

Fiscal Years 2018 & 2019 RURAL PLANNING WORK PROGRAM

FOR TRANSPORTATION PLANNING IN THE
BERKELEY-CHARLESTON-DORCHESTER REGION

JULY 1, 2017 – JUNE 30, 2019



BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS

MAY 8, 2017

[HTTPS://BCDCOG.COM/TRANSPORTATION-PLANNING/](https://bcdcog.com/transportation-planning/)



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**RESOLUTION CERTIFYING
THE BCDCOG
RURAL PLANNING WORK PROGRAM FOR FY2018/FY2019**

WHEREAS, the Berkeley-Charleston-Dorchester Council of Governments has found that the regional agency serving county governments is conducting transportation planning in a continuous, cooperative, and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C. 1607, as amended;

WHEREAS, the Berkeley-Charleston-Dorchester Council of Governments has found the transportation planning process to be in compliance with Sections 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d));

WHEREAS, the Berkeley-Charleston-Dorchester Council of Governments has found the Transportation Planning Process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794;

WHEREAS, the Berkeley-Charleston-Dorchester Council of Governments has considered how the Transportation Planning Process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23);

WHEREAS, the Berkeley-Charleston-Dorchester Council of Governments has considered how the Transportation Planning Process will affect the elderly and the disabled per the provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations;

WHEREAS, the Berkeley-Charleston-Dorchester Council of Governments Rural Transportation Improvement Program is a subset of the currently conforming 2035 Rural Long Range Transportation Plan;

WHEREAS, the Transportation Plan has a planning horizon year of 2035, and meets all the requirements for an adequate Transportation Plan,

NOW THEREFORE, be it resolved that the Berkeley-Charleston-Dorchester Council of Governments Board of Directors certifies the FY2018 and FY2019 Rural Planning Work Program for the Berkeley-Charleston-Dorchester Council of Governments on this the 8th day of May 2017.

READ AND ADOPTED the 8th day of May 2017.



Freddie E. Pryor Sr., Chairman

Certified true and correct copy of a resolution adopted by the BCDCOG Board of Directors on May 8, 2017.



Ronald E. Mitchell

Executive Director
Title

5/8/17
Date

As a regional agency serving Berkeley, Charleston, and Dorchester counties, the Berkeley-Charleston-Dorchester Council of Governments (BCDCOG) assists the South Carolina Department of Transportation (SCDOT) with statewide planning responsibilities in the tri-county area. BCDCOG will undertake the following transportation planning activities within rural areas of the region during fiscal years 2018 and 2019. This final document was approved by the BCDCOG Board of Directors on May 8, 2017. This document was made available for public review and comment from April 21, 2017 to May 6, 2017, and received no public comment.

PURPOSE OF THE FY2018-FY2019 RURAL PLANNING WORK PROGRAM

The Rural Planning Work Program (RPWP) consolidates all transportation planning and directly supporting comprehensive planning activities, anticipated for the non-urbanized area of the Berkeley-Charleston-Dorchester Region, during the upcoming fiscal years (FY2018 and FY2019). The rural program is coordinated with comparable activities of the Charleston Area Transportation Study (CHATS) Metropolitan Planning Organization (MPO) to ensure continuity between urban and rural transportation programs. Additionally, the program is intended to provide a mechanism for the coordination of rural transportation planning efforts by local, state, and regional agencies through the BCDCOG.

The U.S. Department of Transportation (USDOT) and its modal administrations (the Federal Highway Administration (FHWA), the Federal Railroad Administration (FRA), and the Federal Transit Administration (FTA)) require this RPWP as a basis and condition for all funding assistance to state, local and regional agencies for transportation planning. The authority for this requirement is found in two separate Federal Legislative Acts:

Title 23, U.S. Code Section 134 (Federal Aid Highway Act of 1962, as amended)

Title 49, U.S. Code Section 1603 et. Al.: (Urban Mass Transportation Act of 1964, as amended)

BCDCOG ORGANIZATION AND MANAGEMENT

The BCDCOG Rural Planning Area encompasses *non-urbanized* portions of Berkeley, Charleston, and Dorchester counties that are also *not* expected to be urbanized by the year 2040. The boundaries conform to guidelines, issued by FHWA and FTA, for establishing area transportation study areas. Within the BCDCOG rural area, there are 12 incorporated towns and three county governments. A map showing the BCDCOG Rural Planning Area, updated to account for the 2010 urbanized area, is included on page iii.

The BCDCOG rural area is the responsibility of four agencies operating at different levels of government. Rural transportation policy decisions are designated to the BCDCOG Board of Directors, which is governed by its bylaws. BCDCOG is responsible for providing local technical staff support to the Board and the Rural Transportation Study Committee. State participation is provided by the SCDOT in conjunction with FHWA and FTA.

The RPWP is developed biannually, with updates to the document occurring in the intermittently. While it is the mission of BCDCOG to complete work planned within a program year, task elements may span multiple fiscal years and are carried forward into subsequent work programs until completion.

