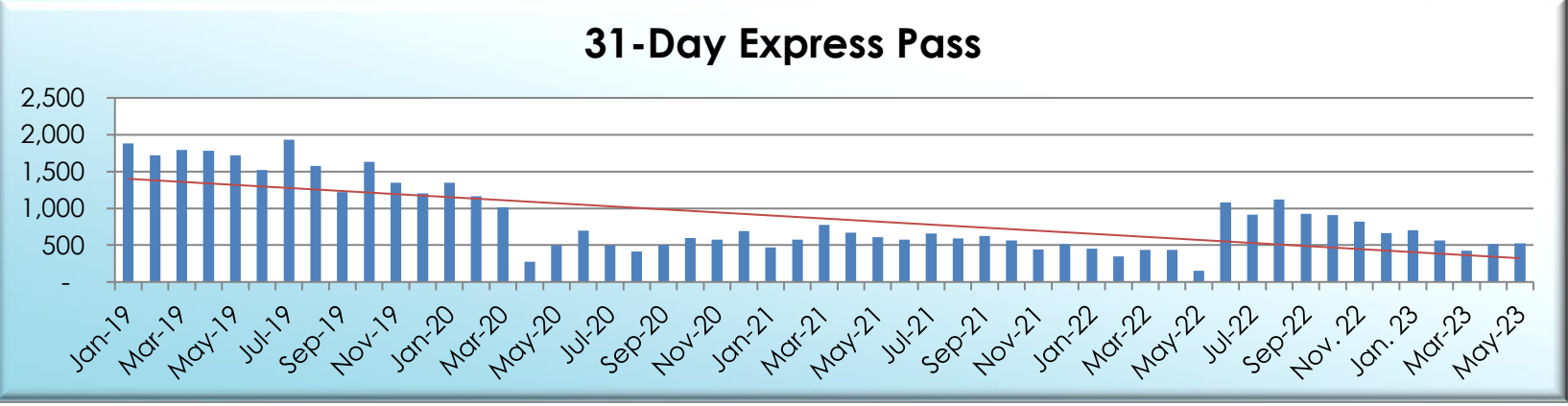
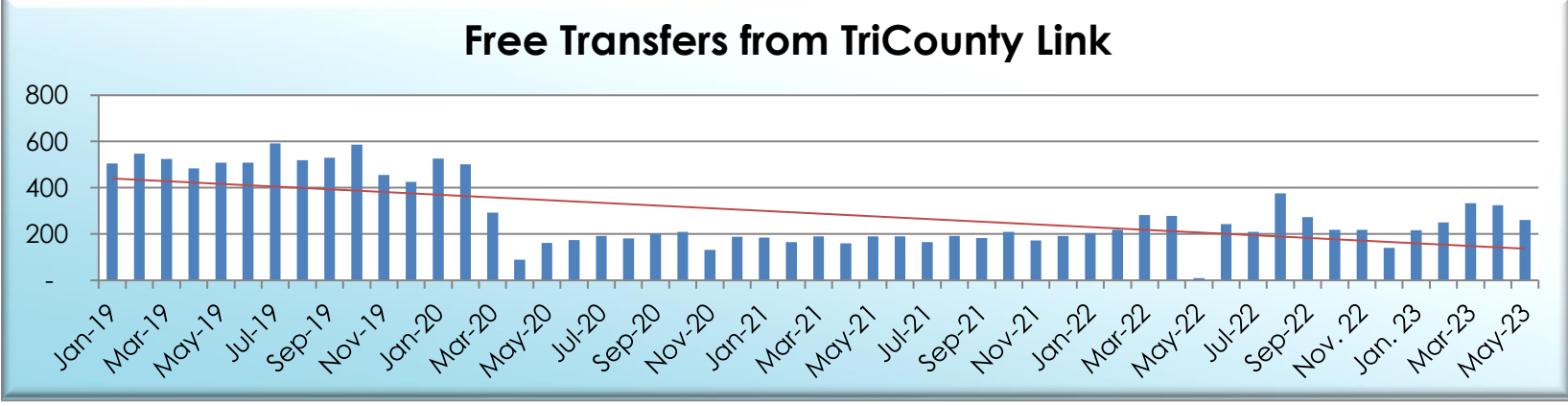
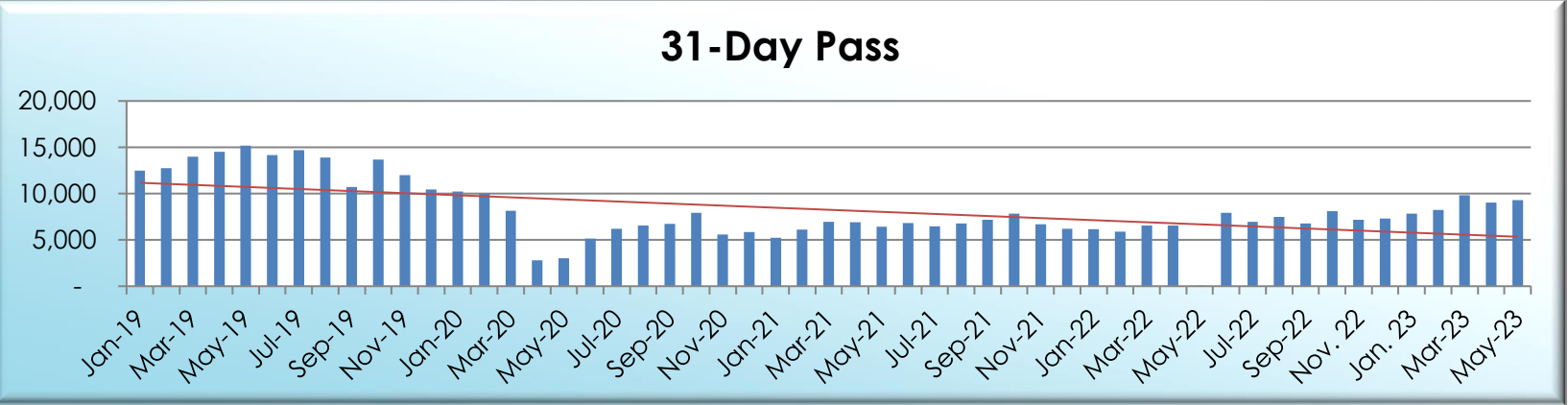
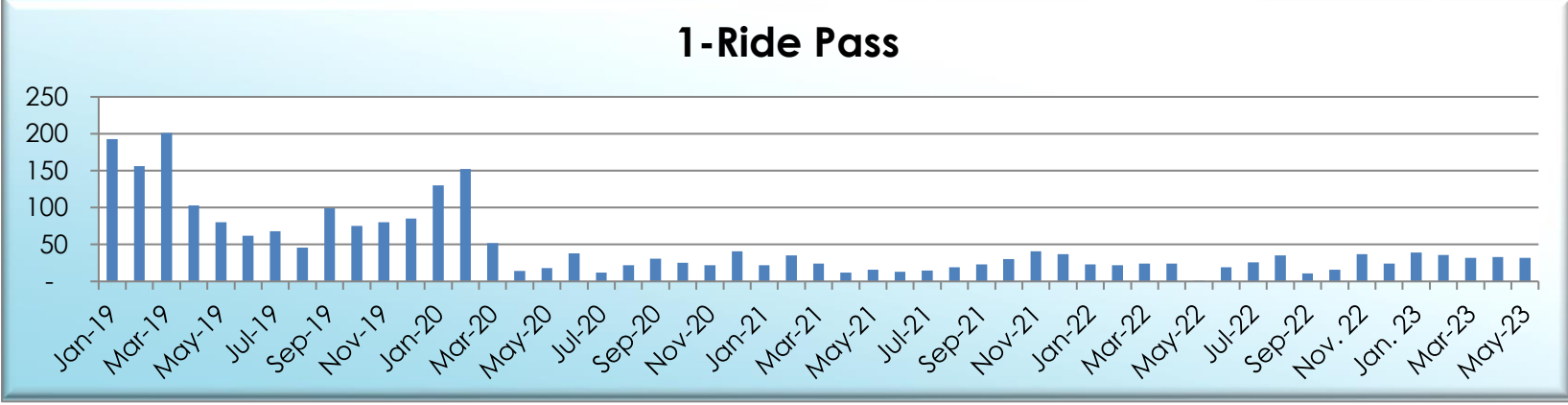
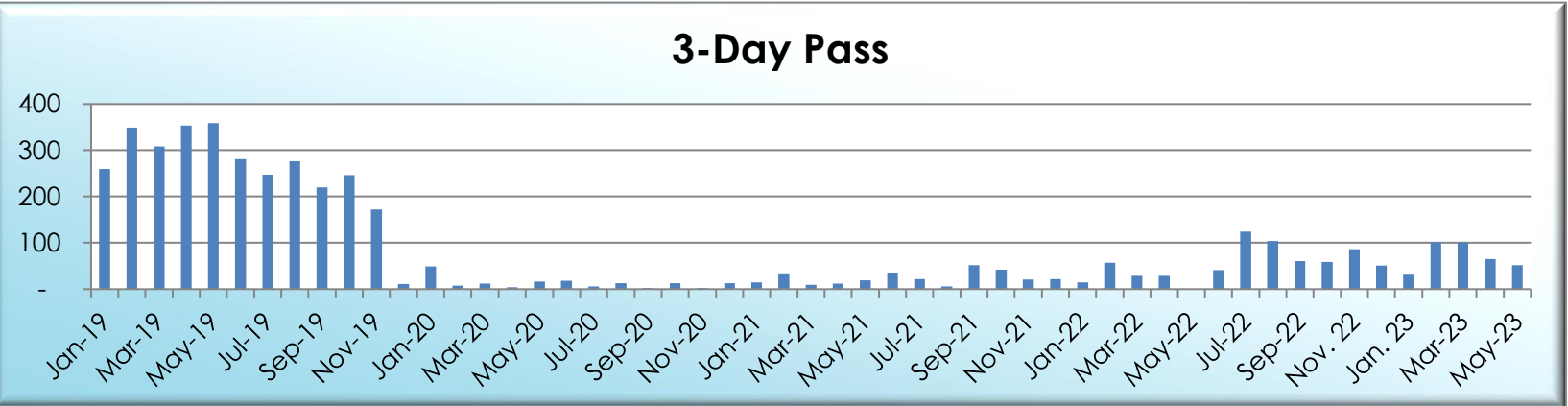
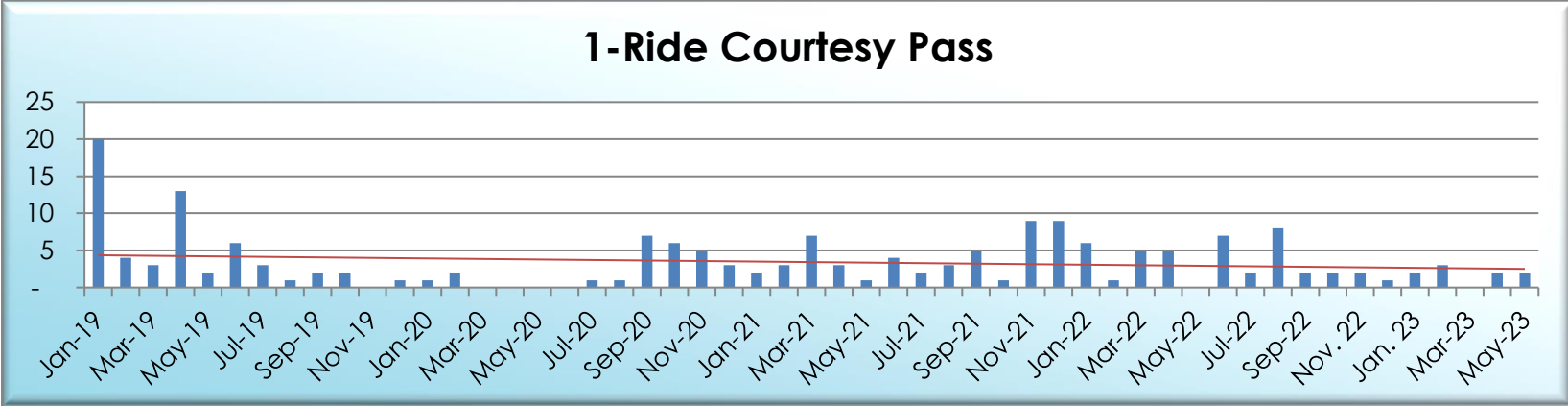
Classification History



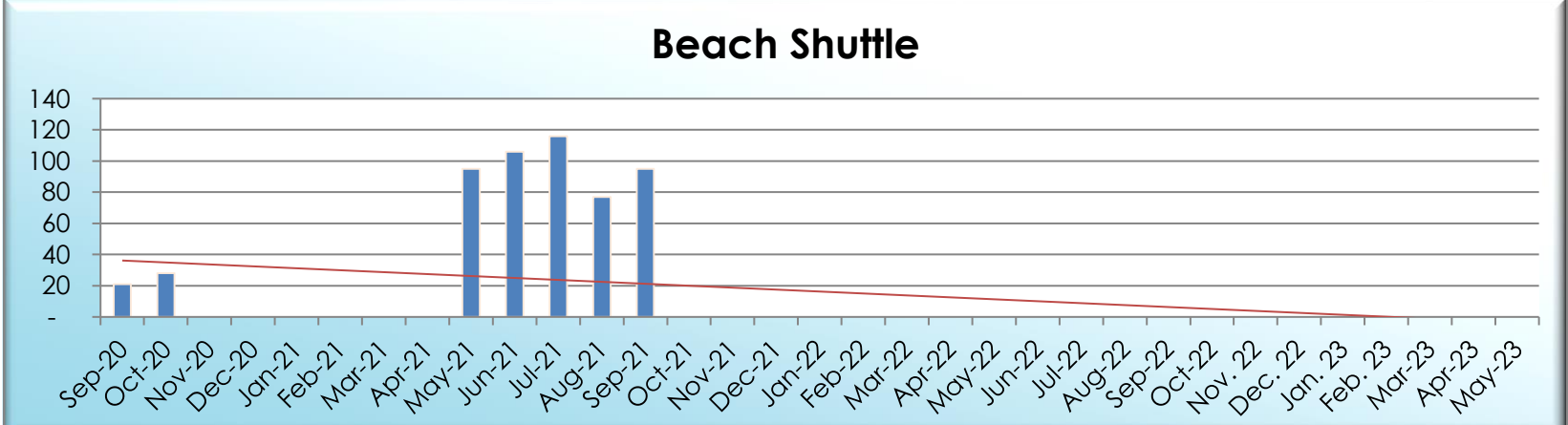
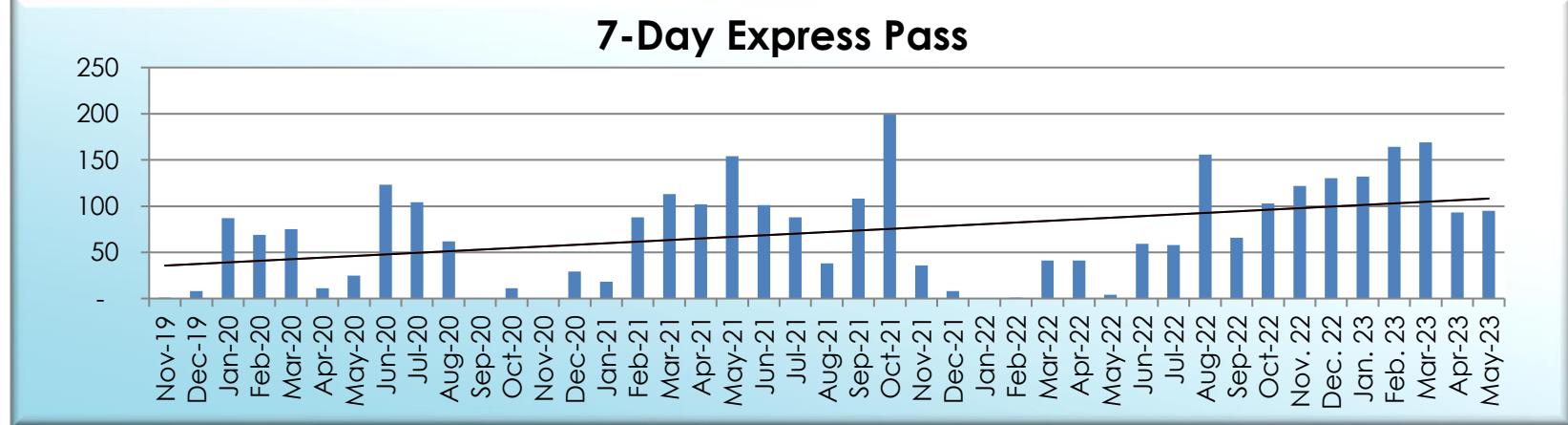
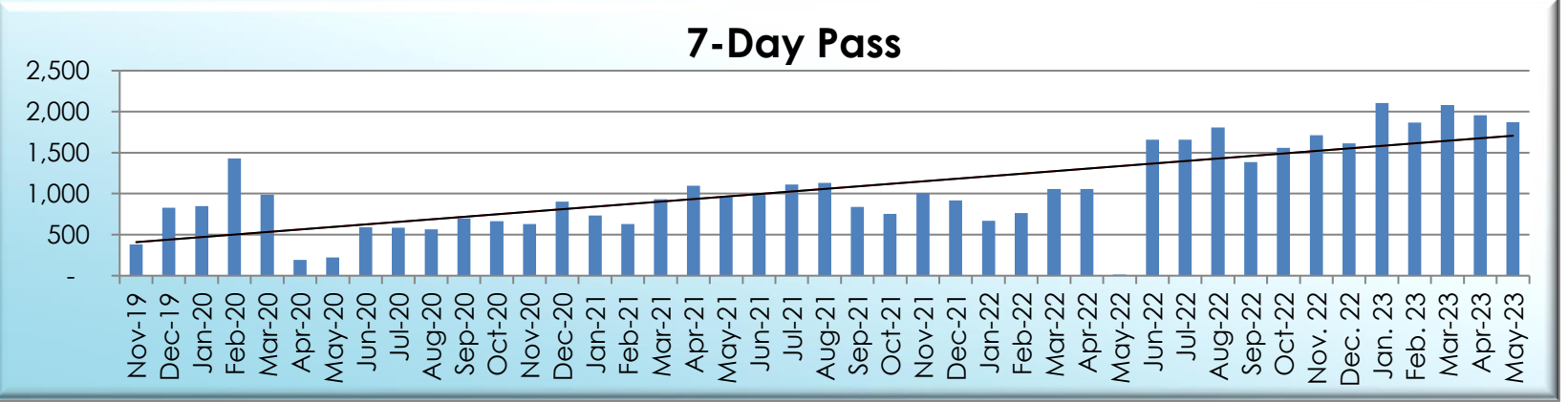
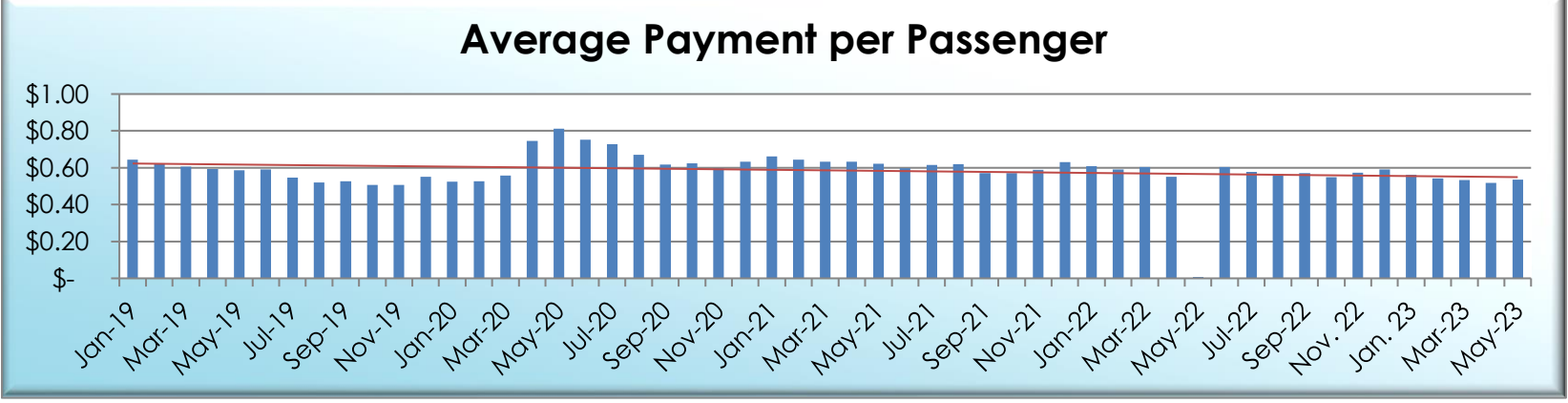
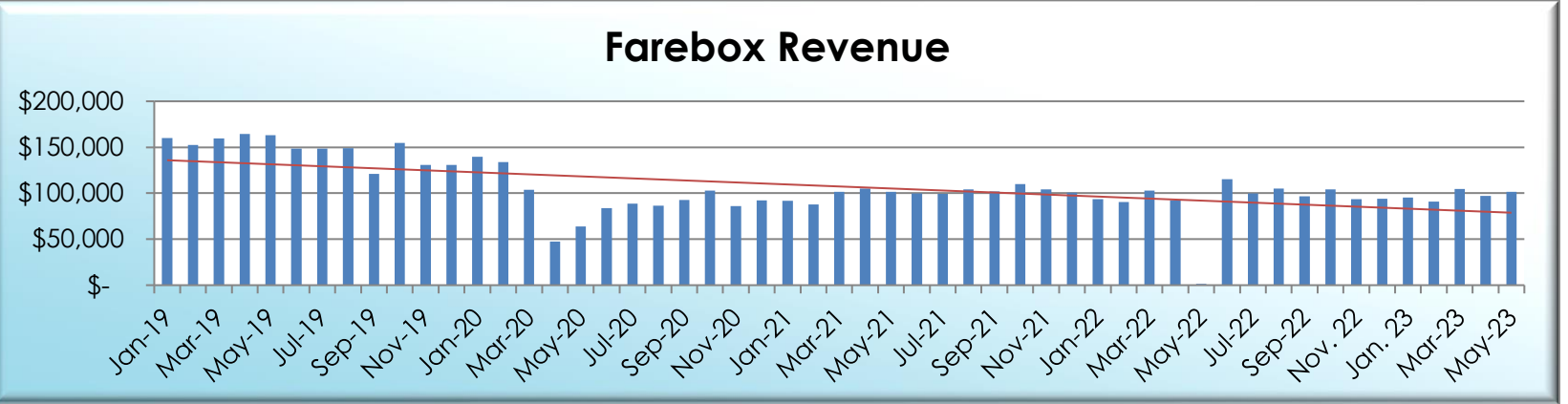
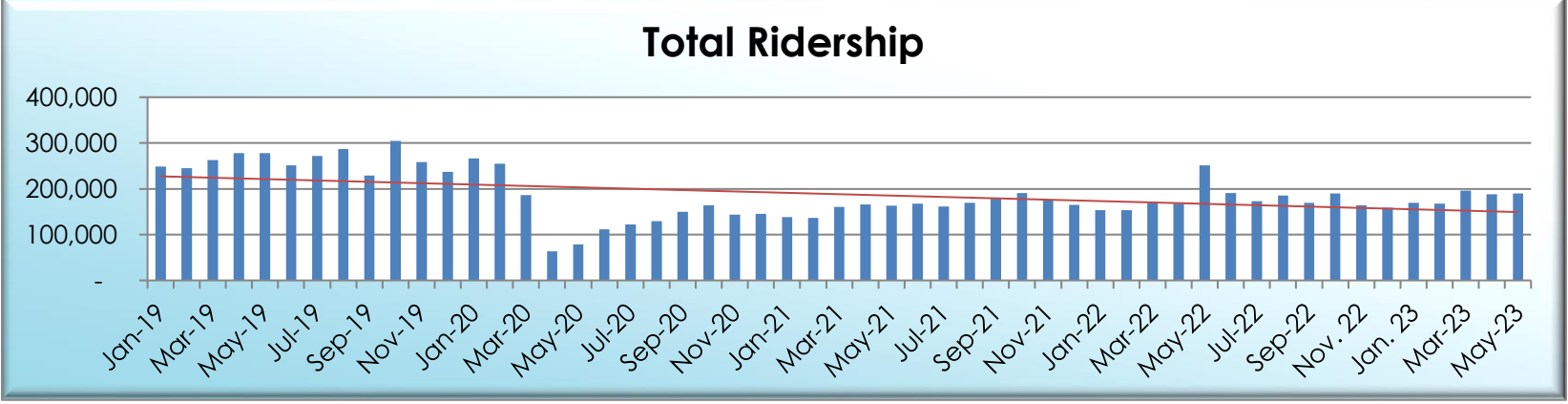
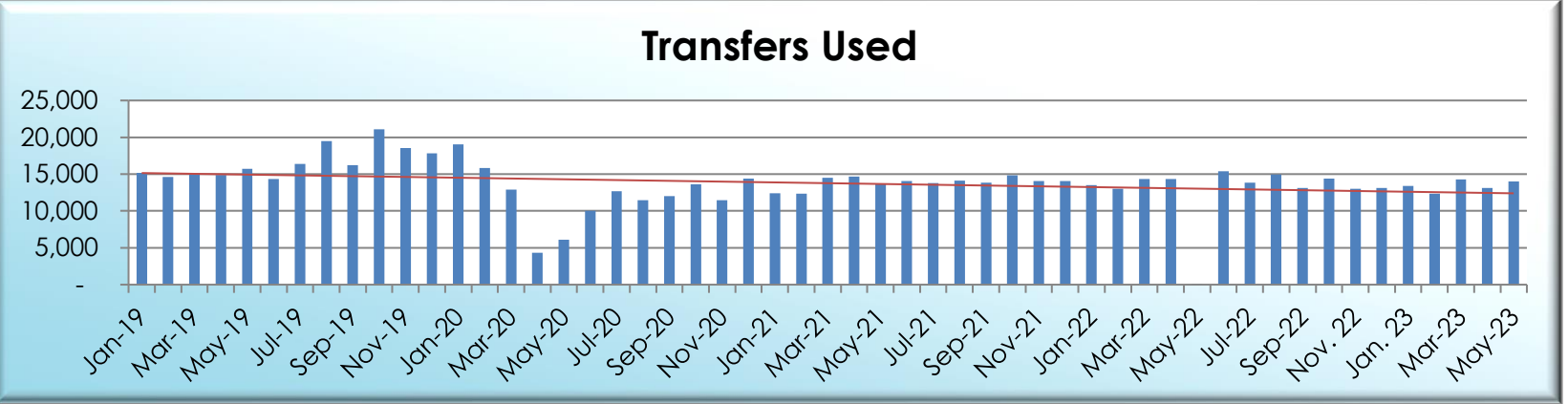
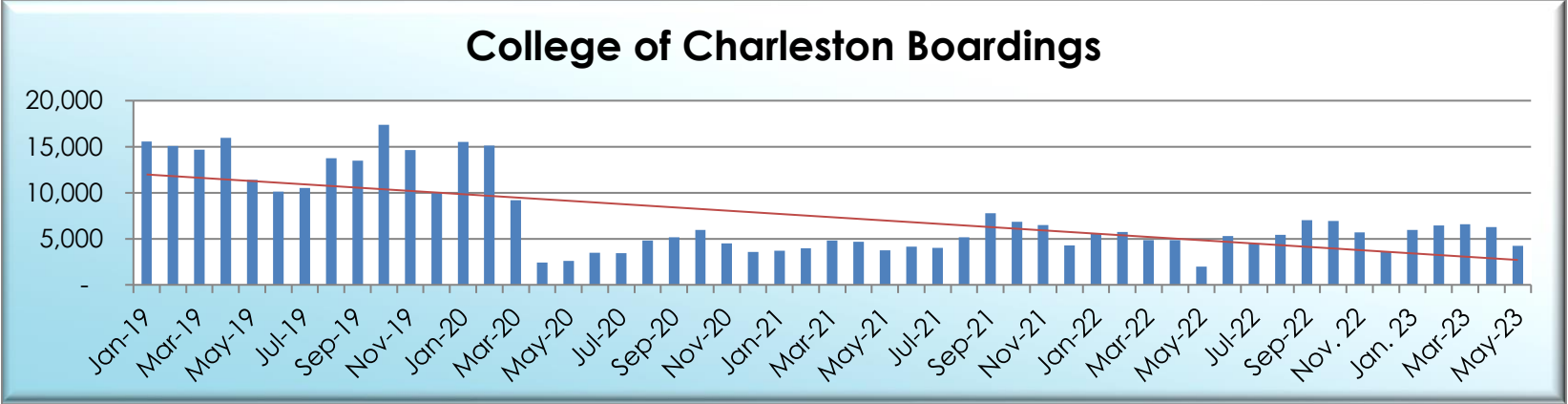
Classification History