STAFFING

The work proposed under the RPWP will be accomplished by BCDCOG with the assistance and cooperative support of the

participating BCDCOG member governments and private consultants, where appropriate.

BCDCOG Staff

A permanent, intermodal professional staff has been assembled to carry out the RPWP. This staff consists of an Executive Director and professional, technical, and support personnel, who pursue specific BCDCOG work program task elements under the direction of the BCDCOG Board of Directors.

SCDOT Staff

SCDOT has an extensive professional staff of transportation planners, analysts and support personnel, in transportation planning, research, data processing, and environmental impact analysis. SCDOT provides assistance to the BCDCOG on various issues as requested.

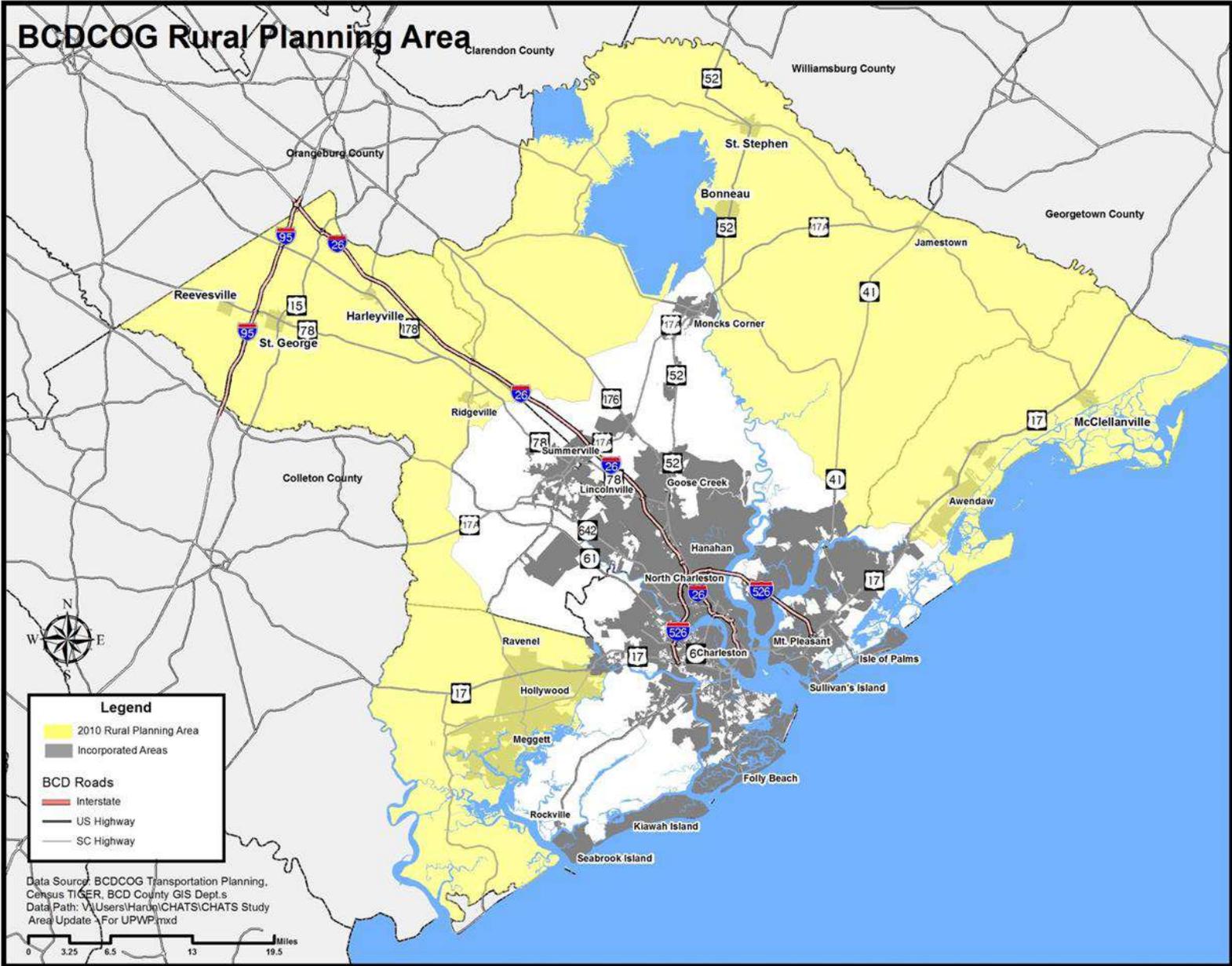
County Planning, Engineering, GIS and Economic Development Staff for Berkeley, Charleston and/or Dorchester counties

Staffs from the departments responsible for transportation planning and construction at the county level provide support to this program and the BCDCOG with planning, engineering, construction assistance, and various GIS-related data.

Municipal Planning, Engineering, Public Works, GIS and Economic Development Staff

Staff is responsible for transportation planning and construction for municipalities in the region's rural areas. Municipalities coordinate with the BCDCOG for planning, engineering, construction assistance, and Geographic Information System (GIS) services.