Classification History

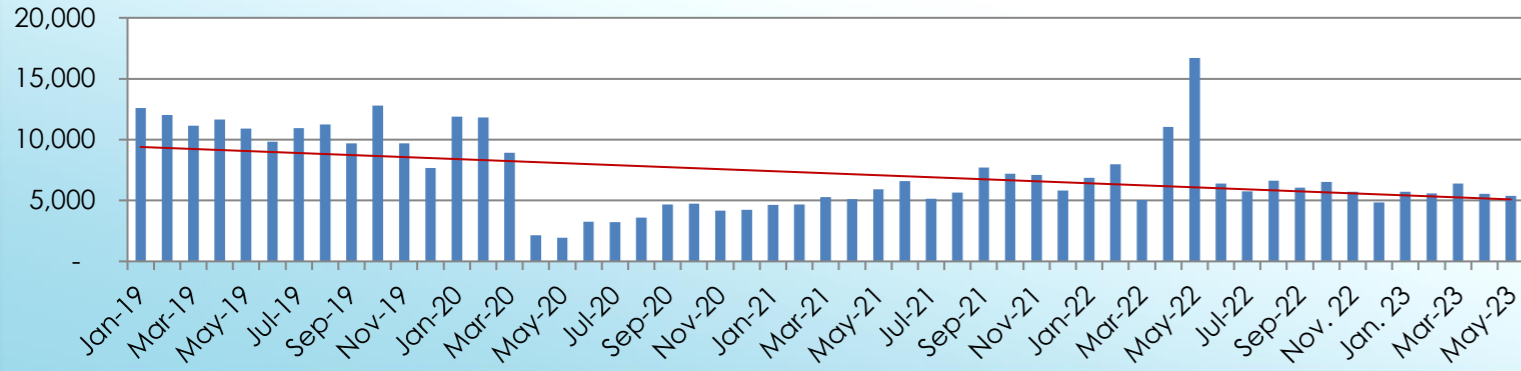


Classification History

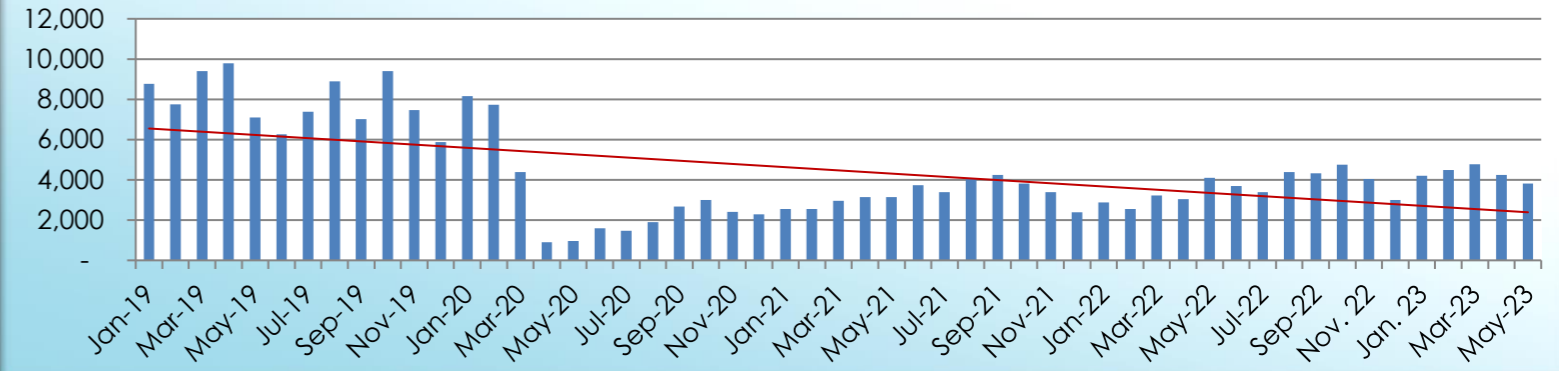


Ridership Trends by Route

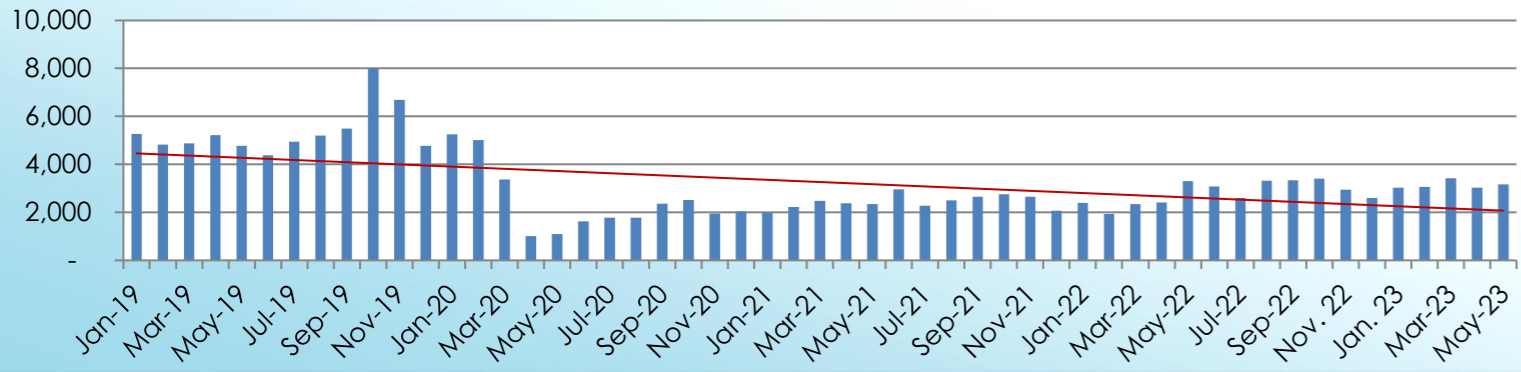
1 James Island-North Charleston Express



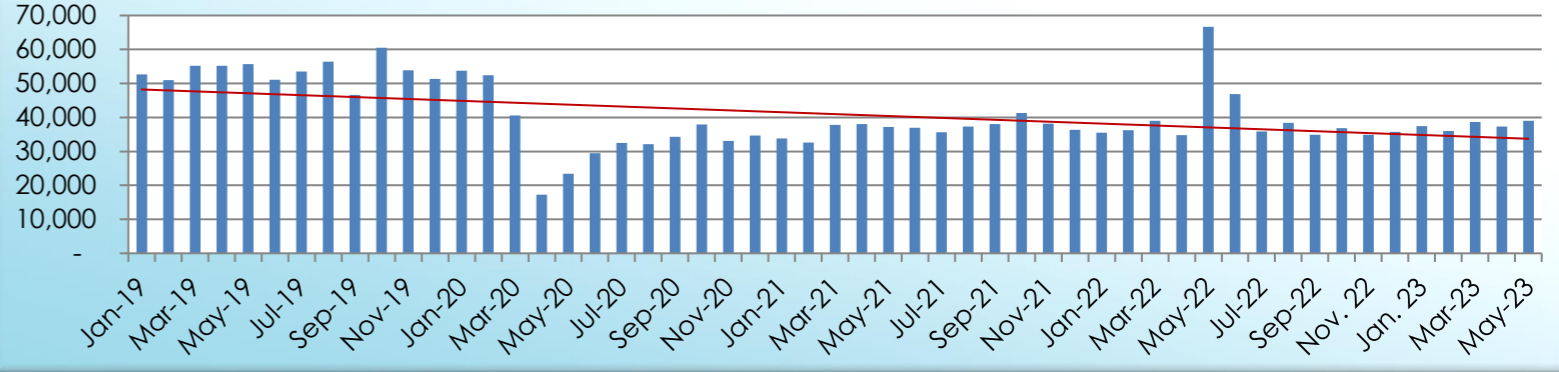
2 Mt. Pleasant - West Ashley Express



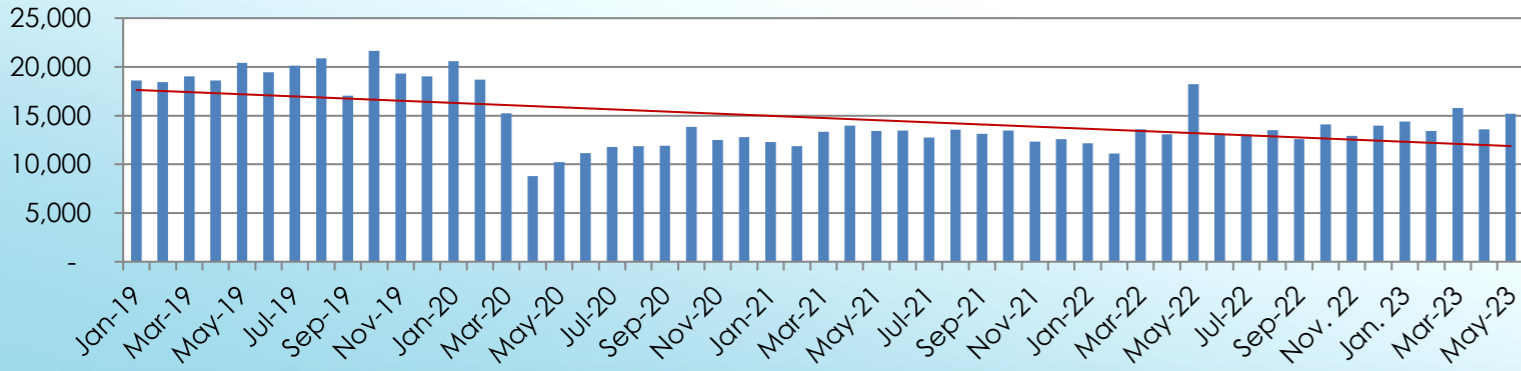
3 Dorchester Road Express



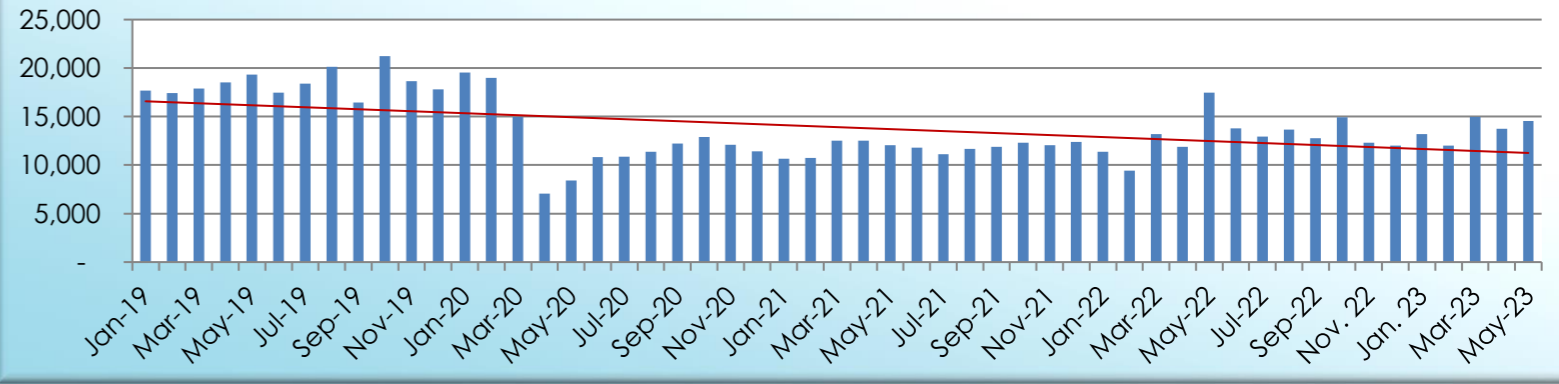
10 Rivers Avenue



11 Dorchester/Airport

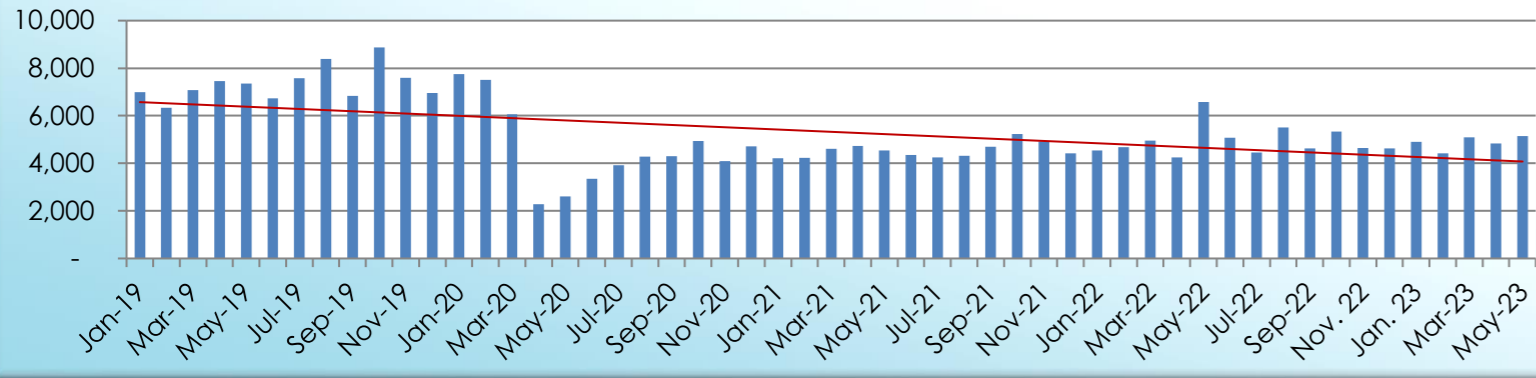


12 Upper Dorchester AFB

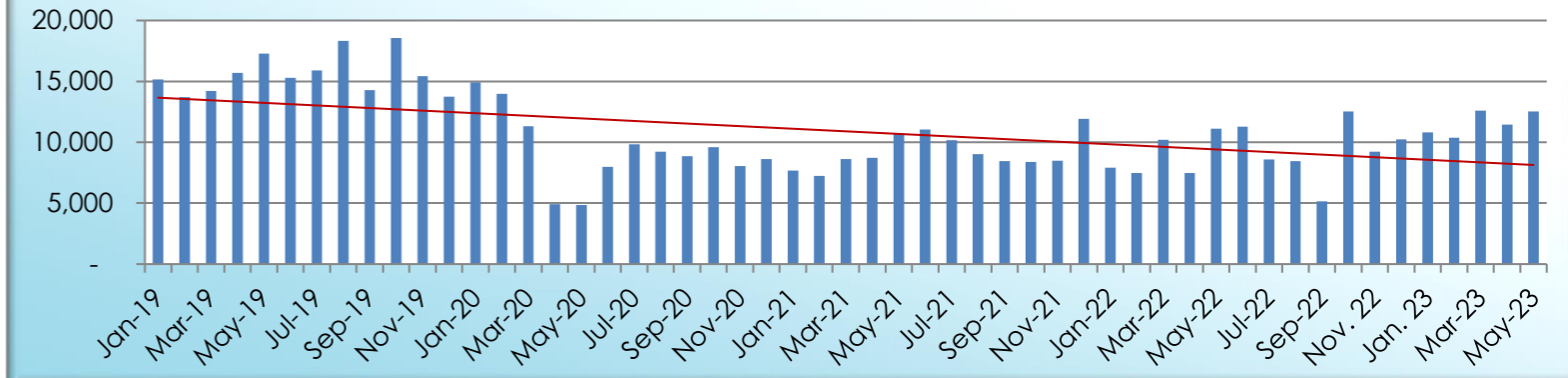


Ridership Trends by Route