BCDCOG Rural Planning Area



TRANSPORTATION PLANNING FRAMEWORK

On December 4, 2015, President Obama signed the [Fixing America's Surface Transportation \(FAST\) Act](#) (Pub. L. No. 114-94) into law providing five years of funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains the transportation focus on safety, keeps intact the established structure of the various highway-related programs continues efforts to streamline project delivery and provides a dedicated source of federal dollars for freight projects. With the enactment of the FAST Act, states and local governments are moving forward with critical transportation projects.

In accord with guidance from FHWA, FTA and SCDOT, BCDCOG will develop performance goals and measures to assess effectiveness of the region's transportation program during the upcoming fiscal year. The processes used to identify needed transportation improvements and project selection will continue to be guided to achieve the following goals:

- 1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.* The BCDCOG will coordinate transportation projects with local governments and agencies to improve economic competitiveness in the BCD Rural Planning Area.
- 2. Increase the safety of the transportation system for motorized and non-motorized users.* BCDCOG will encourage and support transportation projects that include enhanced safety features for transportation in the region. The safety measures to be included are, but are not limited to, pedestrian facilities, bicycle facilities, and complete streets while coordinating with the local and state governments to complete projects.
- 3. Increase the security of the transportation system for motorized and non-motorized users.* Coordinated planning efforts will enhance safety and security to residents and provide options for resiliency emergency plans. Security issues will be reflected in the rural planning process as a part of goal development, needs assessment and project identification.
- 4. Increase the accessibility and mobility of people and goods.* BCDCOG recently updated the Rural Transportation Improvement Program (RTIP) for the 2017-2022 six-year horizon and amends the RTIP as needed. The region's Travel Demand Modeling capability will continue to be used as a tool to analyze the current highway network and projected future network demand into the rural areas where possible. Mobility of people and freight movement will be addressed through planning for land use development that makes efficient use of the transportation infrastructure.

5. *Protect and enhance the environment, promote energy conservation, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.* BCDCOG will work with state and local governments and agencies to coordinate transportation projects, including those planned in support of economic development nodes, in a consistent and environmentally sound manner.

6. *Enhance the integration and connectivity of the transportation system across and between modes, for people and freight.* BCDCOG will coordinate activities identified by examining integration of transportation systems for the region. BCDCOG will administer implementation of a human services transportation coordination plan and provide support in service coordination between the urban and rural transit systems. Transportation projects will also be designed to enhance the interface between modes through programs such as Complete Streets, Transportation Demand Management, Transportation Alternatives Programs, and comprehensive land use planning.

7. *Promote efficient system management and operation.* BCDCOG will work with SCDOT on funding system improvements that promote efficient operations such as project design, selection and programming.

8. *Emphasize the preservation of the existing transportation system.* In all plans and projects BCDCOG will examine the existing transportation system before making recommendations for improvements. To facilitate this, the BCDCOG will continue to employ its GIS-based information system, the travel demand model for the region, and the project ranking process that emphasizes multimodal transportation solutions with the greatest benefits at the lowest cost.

SUMMARY OF MAJOR PROGRAMMED ACTIVITIES

The FY2018/FY2019 BCDCOG RPWP is based on the BCDCOG 2035 Rural Long Range Transportation Plan, which was updated and approved by the BCDCOG Board on September 16, 2013. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources, and which is in keeping with the priorities of the BCDCOG region. This FY2018/FY2019 RPWP emphasizes activities that promote the implementation of the existing plan.

Tasks within this work program are organized into several major categories to facilitate review and management as follows:

Task Group A Program Administration and Support

This Task Group includes general administration, professional services, public participation, and RPWP development and maintenance.

Task Group B Short-Range Transportation Planning

This task group includes projects which can be implemented in shorter timeframes and is comprised of activities related to providing technical assistance, reporting and data collection, and GIS activities.

Task Group C Long-Range Transportation Planning

The majority of RPWP tasks falls under this category, and are either annual activities or long-term projects. Tasks include implementation of the Rural Long Range Transportation Plan and Regional Human Service Coordination Plan, activities related to freight and transit planning, and the maintenance and update of the BCDCOG Travel Demand Model.

Task Group D Rural Transportation Improvement Program (RTIP)

This category includes various tasks associated with the administration and maintenance of the RTIP. This document identifies projects and programs that receive various sources of federal funds covering highway, transit, and intermodal facilities and programs.

Berkeley Charleston Dorchester Council of Governments

RURAL PLANNING WORK PROGRAM

FY 2018 & FY 2019

(July 1, 2017 – June 30, 2019)

TASK GROUP A

Program Administration and Support

A1 – General Administration

A2 – Professional Services

A3 – Public Participation

A4 –RPWP Development and Maintenance

Task A1 – General Administration

Objectives: To initiate and manage the transportation planning process, ensuring that it is continuous, cooperative, and comprehensive, and complies with applicable state/federal laws and regulations.