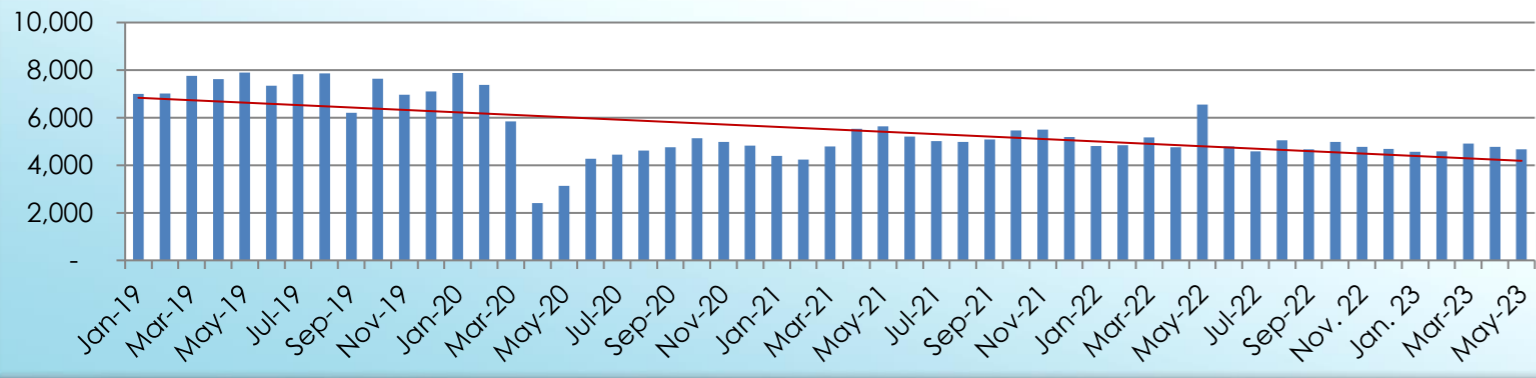
13 Remount Road



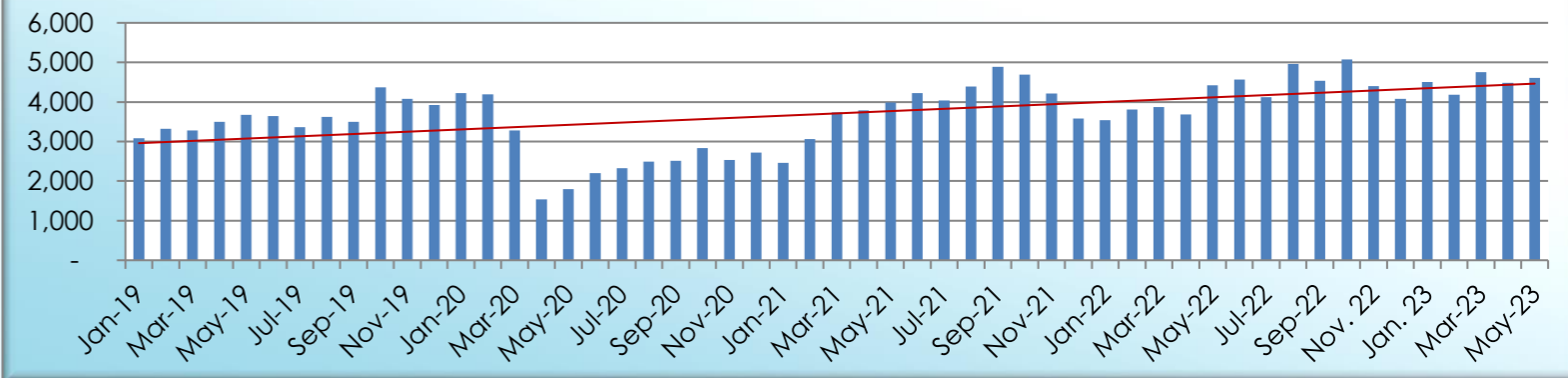
20 King Street/Citadel



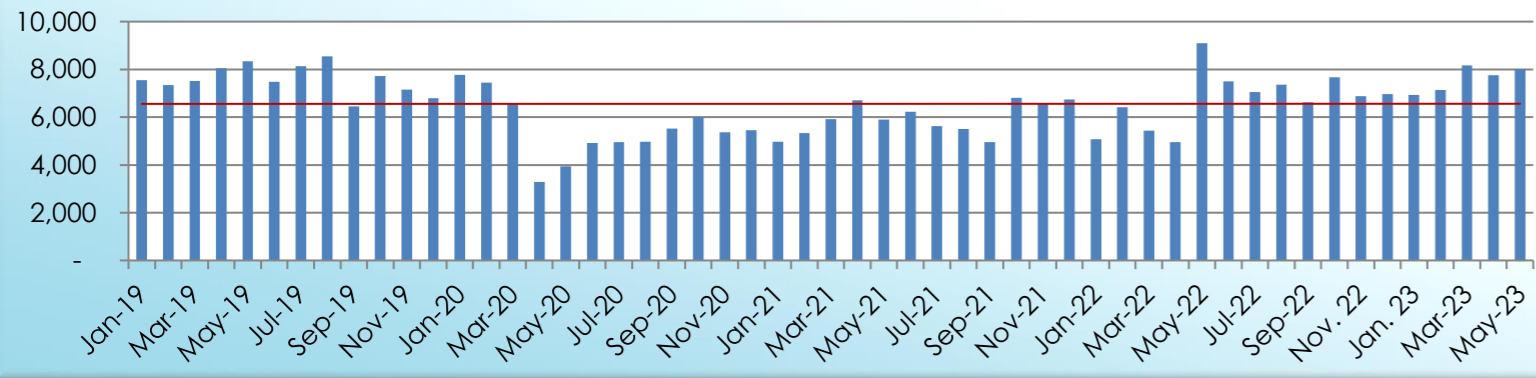
30 Savannah Highway



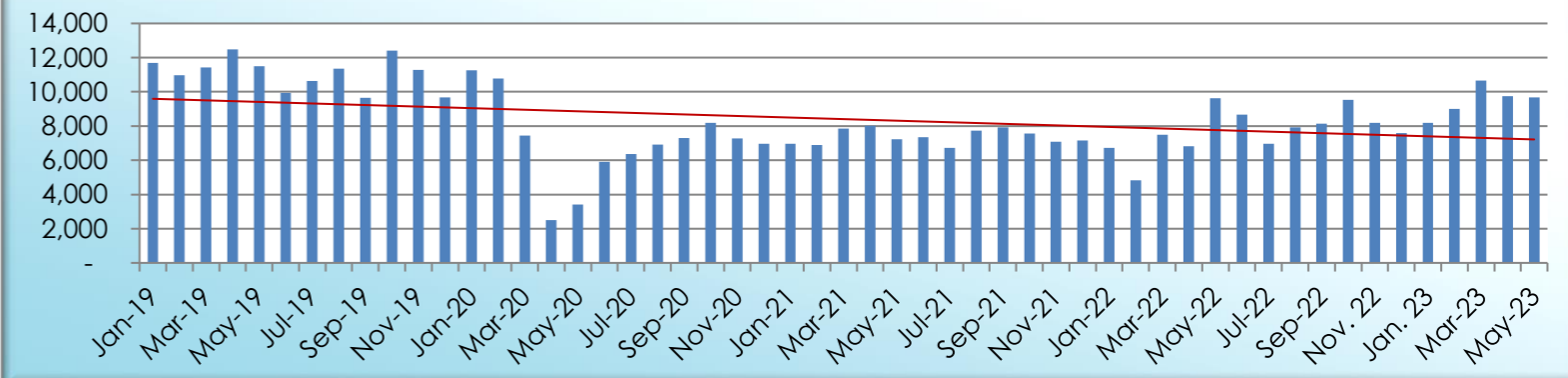
31 Folly Road



32 North Bridge

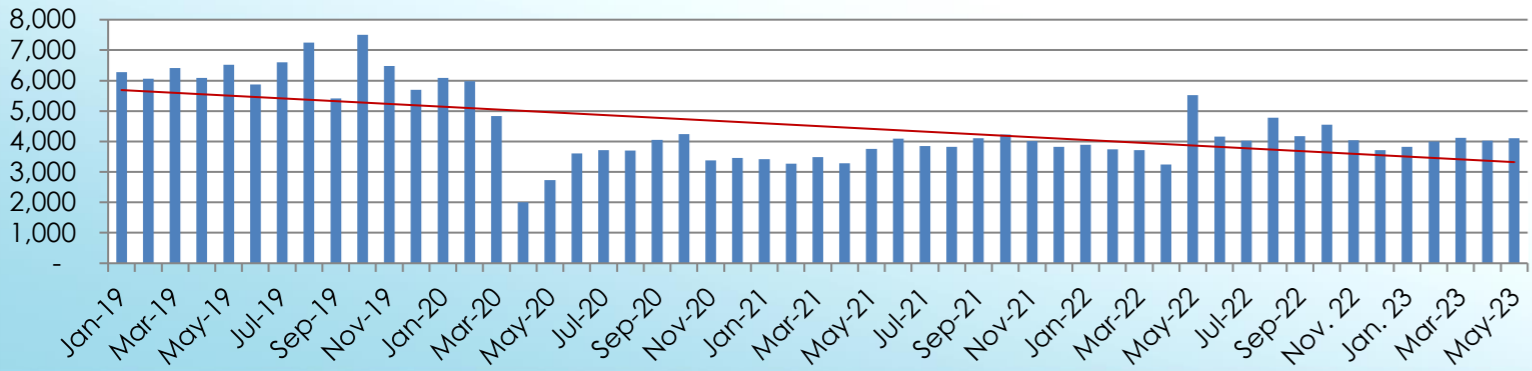


33 St. Andrews/Ashley River Rd.

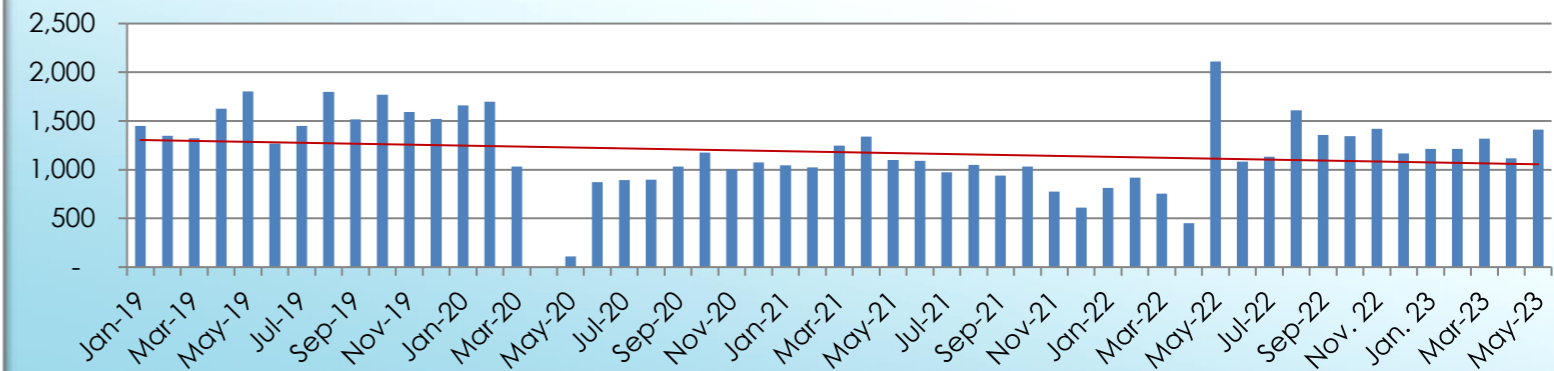


Ridership Trends by Route

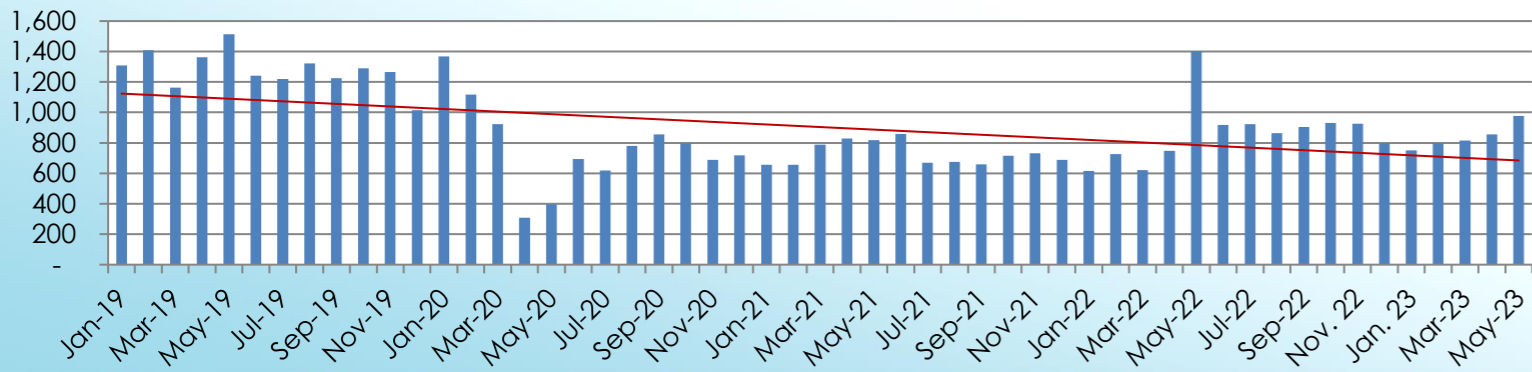
40 Mt. Pleasant



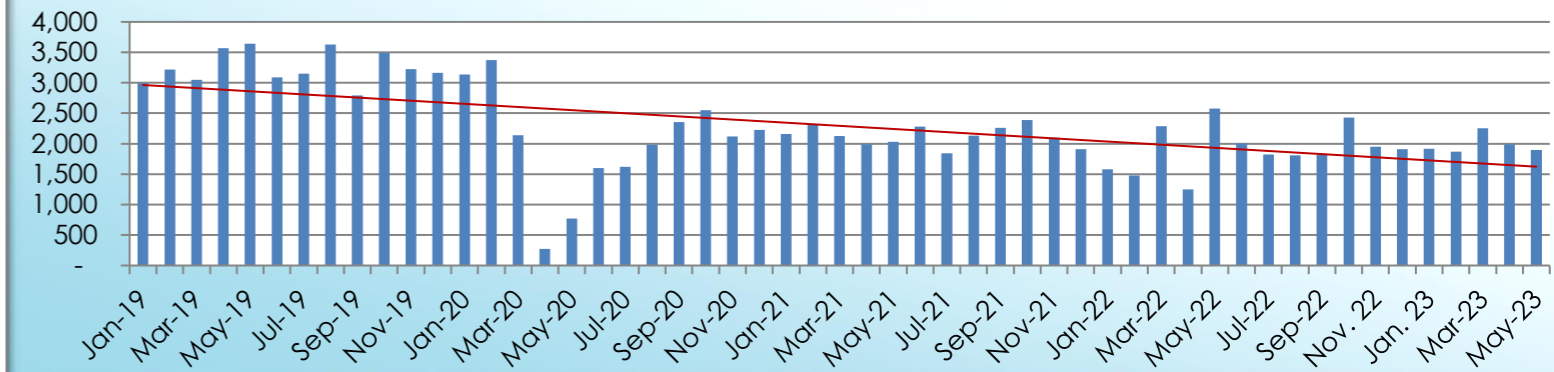
41 Coleman Boulevard



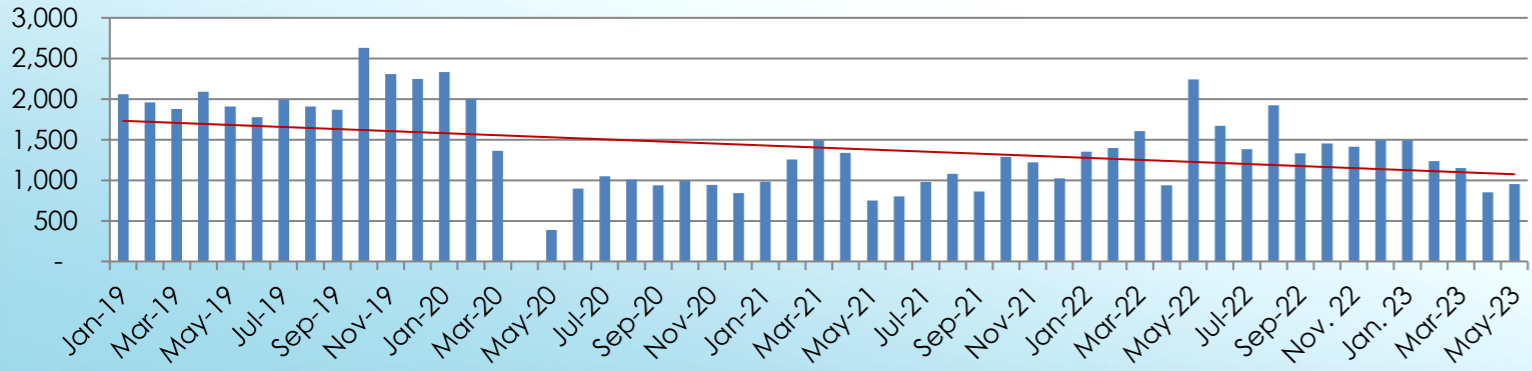
42 Wando Circulator



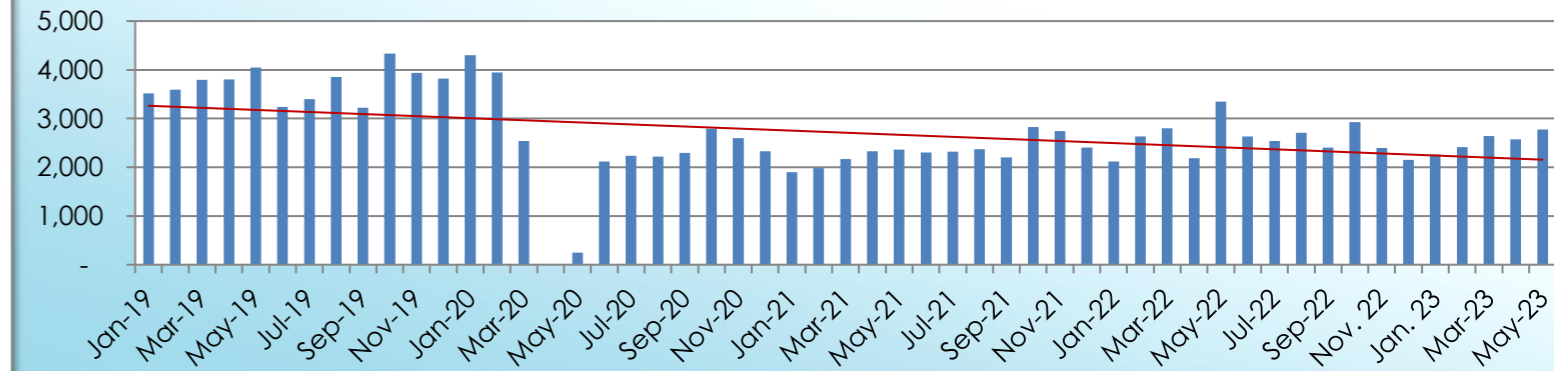