Methodology:

BCDCOG will provide staff support to the BCDCOG Board, Executive Committee, and Rural Transportation Study Team, in addition to other permanent and ad-hoc committees. The primary function of staff is to implement the work tasks as described in this RPWP. Other administrative activities include, but are not limited to the following:

- Serve as liaison to FHWA, FTA, SCDOT, and other transportation related agencies to ensure coordination and compliance.
- In conjunction with SCDOT, provide administrative support and technical assistance to the BCDCOG Board, Executive Committee, Rural Transportation Study Team, and other permanent and ad-hoc committees, as needed.
- Maintain financial records of all revenues and expenditures.
- Prepare and distribute meeting notices and agenda packages for all BCDCOG committees and subcommittees.
- Identify, prepare, and maintain administrative procedures, such as quarterly reports, financial statements, and meeting documentation.
- Prepare required certification documentation, agreements, resolutions, memoranda of understanding, etc.

- Attend SCDOT, FHWA, and FTA training sessions, workshops and meetings, as required.
- Maintain agreements between local governmental agencies and the BCDCOG.
- Provide funds for purchase/maintenance of office inventory, including computer hardware/software and network maintenance, to support the BCDCOG planning program.
- Administer BCDCOG compliance with Title VI of the Civil Rights Act of 1964, and address Environmental Justice principles and procedures.
- Administer BCDCOG compliance with SCDOT and FTA DBE Programs

Work Schedule and End Products:

- Maintain documentation of public participation opportunities and activities, including meeting and workshop notices, BCDCOG newsletters, reports, press releases, maps, slide presentations, and maintenance of website(s) - Ongoing
- Prepare meeting materials and reports quarterly - Ongoing
- Attend quarterly statewide meetings of MPO/COG staff members - Ongoing

Responsibility/Partners:

BCDCOG, SCDOT, FHWA, FTA, and other agencies as appropriate.

Funding Sources FY2018

FHWA (Rural)	\$10,000.00
LOCAL	\$2,500.00
OTHER	\$0.00
Total	\$12,500.00
% OF TOTAL BUDGET:	11.76%

Funding Sources FY2019*

FHWA (Rural)	\$10,000.00
LOCAL	\$2,500.00
OTHER	\$0.00
Total	\$12,500.00
% OF TOTAL BUDGET:	11.76%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task A2 – Professional Services

Objectives: To enhance staff capacity through utilization of a procured consultant for specific engineering, planning, or other necessary services as needed in support of various BCDCOG annual planning activities.

Methodology:

Special projects of the BCDCOG may necessitate assistance from expert technical and professional services. BCDCOG will retain services of outside consultants to assist with technical activities and projects that implement this work program in accord with all acceptable and organizational procurement processes as needed. Included within these procedures are:

- Preparation and advertisement of Requests for Proposals or Qualifications in coordination with SCDOT.
- Review and scoring of submitted proposals.
- Recommendation of contracting to the Board of Directors Executive Committee.
- Coordination of contract review by SCDOT.

Work Schedule and End Products:

- Task orders and contracts for procured technical and professional services to support Staff in the various planning activities outlined in the RPWP - Ongoing

Responsibility/Partners:

BCDCOG, SCDOT and FHWA

Funding Sources FY2018

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

Funding Sources FY2019*

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task A3 – Public Participation

Objectives: To ensure public involvement in the development of the Rural LRTP, the STIP/RTIP, and special studies by conducting public outreach in a coordinated program to ensure that all segments of the public have an opportunity to comment on long and short-term transportation planning efforts and specific projects.

Methodology:

As a means of disseminating information to the public about the transportation planning program, staff will continue to advertise STIP/RTIP revisions and communicate public comments to SCDOT prior to SCDOT Commission consideration. Tasks to accomplish include, but are not limited to the following:

- Disseminate information through traditional and non-traditional means, including the website, briefings, news releases, annual reports, and presentations to community groups;
- Document all public outreach efforts and evaluate strategies on an annual basis to ensure they parallel the procedures promulgated in state and federal legislation.

Funding Sources FY2018

FHWA (Rural)	\$1,200.00
LOCAL	\$300.00
OTHER	\$0.00
Total	\$1,500.00
% OF TOTAL BUDGET:	1.41%

- Assist SCDOT in conducting public hearings and meetings on transportation improvement projects and programs in rural areas of the region.
- Coordinate with SCDOT on advertisement of STIP amendments related to regional projects of statewide significance.
- Provide education and training to boards, commissions, and elected officials on transportation related processes and issues.

Work Schedule and End Products:

- Maintain file of public participation opportunities and activities, including notices of meetings, workshops, BCDCOG newsletters, social media contacts, reports, press releases, maps, slide presentations, and maintenance of website(s).

Responsibility/Partners:

BCDCOG, Member Governments, and other agencies as appropriate.

Funding Sources FY2019*

FHWA (Rural)	\$1,200.00
LOCAL	\$300.00
OTHER	\$0.00
Total	\$1,500.00
% OF TOTAL BUDGET:	1.41%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task A4 – RPWP Development and Maintenance

Objectives: To maintain a current Rural Transportation Planning Work Program describing rural transportation planning activities to be accomplished by the BCDCOG in the upcoming fiscal year.