102 North Neck/ Rutledge Ave



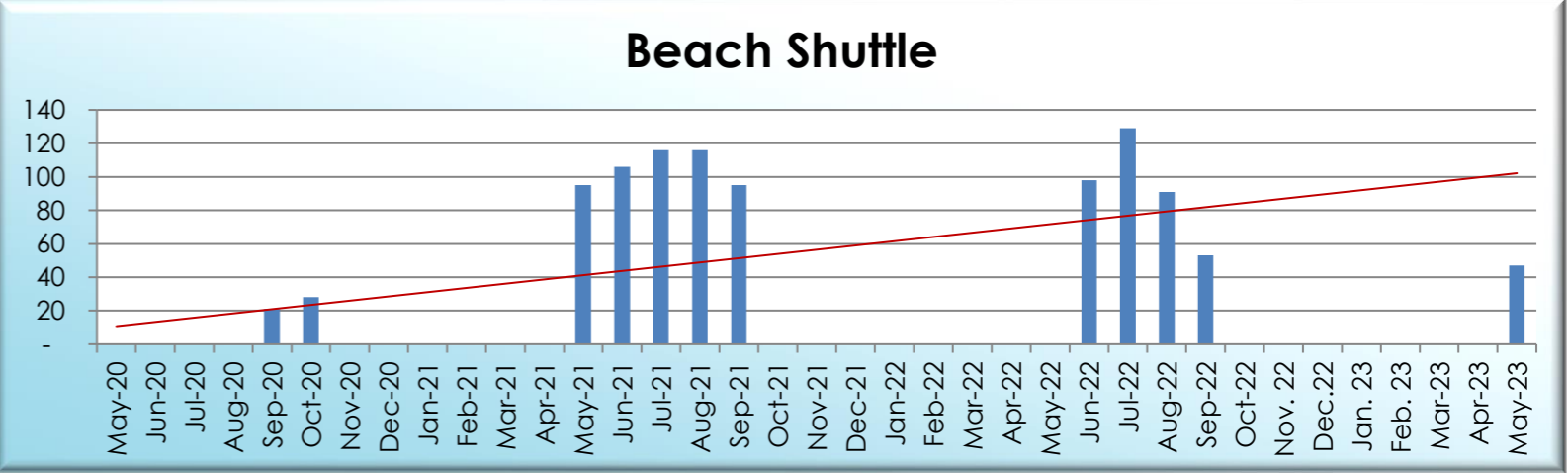
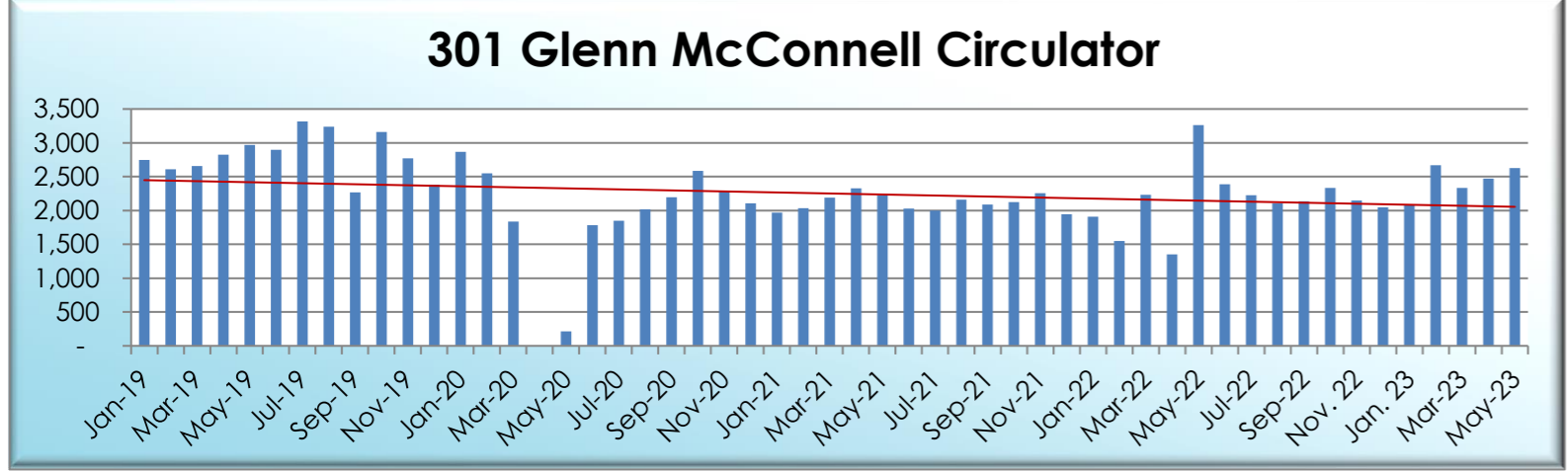
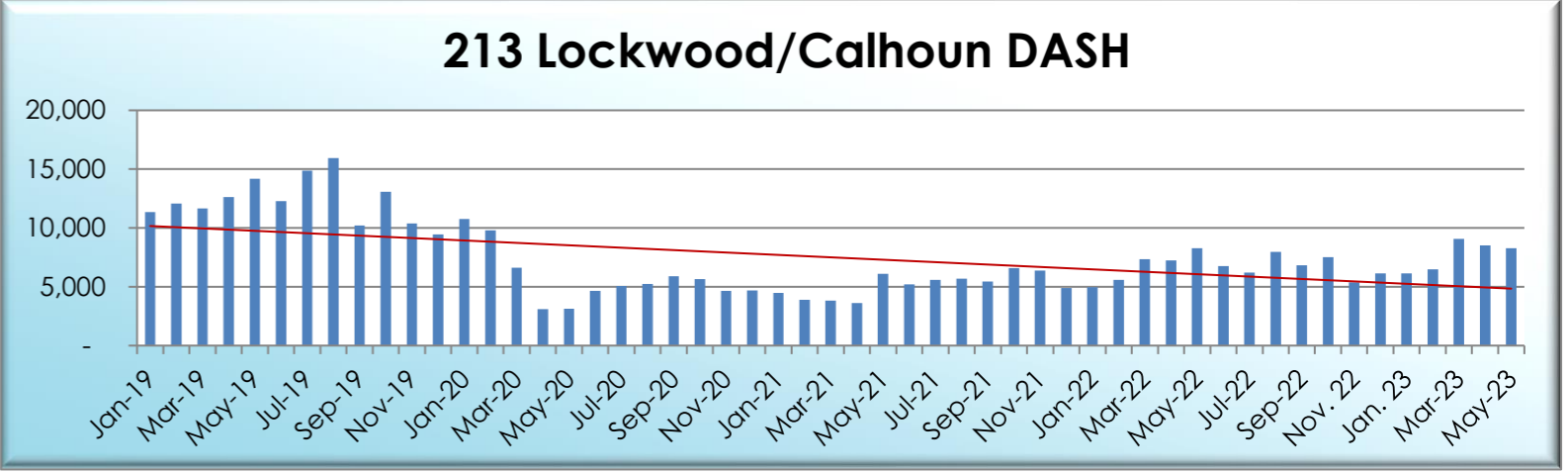
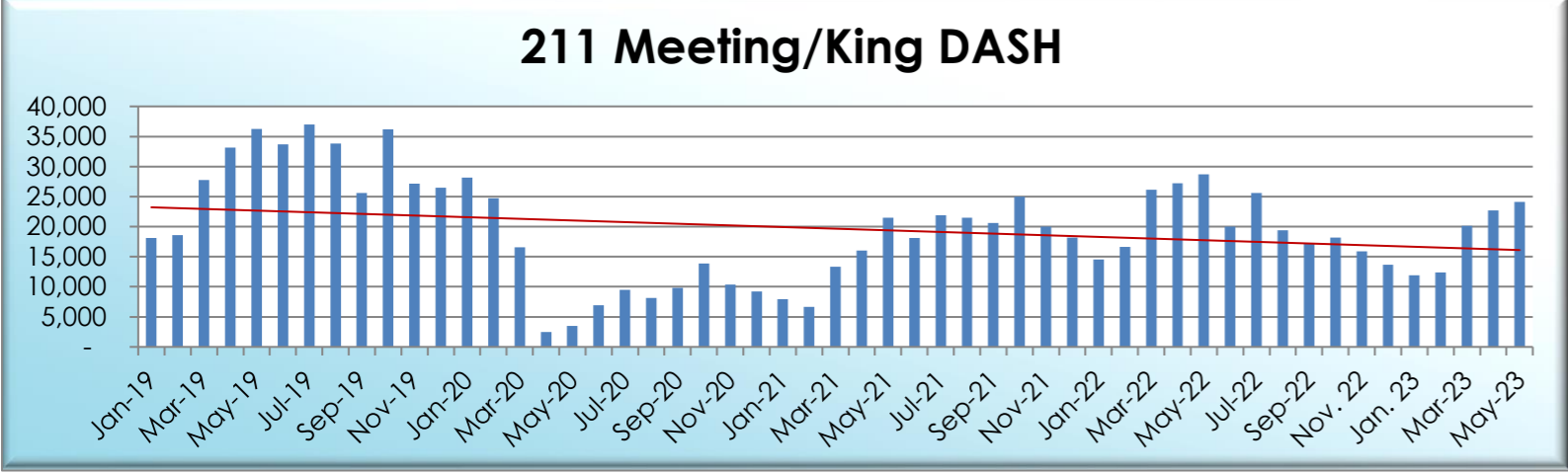
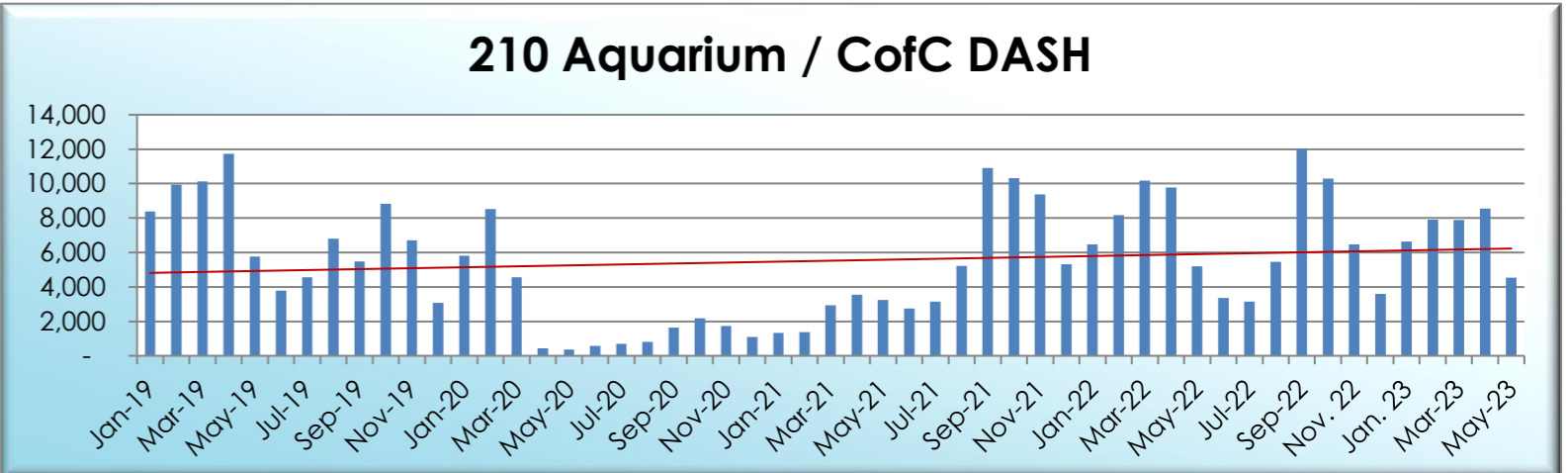
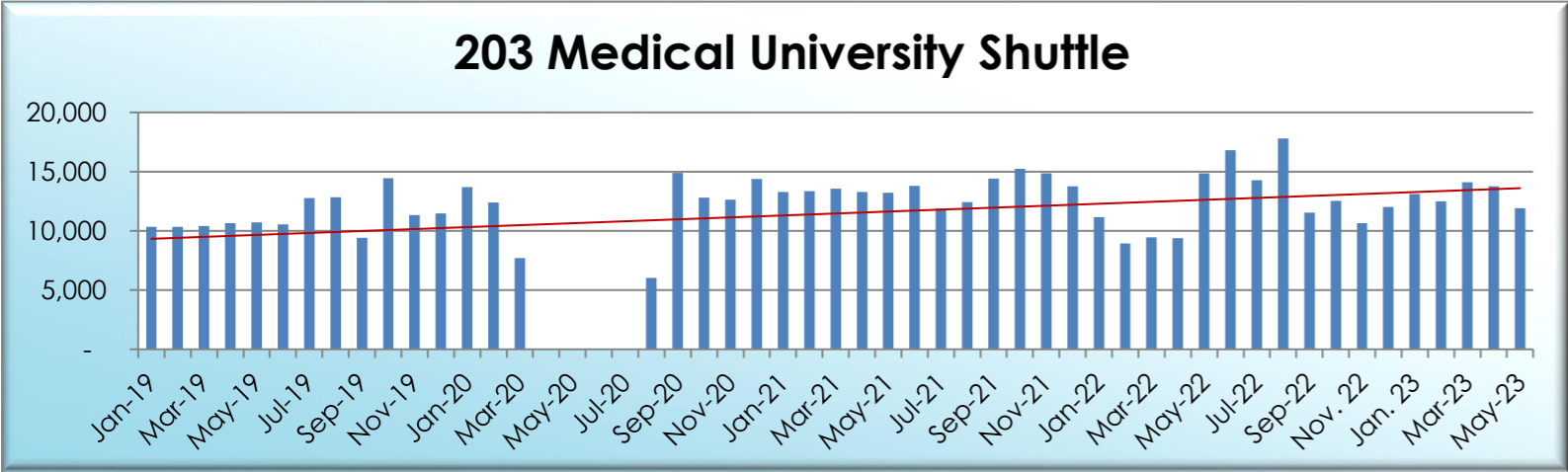
103 Leeds Avenue