Methodology:

BCDCOG shall bi-annually prepare, and annually review, a RPWP with a description of work to be accomplished in the following two fiscal years, with cost estimates by activity or task, division of work responsibility, and identification of work items eligible for State Planning and Research (SPR) funding. Specific tasks to achieve this include, but are not limited to, the following:

- Prepare an update to the RPWP annually for consideration and comment by SCDOT.

- Submit the RPWP to the BCDCOG Board of Directors for approval prior to the beginning of the fiscal year.
- Post and publicize availability of the proposed RPWP for public comment.
- Process any necessary modifications to the RPWP with approval by SCDOT.

Work Schedule and End Products:

- Prepare draft RPWP for SCDOT review (April 2018, April 2019)
- Submit RPWP for BCDCOG approval (May 2018/May 2019)

Responsibility/Partners:

BCDCOG, SCDOT and Member Governments

Funding Sources FY2018

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

Funding Sources FY2019*

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Berkeley Charleston Dorchester Council of Governments

RURAL PLANNING WORK PROGRAM

FY 2018 & FY2019

(July 1, 2017 – June 30, 2019)

TASK GROUP B

Rural Short Range Transportation Planning

B1 – Technical Assistance

B2 – Reporting, Data Collection and Analysis

B3 – Geographic Information System (GIS) Maintenance and Utilization

Task B1 – Technical Assistance

Objectives: To provide technical assistance with rural transportation planning and related activities to the counties and jurisdictions within the rural transportation planning area

Methodology:

Provide technical assistance to member governments, public and private organizations, and the general public as needed and requested including, but not limited to the following:

- Assist local governments in the assessment, interpretation and enforcement of local land use activities and regulations having an impact on transportation systems in the rural area.
- Provide technical support to the County Transportation Sales Tax Committees to develop project evaluation and programming for implementation.
- Coordinate transportation projects with the County Transportation Committees (CTCs).
- Continue to coordinate with jurisdictions and agencies to enhance bicycle and pedestrian connections consistent with the Palmetto Trail, Francis Marion National Forest master plan and other local and regional plans.
- Assist with implementation of the East Coast Greenway.
- Assist SCDOT in promoting Safe Routes to School programs and projects.
- Work with SCDOT on pre-screening of rural transportation projects for environmental, historic, environmental justice, and civil rights concerns within proposed project areas.
- Assist and support local jurisdictions in developing transportation enhancement projects from inception to application and project execution.

- Provide support to SC Works to address the transportation needs of disadvantaged rural residents to/from job training and/or places of employment.
- Provide local government assistance for all phases of transportation project development, including procurement of consultants for specific engineering, planning or other required services in support of the on-going planning activities at the COG as needed.
- Assist with preparation of transportation elements for all comprehensive plan updates being prepared by member jurisdictions as requested.
- Attend training related to rural programs and current trends in transportation planning methods (including travel and lodging expenses, registration, purchase of publications and other related expenses) to enhance staff capacity.
- Coordinate with SCDOT Office of Public Transit to help facilitate applications made by regional agencies for FTA Sections 5310 and 5311 formula grant programs under the FAST ACT.
- Continue the Mobility Management program to facilitate trip planning assistance and related travel information to citizens and transportation demand management to preserve system capacity.

Work Schedule and End Products:

- Copies of meetings and training notices, reports, newsletter articles - Ongoing
- Copies of County CTC project status reports - Ongoing
- Copies of FTA funding grant applications - Ongoing
- Copies of Comprehensive Plan transportation elements: St George/February 2018

Responsibility/Partners: BCDCOG/ BCDCOG member governments, SCDOT, FHWA, FTA and other agencies as appropriate

Funding Sources FY2018

FHWA (Rural)	\$39,610.00
LOCAL	\$9,903.00
OTHER	\$0.00
Total	\$49,513.00
% OF TOTAL BUDGET:	46.60%

Funding Sources FY2019*

FHWA (Rural)	\$39,610.00
LOCAL	\$9,903.00
OTHER	\$0.00
Total	\$49,513.00
% OF TOTAL BUDGET:	46.60%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task B2 – Information Reporting, Data Collection and Analysis

Objectives: To collect, analyze and utilize various forms of data and prepare publications of such information in support of daily planning operations of the BCDCOG and member jurisdictions.

Methodology:

Staff will collect and disseminate information from and to SCDOT, partner agencies and the public as follows:

- Provide maps and mapping services of transportation networks and traffic count locations for the region.
- Assist local governments and citizens in accessing and interpreting Census data results through production of publications and responding to individual information requests.
- Provide statistical information and maps of released Census results, traffic counts, population growth trends and related congestion, forecasted travel demands, socioeconomic data, and building permit information to individuals, agencies, and organizations in the region.
- Analyze data from Census Transportation Planning Program (CTPP) to delineate commuting patterns in the region.
- Publish statistical and program information on the BCDCOG website and in printed publications.

Funding Sources FY2018

FHWA (Rural)	\$5,200.00
LOCAL	\$1,300.00
OTHER	\$0.00
Total	\$5,500.00
% OF TOTAL BUDGET:	6.12%

- Research and monitor economic development and growth trends.
- Compile and report building permit activity throughout the region.

Work Schedule and End Products:

- Maintain file of all prepared reports on regional trends, newsletter articles and web postings - Ongoing
- Publication of updated Regional Indicators (September 2018)

Responsibility/Partners:

BCDCOG, SCDOT and member Governments

Funding Sources FY2019*

FHWA (Rural)	\$5,200.00
LOCAL	\$1,300.00
OTHER	\$0.00
Total	\$5,500.00
% OF TOTAL BUDGET:	6.12%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task B3 – Geographic Information System (GIS) Maintenance and Utilization

Objectives: To create/maintain/manage various database and software systems necessary for maintaining and using BCDCOG GIS to support the planning activities.

Methodology:

BCDCOG Staff will provide ongoing GIS maintenance and technical support for various transportation planning activities including analysis for the Long Range Transportation Plan, the Transportation Improvement Program, traffic monitoring and congestion management systems, and freight movement. Anticipated activities include:

- Conduct ongoing GIS maintenance and technical support to include QA/QC of all data layers.
- Coordinate GIS activities within the BCDCOG, and with member jurisdictions, state and federal agencies.
- Continue to participate in statewide and regional forums to ensure efficient data sharing and avoid duplication of efforts.

Funding Sources FY2018

FHWA (Rural)	\$1,200.00
LOCAL	\$300.00
OTHER	\$0.00
Total	\$1,500.00
% OF TOTAL BUDGET:	1.41%

- Maintain web accessible data feeds, and implement enhanced web mapping applications on a quarterly basis;
- Utilize the GIS to generate internally and externally requested maps and to perform all spatial analysis in creating office publications; and
- Create and update a master transportation network database in ArcGIS to centrally store and manage various transportation related datasets, to support, among other tasks, a travel demand forecasting system.

Work Schedule and End Products:

- Comprehensively review to update and organize GIS data layers in coordination with County and State agencies: Ongoing

Responsibility/Partners:

BCDCOG, Member Governments, and other agencies as appropriate.

Funding Sources FY2019*

FHWA (Rural)	\$1,200.00
LOCAL	\$300.00
OTHER	\$0.00
Total	\$1,500.00
% OF TOTAL BUDGET:	1.41%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Berkeley Charleston Dorchester Council of Governments

RURAL PLANNING WORK PROGRAM

FY 2018 & FY2019

(July 1, 2017 – June 30, 2019)

TASK GROUP C

Rural Long Range Transportation Planning

C1 – Rural Long Range Transportation Plan (RLRTP)

C2 – Human Service Transportation Coordination

C3 – Multimodal: Freight and Transit Planning

C4 – Transit Service Assistance

C4 – Rural Travel Demand Model

Task C1 – Rural Long Range Transportation Plan

Objectives: To implement a long-range transportation plan for the rural planning area that is consistent with SCDOT’s Statewide Long Range Transportation Plan. .

Methodology:

The BCDCOG Rural LRTP, updated every five years, will guide the leveraging and coordination of investment in the region’s rural transportation infrastructure. Activities to accomplish this task include, but are not limited to:

- Collect and maintain socio-economic data and travel characteristics for use in developing the Plan.
- Coordinate opportunities for public involvement, visioning and goal-setting, project prioritization, and implementation strategies.
- Coordinate with SCDOT to provide cost estimates and funding projections of proposed projects in the plan for the purpose of developing a financially constrained plan.
- Provide staff support to the Rural Transportation Study Committee in its implementation of the plan.
- Coordinate connectivity of bicycle and pedestrian networks in rural areas as part of a regional master bike/pedestrian plan.

Funding Sources FY2018

FHWA (Rural)	\$4,000.00
LOCAL	\$1,000.00
OTHER	\$0.00
Total	\$5,000.00
% OF TOTAL BUDGET:	4.71%

- Coordinate with SCDOT to prepare any amendments needed to ensure the BCDCOG rural plan is consistent with and implements recommendations of the statewide multimodal transportation plan.
- Ensure coordination between the Rural LRTP and the CHATS LRTP, County Transportation Committee projects, County Sales Tax and SCDOT Transportation Alternative programs.
- Seek funding sources to implement project-specific, financially feasible long-range initiative, addressing system upgrades, intersections/safety, freight, bridges, maintenance/resurfacing, signalization, mass transit, and bicycle/pedestrian elements, with assistance from SCDOT.

Work Schedule and End Products:

- Maintain documentation file of all meeting notices, summaries or minutes and plan amendments – Ongoing
- Update Rural LRTP – September 2017
- Final Draft Rural LRTP – June 2018

Responsibility/Partners:

BCDCOG, SCDOT and local jurisdictions.