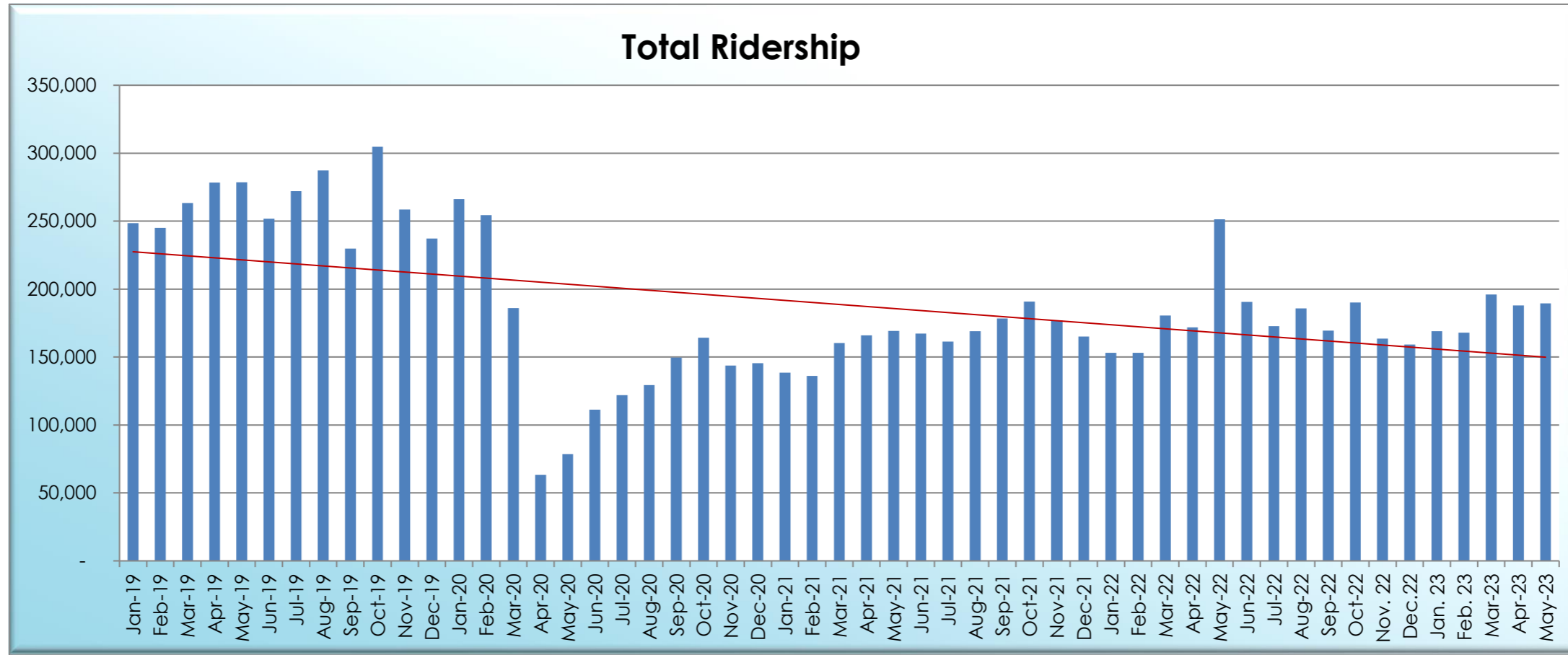
104 Montague Avenue



Ridership Trends by Route



Ridership Trends by Route



Farebox and Pass Revenue History