Funding Sources FY2019*

FHWA (Rural)	\$4,000.00
LOCAL	\$1,000.00
OTHER	\$0.00
Total	\$5,000.00
% OF TOTAL PL BUDGET:	4.71%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task C2 –Human Service Transportation Coordination

Objectives: To provide ongoing updates to the BCD Regional Human Service Transportation Coordination Plan and enhance coordination among the region’s human service agencies in order to address the existing gaps and opportunities for transportation services provided and eliminate duplication of services.

Methodology:

In order to accomplish this objective, BCDCOG staff will continue to coordinate and facilitate quarterly meetings of human service agencies, private providers of services and interested parties to do the following:

- Continue to identify agencies and services that are currently providing transportation to vulnerable population groups and the clientele that is currently being served.

Funding Sources FY2018

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

- Assess these services to determine overlaps and deficiencies in service being provided.
- Identify strategies and recommendations to address inefficiencies and gaps in services available.
- Assist agencies and organizations with implementation of these strategies and recommendations through the BCDCOG’s mobility management program.

Work Schedule and End Products:

- Coordinate quarterly meeting of the Human Service Transportation Coordination Committee : 2018 & 2019

Responsibility/Partners:

BCDCOG, human services agencies, community services organizations and public/private transportation providers.

Funding Sources FY2019*

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task C3 – Multimodal Freight and Transit Planning

Objectives: To conduct multi-modal transportation planning in order to effectively address rural freight and rural transit transportation issues as needed.

Methodology:

Anticipated activities include:

- Coordinate development of a regional Transit Framework Plan that includes rural areas of the region.
- Continue to collect, maintain, and update socioeconomic and land use data for transit planning activities.
- Provide assistance with collection and/or analysis of freight mobility to use in the regional travel demand model.

- Provide assistance to local rural jurisdictions preparing comprehensive plan updates to integrate transit and freight mobility within the transportation and land use elements as outlined in the RL RTP.

Work Schedule and End Products:

- Transit Framework Plan – 2018/2019
- Work with SCDOT on improving Critical Rural Freight Corridors – Ongoing

Responsibility/Partners

BCDCOG, SCDOT, FTA, FHWA, SC Ports Authority, transit providers and other organizations as appropriate.

Funding Sources FY2018

FHWA (Rural)	\$2,894.00
LOCAL	\$724.00
OTHER	\$0.00
Total	\$3,618.00
% OF TOTAL BUDGET:	3.41%

Funding Sources FY2019*

FHWA (Rural)	\$2,894.00
LOCAL	\$724.00
OTHER	\$0.00
Total	\$3,618.00
% OF TOTAL BUDGET:	3.41%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task C4 – Transit Service Assistance

Objectives: To facilitate regional collaboration, coordination and cooperation related to transit initiatives that enhance transit efficiency and effectiveness.

Methodology:

Anticipated activities include:

- Assist SCDOT with communication and cooperation among rural transportation providers.
- Assist public and human service agencies in assessing gaps and barriers in transportation delivery for the general public and disadvantaged groups in the region.
- Assist in the assessment of mobility and multimodal needs related to economic development.
- Assist in and maintain the BCDCOG online coordination service, Trident Rideshare, to advocate use of public transportation services and coordinate transportation for individuals seeking assistance with transportation needs.
- Facilitate opportunities for stakeholder meetings related to coordination of transit services, including but not limited to, implementation of the region’s Transit Consolidation Plan.

Funding Sources FY2018

FHWA (Rural)	\$10,000.00
LOCAL	\$2,500.00
OTHER	\$0.00
Total	\$12,500.00
% OF TOTAL BUDGET:	11.76%

- Assist SCDOT in dissemination of announcements and application packages for FTA funding opportunities available to transit and human service transportation providers in the region.
- Assist SCDOT in evaluation and prioritization of recommended projects to enhance transit and transportation services for disadvantaged populations in rural areas of the region.
- Assist TriCounty Link (BCD Rural Transportation Management Association) with various planning studies, route evaluations, and technical assistance to enhance service connecting the rural system routes with service to the urban portions of the region and Charleston Area Regional Transportation Authority (CARTA) transfer points. Also assist Tri-County Link in meeting data reporting requirements to SCDOT.

Work Schedule and End Products:

Anticipated activities are ongoing tasks

Responsibility/Partners

BCDCOG / SCDOT OPT Transit providers and other organizations as appropriate.

Funding Sources FY2019*

FHWA (Rural)	\$10,000.00
LOCAL	\$2,500.00
OTHER	\$0.00
Total	\$12,500.00
% OF TOTAL BUDGET:	11.76%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Task C5 – Rural Travel Demand Model

Objectives: To maintain an up-to-date regional travel demand model and apply the forecasting tool as relevant to the rural areas on a continual basis.

Methodology:

BCDCOG will continue to enhance capacity of the current travel demand model particularly in areas outside the Charleston-North Charleston Urbanized Area to ensure rational planning and evaluation of the regional transportation systems by conducting the following activities:

- Continue to collect, maintain, and update socio-economic data, land use forecasts, and roadway network geography for rural areas in the travel demand model
- Expand model geography to encompass rural areas previously designated as potentially being low-growth or no-growth zones
- Employ model to predict variations in travel patterns and utilization of transportation system in response to changes in demographics, development, and transportation infrastructure upgrades

Funding Sources FY2018

FHWA (Rural)	\$2,895.00
LOCAL	\$724.00
OTHER	\$0.00
Total	\$3,619.00
% OF TOTAL BUDGET:	3.41%

- Update key model components as applicable to stay abreast of current growth trends and reflect a horizon year of at least 25 years from model base conditions
- Provide technical support and oversight to rural municipalities to evaluate transportation planning projects and/or initiatives within their jurisdictions

Work Schedule and End Products:

- Model Databases (socio-economic, land use, networks) - Ongoing
- Model Update – May 2017 through July 2018
- Model Software Upgrade - May 2017 through July 2018
- Model Application & Support – Continual Basis
- Model Outputs – As requested

Responsibility/Partners:

BCDCOG, transit providers, SCDOT, SC Ports Authority and other agencies as appropriate

Funding Sources FY2019*

FHWA (Rural)	\$2,895.00
LOCAL	\$724.00
OTHER	\$0.00
Total	\$3,619.00
% OF TOTAL BUDGET:	3.41%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

Berkeley Charleston Dorchester Council of Governments

RURAL PLANNING WORK PROGRAM

FY 2018 & FY2019

(July 1, 2017 – June 30, 2019)

TASK GROUP D

Rural Transportation Improvement Program (RTIP)

D1 – Rural Transportation Improvement Program (RTIP) Development and Maintenance

**Task D1 – Rural Transportation Improvement Program
Development and Maintenance**

Objectives: Maintain an updated Rural Transportation Improvement Plan (RTIP) which extends out for the five fiscal years that is reflected in the Statewide TIP.

Methodology:

The BCDCOG will coordinate with the Rural Transportation Study Team, SCDOT and local jurisdictions to maintain the current rural TIP for FY2017-2022 in accordance with SCDOT STIP Development Schedule. Activities for this task will include:

- Meet with local jurisdictional transportation departments and CTCs to identify future improvements in local plans, projected costs and funding sources.
- Continue discussions with the Rural Transportation Study Team to consider and prioritize newly identified projects that may occur within RTIP time period.
- Coordinate with SCDOT to ensure the RTIP continues compliance with all federal and state requirements.
- Maintain the current and updated RTIP as necessary, in cooperation with the SCDOT and local government agencies.

Funding Sources FY2018

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

- Coordinate public reviews, final approvals, adoption and distribution.
- In cooperation with SCDOT, develop the STIP component for the BCDCOG region for consideration by SCDOT’s Commission, including a financial plan and summary of the project’s purpose and need, and an Act 114 rating procedure and score.

Work Schedule and End Products:

- Maintain file of Rural Study Team meeting notices and minutes - Ongoing
- Maintain file of BCDCOG/SCDOT correspondence on STIP/RTIP amendments and corrections - Ongoing

Responsibility/Partners:

BCDCOG, SCDOT, Member Governments, and other agencies as appropriate.

Funding Sources FY2019*

FHWA (Rural)	\$2,000.00
LOCAL	\$500.00
OTHER	\$0.00
Total	\$2,500.00
% OF TOTAL BUDGET:	2.35%

**RPWP budget and projected work product delivery is illustrative until approved by SCDOT*

SUMMARY of ANNUAL BUDGET (per year): FY2018 and FY2019 RPWP				
TASK			FUNDING SOURCES	
TASK ID	TASK DESCRIPTION	FHWA-Rural Planning	BCDCOG Match for FHWA- Rural Planning	Total
A1	General Administration	\$10,000	\$2,500	\$12,500
A2	Professional Services	\$2,000	\$500	\$2,500
A3	Public Participation	\$1,200	\$300	\$1,500
A4	Rural Planning Work Program Development and Maintenance	\$2,000	\$500	\$2,500
Total		\$15,200	\$3,800	\$19,000
B1	Technical Assistance	\$39,610	\$9,903	\$49,513
B2	Reporting, Data Collection and Analysis	\$5,200	\$1,300	\$6,500
B3	Geographic Information System Maintenance and Utilization	\$1,200	\$300	\$1,500
Total		46,010	\$11,503	\$57,513
C1	Rural Long Range Transportation Plan	\$4,000	\$1,000	\$5,000
C2	Human Service Transportation Coordination	\$2,000	\$500	\$2,500
C3	Multimodal Freight and Transit Planning	\$2,894	\$724	\$3,618
C4	Transit Service Assistance	\$10,000	\$2,500	\$12,500
C5	Rural Travel Demand Model	\$2,895	\$724	\$3,619
Total		\$21,790	\$5,447	\$27,237
D1	Rural Transportation Improvement Program	\$2,000	\$500	\$2,500
Total		\$2,500	\$500	\$2,500
Grand Total		\$85,000	\$21,250	\$106,250